Present:
Collette Takacs, Chair; Carrie Lewis, Vern Fleming, Terry Fleming, Erin Getty, Rosemary Dean, Penny Esseltine, James Murphy (arrived at 5:32 p.m.)

Staff:
Laura Pickersgill, Legislative Services Coordinator
Patty Phelps, Culture and Heritage Manager/Curator

Absent with Regrets:
Mark Dickson

1. Call to Order
The meeting was called to order at 5:28 p.m.

2. Adoption of Agenda
Resolution #1
Moved by: Erin Getty
Seconded by: Carrie Lewis
THAT the Agenda as prepared for the Cultural, Heritage and Special Awards Advisory Committee meeting of January 8, 2020, be adopted, as amended.
Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof
There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting
Resolution #2
Moved by: Carrie Lewis
Seconded by: Erin Getty
THAT the Minutes of the Cultural, Heritage and Special Awards Advisory Committee meeting of November 6, 2019, be approved.
Carried
5. General Business & Reports

5.1. Volunteer of the Month Awards

Staff noted that the Volunteer of the Month awards have been recently advertised in the Community Update section of the Tillsonburg newspaper and that more frequent advertising of this program will occur.

Members discussed that a “monthly” volunteer award is too frequent and that not enough nominations are received to fulfill this mandate. The Committee passed the following resolution:

Resolution #3
Moved by: Erin Getty
Seconded by: Carrie Lewis
THAT the Cultural, Heritage, Special Awards Advisory Committee approves the amendment to the Terms of Reference to amend the Volunteer of the Month award to be a Volunteer Recognition Award and to be presented at the last meeting of council each quarter.
Carried

5.2. Century Plaque Program

Staff noted that the Century Plaque Program was advertised in the Community Update section of the Tillsonburg newspaper. The sample plaque and related correspondence is to be displayed for the public at the Annandale Museum.

5.3. Tillsonburg 150

Discussion was held regarding events to host to celebrate Tillsonburg’s 150th Birthday. The Town became incorporated and received Royal Assent on March 2, 1872 and the first Council Meeting was held on March 29, 1872. The year 2025 is the 200th Anniversary of when George Tillson founded the community.

It was suggested that a poster contest for the schools could be hosted as a way of recognizing Tillsonburg 150. Members discussed the possibility of hosting a birthday party at the Museum.

Staff to plan and advertise a public forum at the Museum on Tuesday, April 7, 2020 at 7:00 p.m. This forum would invite community members to brainstorm ideas for celebrating Tillsonburg 150 and indicating any volunteer participation they may have to offer.

5.4. Resignation of Committee Member

It was noted that according to the Memorandum of Understanding between the Town of Tillsonburg and the Station Arts Centre that a member from the Station Arts Centre will sit as a representative on the Cultural, Heritage and Special Awards Advisory Committee. Staff to amend the Terms of Reference and provide to Council for approval.
5.5. Change of Funding
It was noted that Council $6500 is included in the 2020 Draft Budget for Cultural Grants. An additional $3500 was allocated to the Tillsonburg Santa Claus Parade.

It was suggested that more promotion of the Cultural Grants available would be beneficial.

6. Next Meeting
Wednesday, February 5, 2020 at 5:30 p.m. at the Corporate Office in Suite 203

7. Adjournment
Resolution #4
Moved by: Carrie Lewis
Seconded by: Erin Getty
THAT the January 8, 2020 Cultural, Heritage and Special Awards Advisory Committee meeting be adjourned at 6:16 p.m.
Carried