

**Economic Development
Advisory Committee**



November 12, 2019

7:30 a.m.

Board Room, Customer Service Centre
10 Lisgar Ave, Tillsonburg

MINUTES

Present:

Andrew Burns, Councillor Deb Gilvesy, Mayor Stephen Molnar, Lisa Gilvesy, Jesse Goossens, Jim Hayes, Kirby Heckford, Lindsay Morgan-Jacko, Ashton Nembhard, Steven Spanjers, Collette Takacs, Randy Thornton, Cedric Tomico and Lindsay Tribble.

Regrets:

Jeff VanRybroeck and John Veldman

Also Present:

Cephas Panschow, Development Commissioner
Ron Shaw, Chief Administrative Officer
Laura Pickersgill, Legislative Services Coordinator

1. Call to Order

The meeting was called to order at 7:31 a.m.

2. Adoption of Agenda

Resolution #1

Moved by: Jim Hayes

Seconded by: Collette Takacs

THAT the Agenda as prepared for the Economic Development Advisory Committee meeting of November 12, 2019, be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting

The minutes of the meeting were amended as follows:

Ashton Nembhard listed under regrets.

Mayor Stephen Molnar listed as present.

Councillor Rosehart listed under present as a guest.

Resolution #2

Moved by: Lisa Gilvesy

Seconded by: Lindsay Morgan-Jacko

THAT the Minutes of the Economic Development Advisory Committee meeting dated October 8, 2019, be approved, as amended.

Carried

5. Presentations/Deputations

6. Information Items

6.1. Oxford County Reports

6.1.1. PW 2019-45 Modernized Sewer Use By-Law

Councillor Gilvesy and Mayor Molnar will recommend to Council that an education program to Tillsonburg residents' be developed on sewer systems.

It was suggested that a link be provided on the Town's website from the documentary 'Water Brothers' filmed in London, Ontario to educate the public on the usage of sewers.

6.1.2. PW 2019-44 Transitioning the Blue Box Program to Full Extended Producer Responsibility

Discussion was held regarding the intention of this transitioning program and how effective these changes will be and at what cost.

7. General Business & Reports

7.1. Monthly Project Updates

The VanNorman Innovation Park's anticipated completion date is January 2020 and that the tendering process will follow.

Staff to note the second parcel of land at the VanNorman Innovation Park will need to be addressed in the near future.

Development Commissioner provided a summary of the Southwestern Ontario Development Fund that was designed to help businesses create new jobs and invest in new technologies, equipment or skills training for workers. The fund was developed to attract or retain investment in Ontario-based industries and communities. Staff will send out a link to the Committee with information about this fund.

Staff to follow up with Glendale High School on post-secondary education enhancements as no response has been received from the school to date.

The Town Hall Project Steering Committee will be hosting Public Information Sessions on November 20 from 4:00-8:00 p.m. and on November 21 from 10:00 a.m. to 2:00 p.m. at the Lion's Auditorium regarding the current Town Hall Project proposals as part of fulfilling their duties within the RFP process. Staff will send out the invitation to these sessions to Committee members. Committee recommendations to be brought to Council at the December 9, 2019 meeting.

Staff to send a copy of the presentation to Council from the Town Hall Project Steering Committee on September 23, 2019.

Development Commissioner noted that High Tech Manufacturing Sub-cluster Action Plan has been approved by Council, but has been delayed until January 2020 due to funding restrictions.

7.2. Community Strategic Plan

- 7.2.1. Excellence in Local Government
- 7.2.2. Economic Sustainability
- 7.2.3. Demographic Balance
- 7.2.4. Culture and Community

7.3. Tillsonburg Hydro Inc.

Discussion was held regarding the details on the Hydro Subcommittee Report dated November 12, 2019.

The following resolution was passed.

Resolution #3

Moved by: Lisa Gilvesy

Seconded by: Lindsay Tribble

RESOLVED THAT the Hydro Sub-committee Report, dated November 12, 2019 be received as information,

AND FURTHER THAT Senior Leadership (SLT) be requested to review the document, including the interest and concerns of the Economic Development Advisory Committee (EDAC) as it relates to the THI Economic Evaluation Model,

AND FURTHER THAT Town Staff be requested to prepare a total development cost comparison to other key municipalities to understand the total cost to residential developers and to ensure that Tillsonburg remains competitive, with a deadline of December 5, 2019.

Carried

7.4. Town Hall Task Force

This item was discussed under agenda item 7.1.

7.5. Community Improvement Plan (Oxford Lofts Inc, 83 Rolph St – Phase 2)

Development Commissioner noted that there has been no action on this plan and that this item will be deferred to the next meeting.

7.6. Oxford County Water and Wastewater Billing and Collections Review

Staff to provide options to the Committee regarding setting up a delegation time to Oxford County Council in response to the committee's recommendations on this initiative.

Lindsay Tribble will send feedback from the Tillsonburg Chamber of Commerce to the Committee from their review of this initiative.

8. Community Organization Updates

8.1. Downtown Business Improvement Association

The date and location of the BIA Annual General Meeting has been changed to be held on December 3, 2019 at 5:00 p.m. at the Tillsonburg Legion.

The BIA Christmas Crawl is scheduled for December 6, 2019 and details can be found on the BIA's social media page.

Cedric Tomico noted he will follow up with the BIA as to why businesses that were previously involved in the Christmas Crawl were not contacted this year to be involved.

8.2. Tillsonburg District Chamber of Commerce

'Business After 5' is being held on November 13, 2019 at 5:30 p.m. at CIBC.

The Annual General Meeting is scheduled for January 15, 2020 at the Carriage Hall with lunch at 11:15 a.m. and the meeting to follow at 12:00 p.m.

The Chamber will be seeking to fill two vacancies on the Board of Directors in the near future.

The Chamber will be finalizing their 2022 Strategic Plan and their 2020 Budget during their meeting held on November 13, 2019 at 7:30 p.m. at the Chamber office.

8.3. Tillsonburg District Real Estate Board

Members reviewed and discussed the real estate listings provided.

The Real Estate Luncheon will be held on December 4, 2019.

8.4. Physician Recruitment

Tillsonburg District Memorial Hospital will be contacting their Chief of Staff to encourage the hospital to participate in the program which will provide for medical students to rotate on a monthly basis to the Tillsonburg Hospital.

9. Correspondence

10. Other Business

11. Round table

Development Commissioner noted that the Retail Strategic Plan will come back to the committee in Q1 and Q2 of 2020 to fill retail vacancies.

There will be an upcoming public information session on events planned for the 'Tillsonburg 150' celebration.

12. Next Meeting

Tuesday, December 10, 2019 at 7:30 a.m. in the Board Room at the Customer Service Centre, 10 Lisgar Ave, Tillsonburg, ON.

13. Adjournment

Resolution #4

Moved by: Steve Spanjers

Seconded by: Lindsay Morgan-Jacko

THAT the November 12, 2019 Economic Development Advisory Committee meeting be adjourned at 9:11 a.m.

Carried