ATTENDANCE
Bob Marsden, Patty Phelps, Marianne Sandham, Dianne MacKeigan, Sherry Hamilton, Joan Weston, Chris Rosehart
MEMBERS ABSENT/REGRETS
Donna Scanlan, Rosemary Dean

1. Call to Order
The meeting was called to order at 4:30 pm

2. Adoption of Agenda
Moved By: Sherry Hamilton
Seconded By: Marianne Sandham
Resolution #1
THAT the Agenda for the Museum Advisory Committee meeting of December 19, 2019 be adopted as circulated.
Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof- none

4. Adoption of Minutes of Previous Meeting
4.1 Minutes of the Meeting of November 28, 2019
Moved by: Joan Weston
Seconded by: Marianne Sandham
Resolution #2
THAT the minutes of the meeting for the Museum Advisory Committee November 28, 2019 be adopted as circulated.
Carried
5. Delegations and Presentations- none

6. General Business & Reports

6.1. Financial- There was a balance of $154,361.16 in the Annandale House Trust account. This morning a bill for porch and other repairs in the amount of $24,525.23 was paid from this account.

6.2. Tour Guides- Guides were recruited for the two tours that were scheduled in December. A new guide, Dorothy Dahm, shadowed the December 12th tour as she is interested in tour guiding.

6.3. Curator- The curator’s report was circulated and discussed and is attached.

Moved By: Joan Weston    Seconded By: Sherry Hamilton

Resolution # 3

THAT the reports be accepted as discussed.
Carried

7. Correspondence- none

8. Other Business

8.1. Security Protocol Review- There is a plan in place for the museum volunteers but they may not all be familiar with the protocol. Patty and Dianne will get together in the new year and plan to familiarize volunteers with this.

8.2. Emergency Protocol Plan- There is a plan in place for emergencies but it probably needs to be reviewed and updated. Patty and Dianne will do this in the new year and plan a training session for volunteers.

8.3 Terms of Reference- Updated terms of reference were reviewed.

Moved by: Sherry Hamilton    Seconded by: Joan Weston

Resolution #4

THAT the Terms of Reference for the Annandale Museum Advisory Committee be approved as amended.
Carried
9 Next Meeting- Thursday, January 23, 2020

10. Adjournment

Moved by: Joan Weston

Resolution #5

THAT the meeting be adjourned at 5:18 p.m.

Carried
ATTENDANCE FIGURES

- Should end year close to last year’s figure but not anticipated to show an increase over 2018.
- 2019 numbers will not increase due to decrease in school class bookings in December
- Fewer bookings due to labour issues with school board/teacher’s union

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EXHIBIT IN THE PRATT GALLERY

- “From Snow Covered Lanes to Candy Canes – the history of the Christmas Card” November 22 to January 5
  - Exhibit well received by visitors
  - People amazed at the items made from Christmas Cards – particularly the lamp shade

FIRST EXHIBIT OF 2020

- Change in plans - was to have been a travelling exhibit from ROM
- Cost of exhibit rental and shipping was almost $8,000
- Grant application and sponsorship appeals were made
- Unable to secure grant or sponsorship
- 25% non-refundable deposit required by Dec. 31st
- Decision made to cancel booking
- First exhibit will now be “Our Painting Past – an exhibit highlighting the paintings from the museum’s collection”

HOLIDAY HOURS

- Museum closed Dec. 24, 25, 26
- Open 9 to 4 Dec. 27, and 1 to 4 on Dec. 29
- Closed Dec. 31 & Jan. 1

CHRISTMAS SCHOOL PROGRAMING

- 16 class visits this year compared to 32 in 2018
- Students from Annandale Public School
- Grades K to Grade 7
- Labour issues resulted in lower than normal class visits

PENNY SALE

- $71.00 worth of tickets sold at Historical Society Christmas Pot Luck
- $644.00 sold as of Wednesday, December 18, 2019
- Will sell tickets at Poinsettia Tea on December 20th before draw
ORIGIANAL PHOTOGRAPHIC ARTWORK RAFFLE
- Historical Society currently raffling an original photographic artwork by Jennifer Jackson
- Proceeds will be donated to the Annandale Trust Fund - Tickets $5.00
- $790 sold as of Wednesday, December 18, 2019

DONATED ITEMS FROM NANCY TILLSON ESTATE
- Items arrived on December 12, 2019
- Items received; marble topped small buffet, 2 chairs, foot stool, “What-not” 5 tiered display stand, 2 soup bowls and pitcher monogramed EDMAT from the 50th Anniversary dishes set.
- Currently being processed into the collection
- Will be placed in the house after the Christmas décor has been removed

OCCI CORNER GALLERY
- More sales in the last month
- YTD commission for Trust $814.39