From: Frank Gross [mailto:fgross@oxfordcounty.ca]

**Sent:** Thursday, July 11, 2019 2:45 PM

**To:** Donna Wilson

**Cc:** David Simpson; <a href="mailto:pcrockett@oxfordcounty.ca">pcrockett@oxfordcounty.ca</a>; Rick Cox **Subject:** Oxford County Cycling Advisory Committee

Hi Donna,

The Oxford County Cycling Advisory Committee (CAC) consists of representatives from each Area Municipality, County Council, Oxford County Staff, and six Community members that are appointed by County Council.

Janet McCurdy had been serving on the CAC as the Tillsonburg staff representative until she retired last year.

I am following up to see if Tillsonburg is planning to appoint a new representative for the CAC. It could be staff, Council or someone from the community; however, the Rep should be able to speak to Active Transportation initiatives by the Town.

A copy of the committee terms of reference is attached. The group meets the second Monday each month, except March, July, August, and October, at 6pm at the Oxford County Administration Building in Woodstock.

Please feel free to contact me if have any questions.

Thanks Frank

## Frank Gross, C.Tech

Manager of Transportation & Waste Management Services

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