



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MINUTES of July 3, 2019  
Approved September 4, 2019**

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Members in attendance: Dave Beres, Robert Chambers, Michael Columbus, Valerie Donnell, Tom Masschaele, Stewart Patterson, John Scholten and Peter Ypma  
Staff in attendance: J. Maxwell, A. LeDuc, L. Minshall and D. McLachlan  
Regrets: Kristal Chopp, Roger Geysens and Ken Hewitt

The meeting was called to order at 6:35 pm Wednesday July 3, 2019 in the Tillsonburg Administration Office Boardroom.

**ADDITIONAL AGENDA ITEMS**

**MOTION A-88/19**                      moved: J. Scholten                      seconded: P. Ypma

*THAT the Board of Directors add a deputation by Mary Weber under "Deputations" as item 4 to the July 3, 2019 agenda.*

**CARRIED**

**MOTION A-89/19**                      moved: P. Ypma                      seconded: S. Patterson

*THAT the Board of Directors add "Staff Comments Re: Deputation" under "New Business" as item 10 (g) to the July 3, 2019 agenda.*

**CARRIED**

**DECLARATION OF CONFLICTS OF INTEREST**

None

**DEPUTATIONS**

a) Flooding in Long Point

Ms. Weber made a presentation to Norfolk County and brought it to the Conservation Authority for information only. She and other property owners are concerned with the amount of flooding along the shoreline at Lake Erie, and especially Hastings Drive, Long Point. The public road that is Hastings Drive has been closed due to the flooding. Property owners are seeking advice and are requesting quick action to be taken by all concerned parties.

**MOTION A-90/19**                      moved: P. Ypma                      seconded: T. Masschaele

*THAT the LPRCA Board of Directors receives the deputation from Mary Weber re: Flooding in Long Point" as information.*

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

**CARRIED**

## **MINUTES OF PREVIOUS MEETINGS**

No questions or comments.

**MOTION A-91/19**                      moved: S. Patterson                      seconded: V. Donnell

*THAT the minutes of the Board of Directors Regular Meeting held June 5, 2019 be adopted as circulated.*

**CARRIED**

## **BUSINESS ARISING**

None

## **REVIEW OF COMMITTEE MINUTES**

a) Backus Museum Committee Minutes

**MOTION A-92/19**                      moved: S. Patterson                      seconded: D. Beres

*THAT the minutes from the Backus Museum Committee meeting of May 6, 2019 be received as information.*

**CARRIED**

## **CORRESPONDENCE**

None

## **DEVELOPMENT APPLICATIONS**

a) **Staff Approved applications**

Staff approved 21 applications over the past month. LPRCA-70/19, LPRCA-86/19, LPRCA-93/19, LPRCA-95/19, LPRCA-100/19, LPRCA-101/19, LPRCA-103/19, LPRCA-105/19, LPRCA-106/19, LPRCA-107/19, LPRCA-108/19, LPRCA-109/19, LPRCA-113/19, LPRCA-114/19, LPRCA-119/19, LPRCA-121/19, LPRCA-122/19, LPRCA-123/19, LPRCA-124/19, LPRCA-125/19 and LPRCA-127/19.

**MOTION A-93/19**                      moved: D. Beres                      seconded: S. Patterson

*That the Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated June 25, 2019 as information.*

**CARRIED**

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## b) New applications

The Planning Department recommended approval for three applications: one major repair to a shoreline protection structure, one vacation home replacement and one new vacation home.

The Board asked who is responsible for shoreline protection? Shoreline protection is the owner's responsibility and some municipalities may choose to fund a project. Staff also noted that there hasn't been a government grant available for shoreline protection since approximately 1996.

### **MOTION A-94/19**

moved: S. Patterson

seconded: D. Beres

*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:*

*A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-120/19

LPRCA-129/19

LPRCA-130/19

*B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

## **NEW BUSINESS**

### **a) GENERAL MANAGER'S REPORT**

The GM highlighted some of the recent operational activities of the various departments. The backordered transformer has arrived and been installed. A new hydro pole is expected to be installed shortly so that Hydro One can make the connections. The target move-in date for campers is July 12<sup>th</sup>.

On Friday June 28<sup>th</sup>, the Minister and Parliamentary Assistant from the Ontario Ministry of Natural Resources and Forestry requested the use of the pond at Backus to help kickoff Family Fishing Week. There was an opportunity to have an informal meeting with them which was attended by the GM, Chair and staff of Backus.

### **MOTION A-95/19**

moved: S. Patterson

seconded: D. Beres

*THAT the LPRCA Board of Directors receives the General Manager's Report for June 2019 as information.*

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**CARRIED**

**b) MARKETING UPDATE**

The GM reviewed the report detailing the various promotional items, publications, and advertisements for this summer. There are still radio ads with giveaways running, and social media promotions are ongoing.

**MOTION A-96/19**

moved: D. Beres

seconded: S. Patterson

*THAT the LPRCA Board of Directors receives the report on the current and upcoming marketing initiatives for 2019 as information.*

**CARRIED**

**c) CHRISTMAS OPERATING SCHEDULE**

Traditionally, LPRCA has closed down operations (except for emergency response) over the Christmas-New Year period. Staff proposed a similar process for 2019. The Board has traditionally granted a complimentary day off with pay for those staff working that time of year and LPRCA staff will be required to utilize two vacation days for this shutdown period or take time off without pay.

**MOTION A-97/19**

moved: V. Donnell

seconded: R. Chambers

*THAT the LPRCA Board of Directors closes operations (except for emergency response) from December 25/19 to January 1/20 inclusive, and*

*THAT staff working at that time be granted one complimentary day off with pay; and*

*THAT staff be required to utilize two (2) vacation days during the closure period or take unpaid leave - along with three statutory holidays.*

**CARRIED**

**d) STRATEGIC PLAN UPDATE**

Staff provided a review of the process to date in updating the Strategic Plan for 2019-2023. The Strategic Planning Committee had their first meeting with senior staff May 15<sup>th</sup>; managers then reviewed the current Strategic Plan with their departments and received feedback from staff. A draft Plan is proposed to be presented to the Committee August 28<sup>th</sup>.

**MOTION A-98/19**

moved: R. Chambers

seconded: P. Ypma

*THAT the LPRCA Board of Directors receives LPRCA STRATEGIC PLAN 2019 – 2023 Update Report as information.*

**CARRIED**

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#### **e) TIMBER TENDER – LP317-19 GESQUIERE TRACT**

Two bids were received by the June 21<sup>st</sup> deadline and the winning bid was at the top end of the expected range.

#### **MOTION A-99/19**

moved: R. Chambers

seconded: V. Donnell

*THAT the LPRCA Board of Directors accepts the tender submitted by Springwater Mills for marked standing timber at the Gesquiere Tract – LP-317-19 for a total tendered price of \$46,000.*

**CARRIED**

#### **f) HEARING PROCEDURES POLICY UPDATE**

The changes made to the Hearing Procedures Policy are administrative resulting from the updates to the *Conservation Authorities Act*, for example, Mining and Lands Commissioner has changed to the Mining and Lands Tribunal; and the updated schedules (samples).

#### **MOTION A-100/19**

moved: R. Chambers

seconded: V. Donnell

*THAT the LPRCA Board of Directors approves the Administrative Amendment to the LPRCA Hearing Procedures Policy.*

**CARRIED**

#### **g) STAFF COMMENTS RE: DEPUTATION**

Staff explained that LPRCA policies, and policies across the province, say development shouldn't be allowed in high hazard areas. Property owners within Norfolk and Haldimand Counties have been encouraged by LPRCA staff to floodproof and take other measures to help protect life and property in these areas, and especially in these extreme situations.

In 2018, the Board approved a simplistic, not engineer-designed, emergency shoreline protection remedy, that some of the property owners had requested, to replace/repair current shoreline protection and fill gaps between properties.

Staff noted that the water levels on Lake Erie are 82cms above average and 13cms above the record high set in 1986. This is an unusual situation with the other upstream great lakes also higher than normal. There is concern that the issue may continue into next year.

A first draft Turkey Point and Long Point Safety Strategy had been prepared in cooperation with Norfolk County for submission to the Province as part of the Norfolk County Official Plan review. Staff suggested working again with Norfolk County staff to

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complete the Safety Strategy.

**MOTION A-101/19**

moved: R. Chambers

seconded: P. Ypma

*THAT the LPRCA Board of Directors does now enter into a closed session to discuss:*

- ☐ *Personal matters about an identifiable individual, including employees of the Authority*
- ☐ *Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority*

**CARRIED**

**MOTION A-102/19**

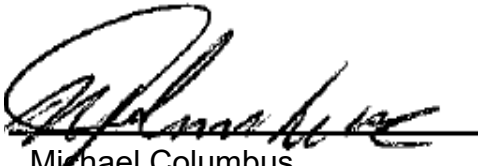
moved: R. Chambers

seconded: D. Beres

*THAT the LPRCA Board of Directors does now adjourn from the closed session.*

**CARRIED**

The Chair adjourned the meeting at 8:10pm.



Michael Columbus  
Chair



Dana McLachlan  
Administrative Assistant

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