

# MINUTES



Monday, March 11, 2019

6:00 PM

Council Chambers

200 Broadway, 2nd Floor

|             |   |
|-------------|---|
| ATTENDANCE: | Mayor Molnar  |
|             | Deputy Mayor Beres                                  |
|             | Councillor Esseltine                                |
|             | Councillor Luciani                                  |
|             | Councillor Parker                                   |
|             | Councillor Rosehart                                 |
| Regrets:    | Councillor Gilvesy                                  |
| Staff:      | David Calder, CAO                                   |
|             | Kevin De Leebeeck, Director of Operations           |
|             | Dave Rushton, Director of Finance                   |
|             | Rick Cox, Director of Recreation, Culture and Parks |
|             | Lana White, Deputy Clerk/Executive Assistant        |
|             | Amelia Jaggard, Legislative Services Coordinator    |
| Regrets:    | Donna Wilson, Town Clerk                            |
|             | Jeff Smith, Fire Chief                              |

## 1. Call to Order

The meeting was called to order at 6:00 p.m.

## 2. Closed Session

## 3. Adoption of Agenda

### Resolution # 1

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Esseltine

THAT the Agenda as prepared for the Council meeting of Monday, March 11, 2019 be adopted.

**Carried**

**4. Moment of Silence**

**5. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

**6. Adoption of Council Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Esseltine

THAT the Minutes of the Council meeting of February 28, 2019 be approved.

**Carried**

**7. Presentations**

**8. Public Meetings**

**Resolution # 3**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT Council move into the Committee of Adjustment to hear applications for Minor Variance at 6:04 pm.

**Carried**

**8.1 Application for Minor Variance - A01-19 - 24 Morning Glory Drive (Simon Wagler Homes)**

Eric Gilbert, Senior Planner, County of Oxford, appeared before Council and provided an overview of Report A01-19 Application for Minor Variance.

Opportunity was given for comments and questions from Council.

The owner, Simon Wagler Homes, was not in attendance.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

**Resolution # 4****Moved By:** Deputy Mayor Beres**Seconded By:** Councillor Luciani

THAT the Committee of Adjustment approves Application File A01-19, submitted by Simon Wagler Homes, for lands described as Lot 143, Plan 41M-145, Town of Tillsonburg, as it relates to:

1. Relief from Section 6.2, Table 6.2 - Zone Provisions, to increase the maximum permitted lot coverage of an 'R1' zoned lot from 36.7% to 38% of the lot area.

**Carried****Resolution # 5****Moved By:** Councillor Luciani**Seconded By:** Councillor Rosehart

THAT Council move out of the Committee of Adjustment and move back into regular Council session at 6:08 p.m.

**Carried**

## **8.2 Application for Zone Change - ZN 7-18-14 - 88 Bidwell Street (St. Paul's United Church)**

Eric Gilbert, Senior Planner, County of Oxford, provided an overview of Report CP 2019-63, application for Zone Change ZN 7-18-14.

Opportunity was given for comments and questions from Council.

The applicant, David Morris, appeared before Council and spoke in favour of the application.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

**Resolution # 6****Moved By:** Councillor Luciani**Seconded By:** Deputy Mayor Beres

THAT Council approves the zone change application (ZN 7-18-14) submitted by St. Paul's United Church, whereby the lands described

as Lots 888-890, Plan 500, Town of Tillsonburg, known municipally as 38 Ridout Street are to be rezoned from 'Central Commercial Zone (CC)' to 'Special Central Commercial Zone (CC-sp)' to permit a single detached dwelling in an existing building.

### **Carried**

### **8.3 Application for Zone Change - ZN 7-18-01 - Supplementary Report - 500 Broadway (Greg Vermeersch)**

Eric Gilbert, Senior Planner, County of Oxford, provided an overview of Report CP 2019-56, application for Zone Change ZN 7-18-01.

Opportunity was given for comments and questions from Council.

The applicant, Greg Vermeersch, appeared before Council and spoke in favour of the application.

No members of the public appeared before Council in support of the application.

The planner noted written submission from a resident, Robert Kloss, 81 Devonshire Ave, who was not in favour of the application. The correspondence has been added to the record.

Jean Cook, 502 Broadway, appeared before Council in opposition to the application.

Ms. Cook provided written comments and a petition.

Ms. Cook noted concerns about property maintenance in the yard of the subject property, and the proposed addition to the existing dwelling obstructing the view from her property. Ms. Cook also noted concerns about the proposed apartments reducing the value of surrounding single dwelling homes.

No other members of the public appeared before Council in opposition to the application.

### **Resolution # 7**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Rosehart

THAT Council approves the zone change application (ZN 7-18-01) submitted by Greg Vermeersch, whereby the lands described as Part Lot 85, Lot 86, Plan 500, Parts 3 of 41R-1779, Town of Tillsonburg, known

municipally as 500 Broadway are to be rezoned from 'Low Density Residential Type 1 Zone (R1)' to 'Special Low Density Residential Type 3 Zone (R3-15)' to permit the development of a multi-unit dwelling, consisting of 3 dwelling units.

**Carried**

**9. Planning Applications**

**10. Delegations**

**10.1 Sharon Howard, President, Tillsonburg Rowing Club**

Sharon Howard, President of the Tillsonburg Rowing Club, and Angela Newson, Vice President of the Tillsonburg Rowing Club, appeared before Council to request that Council implement immediate temporary measures to make the Summer Place building usable to the Tillsonburg Rowing Club for the 2019 outdoor rowing season which runs until approximately October.

Opportunity was given for comments and questions from Council.

**Resolution # 8**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT Council receives the delegation from Sharon Howard, President, Tillsonburg Rowing Club, as information.

**Carried**

**11. Deputation(s) on Committee Reports**

**12. Information Items**

**12.1 Correspondence - City of Woodstock - Regional Government Reform**

Opportunity was given for comments and questions from Council.

After the area CAO's have their first meeting the CAO will report back to Council.

**Resolution # 9**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT Council receives the correspondence from the City of Woodstock, regarding Regional Government Reform, as information.

**Carried**

### **13. Staff Reports**

#### **13.1 Chief Administrative Officer**

#### **13.2 Clerk's Office**

#### **13.3 Development and Communication Services**

##### **13.3.1 DCS 19-03 - Highway 3 Business Park Naming - Survey Results**

###### **Resolution # 10**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT Council receives Report DCS 19-03 - Highway 3 Business Park Naming - Survey Results, as information.

**Carried**

#### **13.4 Finance**

#### **13.5 Fire and Emergency Services**

#### **13.6 Operations**

##### **13.6.1 OPS 19-04 - Results for Tender RFT 2019-001 Asphalt Paving Program**

###### **Resolution # 11**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Esseltine

THAT Council receives Report OPS 19-04 - Results for Tender RFT 2019-001 Asphalt Paving Program;

AND THAT Council awards Tender RFT 2019-001 to Dufferin Construction Company, A division of CRH Canada Group Inc. of London, ON at a cost of \$700,674.59 (net HST included), the lowest bid received satisfying all Tender requirements.

**Carried**

**13.6.2 OPS 19-05 - Results for Tender RFT 2019-002 Concrete Sidewalk and Curbing**

**Resolution # 12**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Parker

THAT Council receives Report OPS 19-05 - Results for Tender RFT 2019-002 Concrete Sidewalk and Curbing;

AND THAT Council awards Tender RFT 2019-002 to Dufferin Construction Company, A division of CRH Canada Group Inc. of London, ON at a cost of \$289,489.29 (net HST included), the lowest bid received satisfying all Tender requirements.

**Carried**

**13.7 Recreation, Culture & Park Services**

**13.7.1 RCP 19-12 - Skate Shop Lease 2019-2024**

Opportunity was given for comments and questions from Council.

The CAO confirmed that the current lease permits a transfer of the lease if approved by the Town.

**Resolution # 13**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Parker

THAT Council receives Report RCP 19-12 – Skate Shop Lease 2019-2024 for information;

AND THAT Council awards the lease for the Skate Shop in the Tillsonburg Community Centre to Tillsonburg Skate Shop (Doug Holman) for May 1, 2019 through April 30, 2024.

**Carried**

**14. New Business**

**15. Consideration of Committee Minutes**

## **15.1 Committee Minutes**

### **Resolution # 14**

**Moved By:** Councillor Luciani

**Seconded By:** Deputy Mayor Beres

THAT Council receives the Airport Advisory Committee Minutes dated February 21, 2019 as information.

**Carried**

## **16. Motions/Notice of Motions**

### **16.1 Councillor Gilvesy - Council Staff Relations Policy**

Item to appear as a Notice of Motion on the March 25, 2019 Council agenda.

### **Resolution # 15**

THAT the Council Staff Relations Policy be reviewed in April 2020.

### **16.2 Councillor Rosehart - Manager of Recreation Programs & Services Position**

### **Resolution # 16**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Parker

THAT the Manager of Recreation Programs & Services position be reviewed and not be filled at this time.

**Defeated**

### **16.3 Councillor Rosehart - Facility Attendant Position**

### **Resolution # 17**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Parker

THAT the Facility Attendant position be reviewed and not be filled at this time.

**Defeated**

## **17. Resolutions/Resolutions Resulting from Closed Session**



## **18. By-Laws**

**18.1 By-Law 4271, To Amend Zoning By-Law 3295 (ZN 7-18-12)**

**18.2 By-Law 4272, To Amend Zoning By-Law 3295 (ZN 7-18-01)**

**18.3 By-Law 4279, To Amend Zoning By-Law 3295 (ZN 7-18-14)**

### **Resolution # 18**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT By-Law 4271, To Amend Zoning By-Law 3295 (ZN 7-18-12)

By-Law 4272, To Amend Zoning By-Law 3295 (ZN 7-18-01, Vermeersch);  
and

By-Law 4279, To Amend Zoning By-Law 3295 (ZN 7-18-14, St. Paul's United Church), be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

## **19. Confirm Proceedings By-law**

### **Resolution # 19**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT By-Law 4280, to Confirm the Proceedings of the Council Meeting held on March 11, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

## **20. Items of Public Interest**

A reminder from the Fire Chief to check the batteries in your fire alarms and carbon monoxide detectors.

The refrigeration for the outdoor recreation pad will be turned off at the end of March break. Once the ice melts the pad will be prepped for spring/summer function.

**21. Adjournment**

**Resolution # 20**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT the Council Meeting of Monday, March 11, 2019 be adjourned at 8:13 p.m.

**Carried**