Subject: Investing in Canada Infrastructure Program Transfer Payment Agreement
Report Number: OPS 20-01
Author: Kevin De Leebeeck, P.Eng., Director of Operations
Meeting Type: Council Meeting
Meeting Date: Monday, January 13, 2020

RECOMMENDATION
THAT Council receive Report OPS 20-01 Investing in Canada Infrastructure Program Transfer Payment Agreement;

AND THAT a By-law authorizing the Mayor and Clerk to execute the Transfer Payment Agreement with the Province of Ontario be brought forward for Council consideration.

BACKGROUND
In April 2019 the Town of Tillsonburg applied to the Investing in Canada Infrastructure Program (ICIP) – Northern and Rural Stream for the reconstruction of Concession St. W. from Rolph St. to Charlotte Ave. as shown in Figure 1. In September 2019 the Town received correspondence from the Ministry that its application had been approved for funding.

DISCUSSION
Further to Ministry correspondence received in December 2019 and in order to receive the funding allocation the Town must now execute the attached Transfer Payment Agreement with the Province of Ontario. The Agreement must be signed and sealed with two copies returned to the Ministry. The Town must also pass a by-law to execute the Agreement and provide a certified true copy to the Ministry by January 31, 2020.

CONSULTATION
The Director of Operations is in continuous direct contact with the Ministry’s Project Analyst assigned to the project file. As a program requirement the Town will need to issue and award an RFP for the engineering design aspect of the project by June 8\textsuperscript{th} 2020 with tendering of the contract for construction in 2021.
FINANCIAL IMPACT/FUNDING SOURCE
The total cost estimate for the Concession St. W. Reconstruction project is $1,990,248 (incl. HST). The ICIP – Rural and Northern Stream funding provides a cost sharing model of 50% Federal, 33.33% Provincial, and 16.67% Municipal for all eligible expenditures with the Municipality 100% responsible for all non-eligible costs of which includes stormwater infrastructure.

The 2020 draft budget includes the $36,200 (16.67%) municipal contribution towards the engineering design of this project. The municipal contribution towards construction will be brought forward as part of the 2021 budget deliberations.

COMMUNITY STRATEGIC PLAN (CSP) LINKAGE

1. Excellence in Local Government
   ☑ Demonstrate strong leadership in Town initiatives
   ☐ Streamline communication and effectively collaborate within local government
   ☐ Demonstrate accountability

2. Economic Sustainability
   ☐ Support new and existing businesses and provide a variety of employment opportunities
   ☐ Provide diverse retail services in the downtown core
   ☐ Provide appropriate education and training opportunities in line with Tillsonburg’s economy

3. Demographic Balance
   ☐ Make Tillsonburg an attractive place to live for youth and young professionals
   ☐ Provide opportunities for families to thrive
   ☑ Support the aging population and an active senior citizenship

4. Culture and Community
   ☐ Promote Tillsonburg as a unique and welcoming community
   ☐ Provide a variety of leisure and cultural opportunities to suit all interests
   ☑ Improve mobility and promote environmentally sustainable living

ATTACHMENTS
Attachment 1 - CIP Transfer Payment Agreement
### Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>OPS 20-01 Investing in Canada Infrastructure Program Transfer Payment Agreement.docx</th>
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<tbody>
<tr>
<td>Attachments:</td>
<td>OPS 20-01 Attachment 1 - ICIP Transfer Payment Agreement.pdf</td>
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<td>Final Approval Date:</td>
<td>Jan 7, 2020</td>
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This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton - Jan 7, 2020 - 9:48 AM**