



The Corporation of the Town of Tillsonburg

Museum Advisory Committee

Thursday, November 28, 2019

4:30 pm

Program Room- 2nd floor Annandale NHS
30 Tillson Ave., Tillsonburg

MINUTES

ATTENDANCE

Bob Marsden, Patty Phelps, Marianne Sandham, Dianne MacKeigan, Sherry Hamilton, Joan Weston, Donna Scanlan, Chris Rosehart

MEMBERS ABSENT/REGRETS

Rosemary Dean

1. Call to Order

The meeting was called to order at 4:33 p.m.

2. Adoption of Agenda

Moved by: Joan Weston

Seconded by: Marianne Sandham

Resolution #1

THAT the Agenda for the Museum Advisory Committee meeting of November 28, 2019 be adopted with the following additions to Other Business proposed by Sherry Hamilton:

8.4-tours and penny sale

8.5-service club trees on the lawn

8.6-tour of Annandale for committee members

8.7-150th anniversary of the town

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof- none

4. Adoption of Minutes of Previous Meeting

4.1 Minutes of the Meeting of October 24, 2019

Moved by: Joan Weston

Seconded by: Marianne Sandham

Resolution #2

THAT the minutes of the meeting for the Museum Advisory Committee October 24, 2019 be adopted as circulated.

Carried

5. Delegations and Presentations- none

6. General Business & Reports

6.1. Financial- There is a balance of \$152,577.89 in the Annandale House Trust account.

6.2. Tour Guides- Guides were recruited for the November 22 weekend open house. Two tours booked so far for December have guides booked.

6.3. Curator- The curator's report was circulated and discussed and is attached.

Following the curator's report Sherry Hamilton questioned whether the whole of the Corner Gallery could be used for the penny sale next year instead of just a small section. She feels we could make more income in the month from the penny sale than we would make in percentage of sales of the artwork from the Oxford Creative Connections. Patty responded that it could be done if the Creative Connections people were given sufficient notice.

Moved by: Patty Phelps Seconded by: Joan Weston

Resolution # 3

THAT the reports be accepted as discussed.

Carried

7. Correspondence- no response from follow-up e-mail regarding the safety of trees on the front lawn.

8. Other Business

8.1. The terms of reference for our committee were reviewed and amended. Changes will be made and typed and circulated for further review and adoption at December's meeting.

8.2. Kathleen Watkin is the new staff member at the museum. Most members have met her.

8.3. Repairs have been completed on the Tillson Avenue porch.

8.4. Ticket sellers needed for the tours on December 2 and 12. Marianne Sandham will cover the December 2 tour and Donna Scanlan will cover for December 12.

8.5. A question about the service club trees by Sherry Hamilton and whether they are on every night. Patty responded that they are and they are on a timer. There was an issue one night but she has fixed the problem. Sherry Hamilton proposed budgeting for a conduit under the sidewalk and a pop-up outlet in the grass for tree lights and music on the lawn groups. Patty responded that it is too late for this year but could be considered for the 2021 budget process.

8.6 Sherry Hamilton would like a tour of the facility for new members of the committee to familiarize them with the house and its special features. Patty suggested doing this in January when the Christmas decorations come down. It will be done around the work schedule of our members.

8.7. 2022 marks the 150th anniversary of the founding of Tillsonburg. Sherry Hamilton and Joan Weston are annoyed that nothing has been done in the way of planning for this event. Patty reported that her proposal had been given to the Culture, Heritage and Special Awards Committee for planning around this event. Their meeting on December 4th will be devoted to preplanning for this. Sherry Hamilton will be attending their meeting and will report back to our committee.

9 Next Meeting- Thursday, December 19, 2019

10. Adjournment

Moved by: Marianne Sandham

Resolution #4

THAT the meeting be adjourned at 5:50 p.m.

Carried

ANNANDALE NATIONAL HISTORIC SITE

Curator's Report - November 2019

ATTENDANCE FIGURES

- Hope to meet 2018 year end numbers, but fewer school bookings due to labour issues may mean lower than anticipated year end numbers
- October numbers lower due to rental bookings that occurred in 2018 but were not repeated in 2019

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec	TOTAL
2019	514	466	510	583	503	1615	2104	1783	645	541			
2018	230	446	481	619	608	1468	2385	1369	574	734	872	1429	11239
2017	677	557	547	557	954	1933	2875	1806	569	593	949	1180	11,064

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
2018	1,160	2,695	4328		8,183
2017	1781	3,444	5,250		
2016	1,832	2,820	4,474	3,077	12,194

COUMMUNITY MUSEUM OPERATING GRANT (CMOG)

- Word received Nov. 27 that grant funding has been awarded
- Funds to be released in early December

EXHIBIT IN THE PRATT GALLERY

- "From Candy Canes to Snow Covered Lanes" November 22 to January 5, 2020
 - Highlighting the history of the Christmas Card
 - Original cards from the collection on display
 - Majority of display scanned and enlarged cards from collection
 - Wall with items made from Christmas cards very popular
 - Positive feedback from visitors during opening weekend

OCCI CORNER GALLERY

- New works installed on Nov. 5
- Also installed jewelry and small carved wooden items for selling over the Christmas season
- YTD Commission for Annandale House Trust \$733.00
- Hoping to see spike in sales for Christmas season

CHRISTMAS OPEN HOUSE WEEKEND

- November 22 – 24
- Approx. 250 people visited throughout 3 days
- Official opening on Friday night busiest time with 129 people attending
- Saturday and Sunday slower but steady
- Numbers lower than last year, but not surprising as no Holiday Tour of Homes

CHRISTMAS SCHOOL PROGRAMING

- Currently have 16 classes booked from Annandale Public School (K to Grade 7)
- No classes from St. Joseph's Catholic School

- Have reached out to private schools in area

STOCKING PENNY SALE

- 20 Stockings donated
- Draw on Dec. 20th
- Tickets - \$3.00 per sheet or \$5.00 for 2 sheets
- Sherry, Maureen and Donna worked to get everything ready for Nov. 22 start date
- \$381.00 collected to date from ticket sales
 - \$168.00 – sold on Fri. Nov. 22
 - \$126.00 – sold Sat. Nov. 23
 - \$72.00 – sold Sun. Nov. 24
 - \$5.00 – sold Mon. Nov. 25
 - \$5.00 – sold Tues. Nov. 26
 - \$5.00 – sold Wed. Nov. 27

ORIGINAL PHOTOGRAPHIC ARTWORK RAFFLE

- Historical Society currently raffling an original photographic artwork by Jennifer Jackson featuring Annandale House
- Proceeds will be donated to the Annandale Trust Fund
- Tickets \$5.00
- Looking for people to take a book to sell

DONATED ITEMS FROM NANCY TILLSON ESTATE

- Curator received word that the items left to the museum by Nancy Tillson will be leaving Calgary Nov. 28
- Expected to take two weeks to arrive