MINUTES

Monday, January 13, 2020
6:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar
Deputy Mayor Beres
Councillor Esseltine
Councillor Gilvesy
Councillor Luciani
Councillor Parker
Councillor Rosehart

Staff: Kyle Pratt, Chief Administrative Officer
Donna Wilson, Town Clerk
Kevin De Leebeeck, Director of Operations
Dave Rushton, Director of Finance
Rick Cox, Director of Recreation, Culture and Parks
Amelia Jaggard, Deputy Clerk

Regrets: Terry Saelens, Acting Fire Chief

1. Call to Order
The meeting was called to order at 6:00 p.m.

2. Closed Session

3. Adoption of Agenda

Resolution # 2020-023
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT the Agenda as prepared for the Council meeting of Monday, January 13, 2020, be adopted.
4. Moment of Silence

5. Disclosures of Pecuniary Interest and the General Nature Thereof
   No disclosures of pecuniary interest were declared.

6. Adoption of Council Minutes of Previous Meeting

   Resolution # 2020-024
   Moved By: Councillor Rosehart
   Seconded By: Councillor Gilvesy

   THAT the Minutes of the Council meeting of December 9, 2019, be approved.

   Carried

7. Presentations

   7.1 AODA Timelines

   Ben Kropp appeared before Council to provide an overview of upcoming AODA timelines for municipalities.

   Opportunity was provided for comments and questions from Council.

   Resolution # 2020-025
   Moved By: Councillor Gilvesy
   Seconded By: Councillor Rosehart

   THAT Council receives the presentation regarding AODA Timelines, as information.

   Carried

8. Public Meetings

9. Planning Applications

10. Delegations

   10.1 Tillsonburg BIA Budget Request

   Cedric Tomico, BIA Board Chair appeared before Council to provide an overview of the 2020 BIA budget request.
Mark Renaud, BIA Executive Director and Karlee Slattery, BIA Events & Marketing Co-ordinator were also present.

Opportunity was provided for comments and questions from Council.

**Resolution # 2020-026**
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the 2020 BIA Budget Request, as information.

AND THAT Council approves the 2020 BIA Levy requirement from taxation in the amount of $139,450.00.

Carried

10.2 **Family Day 2020**

Brent Shepherd appeared before Council to provide a background on the annual Family Day event at the Tillsonburg Community Centre.

The Family Day organizing committee is requesting that the event be covered under the Town's insurance.

Opportunity was provided for comments and questions from Council.

Staff noted that if Council declared the Family Day organizing committee to be a Committee of Council, the event would be covered under the Town's insurance policy.

**Resolution # 2020-027**
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council receives the delegation regarding Family Day 2020, as information;

AND THAT the Family Day Committee be declared a Committee of Council.

Carried

11. Deputation(s) on Committee Reports
12. Information Items
13. Staff Reports
13.1 Chief Administrative Officer

13.1.1 CAO 20-01 Council Committee for Community Fundraising

Staff to remove sentence prior to section 1.0 and to correct error in section 1.0.

Resolution # 2020-028
Moved By: Councillor Parker
Seconded By: Deputy Mayor Beres

THAT Report 20-01, Council Committee for Community Fundraising be received;

AND THAT Council establish a Committee made up of three members of Council that will engage with local community groups and service clubs to explore opportunities and commitments to raise funds towards community facilities in Tillsonburg.

AND THAT Council appoint Council members Councillor Parker, Deputy Mayor Beres and Councillor Gilvesy to the Council Committee for Community Fundraising;

AND THAT the CAO annually assign two members of the Senior Leadership Team to act as a resource to the Committee.

AND THAT Council approve the draft terms of reference as provided.

Carried

CAO and Town Clerk to arrange initial meeting of committee.

13.2 Clerk’s Office

13.2.1 CLK 20-01 Committee Appointments

Resolution # 2020-029
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives Report CLK 20-01 Committee Appointments;

AND THAT By-Law 2020-002 to Amend Schedule A of By-Law 4247, be brought forward for Council consideration.
Carried

13.2.2 CLK 20-02 2019-2023 Multi-Year Accessibility Plan

Amelia Jaggard, Deputy Clerk, appeared before Council to answer questions.

Resolution # 2020-030
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives Report CLK 20-02 2019-2023 Multi-Year Accessibility Plan;

AND THAT Council adopts the Town of Tillsonburg 2019-2023 Multi-Year Accessibility Plan attached hereto as Appendix A.

Carried

13.3 Development and Communication Services

13.4 Finance

13.4.1 FIN 20-01 2020 Interim Tax Levy By-Law

Resolution # 2020-031
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres

THAT Council receives Report FIN 20-01 2020 Interim Tax Levy By-Law;

AND THAT the 2020 Interim Tax Levy By-Law 2020-003 be brought forward for Council consideration.

Carried

13.4.2 FIN 20-03 Reserve Policy Amendment

Resolution # 2020-032
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres

THAT Council receives Report FIN 20-03 Reserve Policy Amendment;
AND THAT By-Law 2020-008 be brought forward for Council’s consideration.

Carried

13.4.3 FIN 20-04 Revised 2020 Rates and Fees By-Law

Staff noted columbarium fees need to be finalized and registered with the Bereavement Association of Ontario.

Resolution # 2020-033
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives the Revised 2020 Rates and Fees Schedule;

AND THAT By-Law 2020-001 be brought forward for a third and final reading.

Carried

13.5 Fire and Emergency Services

13.6 Operations

13.6.1 OPS 20-01 Investing in Canada Infrastructure Program Transfer Payment Agreement

Resolution # 2020-034
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receive Report OPS 20-01 Investing in Canada Infrastructure Program Transfer Payment Agreement;

AND THAT a By-law authorizing the Mayor and Clerk to execute the Transfer Payment Agreement with the Province of Ontario be brought forward for Council consideration.

Carried

13.7 Recreation, Culture & Park Services

14. New Business
15. Consideration of Committee Minutes

15.1 Committee Minutes

Resolution # 2020-035
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives the Parks, Beautification and Cemetery Committee minutes dated November 14, 2019, the Dog Park Advisory Committee minutes dated November 21, 2019, the Economic Development Advisory Committee minutes dated December 10, 2019, the Accessibility Advisory Committee minutes dated December 10, 2019, the Transit Advisory Committee minutes dated December 17, 2019, and the Museum Advisory Committee minutes dated December 19, 2019 as information.

Carried

15.2 LPRCA Minutes

Resolution # 2020-036
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT Council receive the Long Point Region Conservation Authority Board of Directors minutes dated November 6, 2019, as information.

Carried

16. Motions/Notice of Motions

17. Resolutions/Resolutions Resulting from Closed Session

18. By-Laws

18.1 By-Law 2020-001, To Provide a Schedule of Fees for certain Municipal applications, services and permits

Resolution # 2020-037
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT By-Law 2020-001, To Provide a Schedule of Fees for certain Municipal applications, services and permits be read for a third and final
reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

18.2 By-Law 2020-002 To Amend Schedule A of By-Law 4247 (Committee Appointments)

18.3 By-Law 2020-003, To Provide for an Interim Tax Levy for the year 2020

18.4 By-Law 2020-004, Being a By-Law to Amend Zoning By-Law 3295 (ZN 7-19-11)

18.5 By-Law 2020-008, To Adopt a Reserve Policy and to Repeal By-Law 4107

18.6 By-Law 2020-009, To Authorize an Agreement between Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs (ICIP)

Resolution # 2020-038
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT By-Law 2020-002 To Amend Schedule A of By-Law 4247 (Committee Appointments); and

By-Law 2020-003, To Provide for an Interim Tax Levy for the year 2020; and

By-Law 2020-004, Being a By-Law to Amend Zoning By-Law 3295 (ZN 7-19-11); and

By-Law 2020-008, To Adopt a Reserve Policy and to Repeal By-Law 4107; and

By-Law 2020-009, To Authorize an Agreement between Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs (ICIP), be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried
19. **Confirm Proceedings By-law**

**Resolution # 2020-039**  
**Moved By:** Councillor Gilvesy  
**Seconded By:** Councillor Rosehart

THAT By-Law 2020-010, to Confirm the Proceedings of the Council Meeting held on January 13, 2020, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

20. **Items of Public Interest**

Tickets are still available for the Maple Leafs Alumni Game on February 15, 2020, and the fundraising auction is still open.

The annual Tillsonburg Family Day event will be held at the Tillsonburg Community Centre on Monday, February 17, 2020.

There is a planned Town wide hydro outage confirmed for Sunday, January 19, 2020 between 3:00 a.m. to 5:00 a.m.

The next Council budget meeting will be held on January 20, 2020, at 6:00 p.m.

The next regular Council meeting will be held on Monday, January 27, 2020, at 6:00 p.m.

21. **Adjournment**

**Resolution # 2020-040**  
**Moved By:** Councillor Parker  
**Seconded By:** Councillor Esseltine

THAT the Council Meeting of Monday, January 13, 2020 be adjourned at 8:00 p.m.

**Carried**