The Corporation of the Town of Tillsonburg
Economic Development Advisory Committee
January 21, 2020
7:30 a.m.
10 Lisgar Ave, Customer Service Centre, Board Room

MINUTES

Present:
Andrew Burns, Councillor Deb Gilvesy, Lisa Gilvesy, Jesse Goossens, Jim Hayes, Kirby Heckford, Lindsay Morgan-Jacko, Steven Spanjers, Randy Thornton, Cedric Tomico, Lindsay Tribble and Jeff VanRybroeck

Absent with Regrets:
Collette Takacs, Ashton Nembhard, Mayor Stephen Molnar and Kyle Pratt, CAO

Also Present:
Cephas Panschow, Development Commissioner
Laura Pickersgill, Legislative Services Coordinator

1. Call to Order
The meeting was called to order at 7:37 a.m.

2. Adoption of Agenda
 Resolution #1
Moved by: Cedric Tomico
Seconded by: Andrew Burns
THAT the Agenda as prepared for the Economic Development Advisory Committee meeting of January 21, 2020, be adopted.
Carried

3. Minutes of the Previous Meeting
The minutes of the meeting to be amended as follows:
The Town Hall Report is to come back to Council for review in February rather than to the Committee.

4. Disclosures of Pecuniary Interest and the General Nature Thereof
There were no disclosures of pecuniary interest declared.

5. General Business & Reports
5.1 Election of Vice-Chair
 Resolution #2
Moved by: Randy Thornton
Seconded by: Lisa Gilvesy
THAT Andrew Burns be nominated for the role of Vice Chair.  
Carried

5.2 Monthly Project Updates  
Development Commissioner provided a summary of the Monthly Project Updates.

It was noted that CJDL has made a complete "client submission" for VanNorman Innovation Park. Engineering Department met with CJDL and provided comments. A letter of intent and draft offer for 6.7 Acres has been received. This would be the largest industrial construction since 2006. It was noted that an application for funding has been made for the Southwestern Ontario Development Fund.

Wayfinding signage will be reviewed by the Committee prior to completion.

5.3 CLK 19-28 Municipal Retail Cannabis Policy Review  
The draft Municipal Retail Cannabis Policy provided by the Town Clerk’s Office was reviewed.

The Committee passed the following resolution:

Resolution #3  
Moved by: Kirby Heckford  
Seconded by: Randy Thornton  
THAT the Economic Development Committee recommends that the Provincial guidelines be followed, including their standard setback of 150 metres from a school.  
Carried

5.4 Oxford County Water and Wastewater Billing and Collections Review  
The Economic Development Advisory Committee Chair appeared as a delegation before Oxford County Council and presented the concerns of the Committee regarding the proposed method for water and wastewater billing.

The matter will be reviewed at Oxford County Council on January 22, 2020.

5.5 Tillsonburg Hydro Inc.  
Staff to set up a Hydro Sub-Committee meeting.

5.6 Town Hall Task Force
5.7 Community Strategic Plan
   5.1.1 Excellence in Local Government
   5.1.2 Economic Sustainability
   5.1.3 Demographic Balance
5.1.4 Culture and Community

5.8 Tillsonburg District Chamber of Commerce Awards

Resolution #4
Moved by: Lisa Gilvesy
Seconded by: Randy Thornton

THAT the Economic Development Advisory Committee move into Closed Session to consider:

-a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Chamber of Commerce Event Selection).

Carried

Regular session resumed at 8:45 a.m.

Resolution #5
Moved by: Lisa Gilvesy
Seconded by: Randy Thornton

THAT Company A be selected as the recipient of the New Industrial Investment Award based on total investment amount and new or future jobs created in Tillsonburg.

Carried

Resolution #6
Moved by: Steve Spanjers
Seconded by: Jeff VanRybroeck

THAT Company B be selected as the recipient of the New Commercial Investment Award based on total investment amount, new jobs created in Tillsonburg and the creation of entry-level housing.

Carried

Cedric Tomico re-entered the meeting at 8:55 a.m.

5.9 Community Organization Updates

5.9.1 Downtown Business Improvement Association

The following events are planned by the BIA:
- Feb 1-12 Share the Love
- March 7 International Women’s Day
- March 16-20 Family Fun Passport
- May 8-9 Spring in the Street

Details of these events to be circulated to the Committee.
Funding received for façade improvements has increased to $62,000 per year, half coming from the Town and half from the BIA.

Randy Thornton left at 8:59 a.m.

5.9.2 Tillsonburg District Chamber of Commerce
The current committee representative’s role as Past President with the Chamber Board has now ended and a new member will be appointed at the February 12, 2020 Chamber meeting.

The Chamber supported Council’s decision to review other options for the new Town Hall project.

The Awards Ceremony is May 7, 2020 at the Community Centre.

‘Business After 5’ for Christmas will now be open to any company to host.

Lindsay Tribble left at 9:04 a.m.

5.9.3 Tillsonburg District Real Estate Board
The average sale price for 2019 in Tillsonburg was higher than the national average.

5.9.4 Physician Recruitment
Staff to bring a summary from the Physician Recruitment Committee to a future meeting.

6. Correspondence
6.1 Tillsonburg District Chamber of Commerce Board Resolution
Discussed under item 5.9.2.

7. Other Business

8. Round Table
The Kinsmen Club is celebrating 75 years and Kin Canada is celebrating 100 years.

Staff to provide an invitation to Committee members to tour the new Titan Trailers location.

February 12, 2020 is the grand opening for the new location of Millards Chartered Professional Accountants.
TDMH Board is recruiting board members to fill 3 vacancies.

Members are encouraged to complete the Tillsonburg Advisory Committee Feedback survey previously circulated.

The broken hydro pole in front of Kelsey’s has been addressed.

9. **Next Meeting**
   Tuesday, February 11, 2020 at 7:30 a.m.

10. **Adjournment**
    Resolution #7
    Moved by: Kirby Heckford
    Seconded by: Jeff VanRybroeck
    THAT the January 21, 2020 Economic Development Advisory Committee meeting be adjourned at 9:17 a.m.
    Carried