

## APPENDIX B



### Community Safety and Well-Being Planning

#### Coordinating Committee

#### Terms of Reference

##### **Preamble:**

Legislative amendments to the Police Services Act, 1990 came into effect on January 1<sup>st</sup>, 2019. These amendments require every municipality to prepare and adopt a community safety and well-being plan.

As part of the Provincial legislation, municipalities are required to develop and adopt community safety and well-being plans working in partnership with a multisectoral advisory committee comprised of representation from the police service board and other local service providers in health/mental health, education, community/social services and children/youth services. This approach allows municipalities to take a leadership role in defining and addressing priority risks in the community through proactive, integrated strategies that ensure vulnerable populations receive the help they need from the providers best suited to support them.

Municipal Councils of the Township of Blandford Blenheim, Township of East Zorra-Tavistock, Town of Ingersoll, Township of Norwich, Town of Tillsonburg, City of Woodstock, Zorra Township and Township of South-West Oxford passed resolutions which declare that community safety and well-being is a priority in Oxford County, and initiated a collective commitment to work together in the development of the Oxford County Community Safety and Well-being Plan.

##### **Mandate:**

The primary directive of the Community Safety and Well-being Planning Coordinating Committee is to guide and direct key tasks which are required for the completion of the Oxford County Community Safety and Well-being Plan.

##### **Duties:**

Duties of the Coordinating Committee include, but are not limited to, the following:

- Overseeing the recruitment and coordination of the Oxford County Community Safety and Well-being Planning Advisory Committee by the Community Safety and Well-being Planning Coordinator (CSWB Coordinator);
- Ensuring that the decisions of the Advisory Committee are implemented and reflected in the Community Safety and Well-being Plan when it is brought forward for Council's consideration;
- Receiving and responding to requests for information about the Community Safety and Well-being planning process;
- Updating and providing status information about the development of the Community Safety and Well-being Plan to their respective Councils;
- Overseeing project communications;
- Ensuring that the Plan, once finalized and adopted, is made publicly available.

### **Membership:**

The membership of the Oxford County Community Safety and Well-being Planning Coordinating Committee is made up of the Clerks of the participating municipalities:

- [Amy Humphries](#), City of Woodstock
- [Donna Wilson](#), Town of Tillsonburg
- [Julie Forth](#), Township of South-West Oxford
- [Karen Martin](#), Zorra Township
- [Kyle Kruger](#), Township of Norwich
- [Michael Graves](#), Town of Ingersoll
- [Rodger Mordue](#), Township of Blandford Blenheim
- [Will Jaques](#), Township of East Zorra-Tavistock

The Chair, the Vice Chair and Secretary to be elected at the first meeting of the committee.