MINUTES

Present:
Sherry Hamilton, Kathryn Leatherland, Councillor Pete Luciani, Lynn Temoin, John Verbakel, Carolijn Verbakel

Absent with Regrets:
Cindy Allen, Mayor Stephen Molnar, Kevin DeLeebeeck, Director of Operations

Also Present:
Alex Piggott, Transit Coordinator
Laura Pickersgill, Legislative Services Coordinator

1. Call to Order
The meeting was called to order at 10:01 a.m.

2. Adoption of Agenda
Resolution #1
Moved by: Carolijn Verbakel
Seconded by: Kathryn Leatherland
THAT the Agenda as prepared for the Tillsonburg Transit Advisory Committee meeting of December 17, 2019, be adopted.
Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof
There were no disclosures of pecuniary interest declared.

4. Minutes of the Previous Meeting

5. General Business & Reports
5.1. Monthly Ridership Statistics
Transit Coordinator provided a summary of the monthly ridership statistics. It was noted that the Saturday bus service has increased ridership.

5.2. Daily Ridership Statistics- November 2019
Transit Coordinator provided a summary of the daily ridership statistics for the month of November 2019.
Staff to investigate what email addresses are being reached when a concern is submitted through the “Contact” section on the T:GO webpage of the Town’s website.

5.3. Monthly Payment Type

Transit Coordinator outlined the monthly payment types.

5.4. Pass Type Sold

It was suggested that users should be reminded to get the best value for their money by purchasing a monthly pass when purchasing more than three bus passes per month.

5.5. Retail Location Sales

It was noted that riders be encouraged to attend other retail locations with extended hours if they are unable to purchase passes within the daytime office hours at the Customer Service Centre.


Transit Coordinator reviewed Report OPS 19-53 White Paper – In-Town T:GO Service Delivery Options and noted the recommendation to Council included that the Town continues with the Conventional Transit Service with a transit service contractor while continuing to grow ridership.

The Multi-Service Centre provides transit service to riders with disabilities, who are unable to access the T:GO system.

5.7. Report OPS 19-54 Contract Award for RFP 2019-012 Transit Operations

Transit Coordinator provided a summary of Report OPS 19-54 Contract Award for RFP 2019-012 Transit Operations. It was noted that the In-Town T:GO and Inter-Community Transit Project will be held in conjunction to reduce operating costs for both systems. The Inter-Community Transit Project commences April 1st, 2020 and the contractor takes over the in-town T:GO service on July 1st, 2020. The following resolution was passed at the December 9, 2019 Council meeting:

Moved by: Councillor Gilvesy
Seconded by: Councillor Rosehart
THAT Council receive Report OPS 19-54 Contract Award for RFP 2019-012 Transit Operations;
AND THAT Council Award RFP 2019-012 to 947465 Ontario Ltd. o/a Voyago at the revised pricing outlined in this report.
Carried

Staff were requested to invite a T:GO Bus Driver to a future meeting to receive feedback on the existing system, however these comments are provided through the monthly meetings with the service contractor and the Transit Coordinator.

Staff to provide specifications and a visual of the new bus at the next meeting.

Bus service has been extended on New Year’s Eve to continue service after 6:00 p.m. that evening until 3:00 a.m. on the morning of January 1, 2020.

5.8. Resignation of Committee Member
Resolution #3
Moved by: Lynn Temoin
Seconded by: Pete Luciani
THAT the Tillsonburg Transit Advisory Committee receives and accepts the resignation of Committee Member David Brown.
Carried

6. Next Meeting
Tuesday, January 21, 2020 at 10:00 a.m.

7. Adjournment
Resolution #4
Moved by: Pete Luciani
Seconded by: John Verbakel
THAT the December 17, 2019 Tillsonburg Transit Advisory Committee meeting be adjourned at 10:54 a.m.
Carried