

	Report Title	Auditorium Kitchen Upgrade Update
	Report No.	RCP 19-38
	Author	Rick Cox, Director of Recreation, Culture & Parks
	Meeting Type	Council Meeting
	Council Date	September 9, 2019
	Attachments	

RECOMMENDATION

THAT Report RCP 19-38 Auditorium Kitchen Upgrade Update be received, as information.

EXECUTIVE SUMMARY

Council directed staff to provide an update on the status of the Lions Auditorium Kitchen Upgrade project.

BACKGROUND

At the August 12, 2019 Council meeting, the following resolution was passed:

THAT Staff provide an update report on the Lions Auditorium Kitchen upgrade at the September 9, 2019 Council Meeting.

As of the preparation of this report, the electrical work awarded earlier this year has almost been completed. The new high-temperature dishwasher will be installed in September. The electrical work exposed the optical fibre connection to the building leaving it vulnerable to damage. The fibre will be disconnected to re-route it through new conduit, and this work will require the network connection to the building be shut down for several hours.

Quotes obtained to replace the stove exhaust hood and fire suppression system exceed the purchasing threshold for staff approval and require a tender process with award to be approved by Council. It is anticipated this tender will come to Council for approval in October.

The implementation of this project has been carefully staged so that each component can be completed and costs confirmed before the next large commitment is made. As of the preparation of this report, the project work is 70% completed.

FINANCIAL IMPACT/FUNDING SOURCE

The kitchen upgrade project has an approved budget of \$150,000 from the 2017 budget. To date, \$60,111 has been spent, with a further \$26,000 committed. The remaining allocation of \$63,889 is prioritized for the exhaust hood and fire suppression, and any remaining funds after that work is completed will be used for purchase of equipment (e.g. holding cabinets, cooler, rolling carts).

COMMUNITY STRATEGIC PLAN (CSP) IMPACT

1. Excellence in Local Government
 - ☐ Demonstrate strong leadership in Town initiatives
 - ☐ Streamline communication and effectively collaborate within local government
 - ☒ Demonstrate accountability
2. Economic Sustainability
 - ☒ Support new and existing businesses and provide a variety of employment opportunities
 - ☐ Provide diverse retail services in the downtown core
 - ☐ Provide appropriate education and training opportunities in line with Tillsonburg's economy
3. Demographic Balance
 - ☒ Make Tillsonburg an attractive place to live for youth and young professionals
 - ☒ Provide opportunities for families to thrive
 - ☒ Support the aging population and an active senior citizenship
4. Culture and Community
 - ☒ Promote Tillsonburg as a unique and welcoming community
 - ☒ Provide a variety of leisure and cultural opportunities to suit all interests
 - ☒ Improve mobility and promote environmentally sustainable living

Report Approval Details

Document Title:	RCP 19-38 - Auditorium Kitchen Upgrade Update.docx
Attachments:	
Final Approval Date:	Sep 4, 2019

This report and all of its attachments were approved and signed as outlined below:

Dave Rushton - Sep 4, 2019 - 12:18 PM

No Signature - Task assigned to David Calder was completed by workflow administrator Donna Wilson

David Calder - Sep 4, 2019 - 12:48 PM

No Signature - Task assigned to Donna Wilson was completed by workflow administrator Amelia Jaggard

Donna Wilson - Sep 4, 2019 - 1:14 PM