Subject: Results for RFT 2020-008 Supply of Two Mid-Size SUV’s
Report Number: OPS 20-12
Author: Dan Locke, C.E.T., Manager of Public Works
Meeting Type: Council Meeting
Meeting Date: Tuesday, April 14, 2020

RECOMMENDATION
THAT Council receive Report OPS 20-12 Results for RFT 2020-008 Supply of Two Mid-Size SUV’s;

AND THAT Council award Tender RFT 2020-008 to Blue Mountain Chrysler Ltd. of Collingwood, Ontario at a cost of $64,792.63 (net HST included), the lowest bid received satisfying all Tender requirements.

BACKGROUND
Tenders were issued on February 3rd 2020 for the supply and delivery of two (2) mid-size SUV’s with seven (7) plan takers and a total of three (3) bids received by the closing date of February 24th 2020 with the lowest qualified bid from Blue Mountain Chrysler of Collingwood, Ontario at a cost of $64,792.63 (net HST included).

DISCUSSION
As per the 2020 Operations Business Plan a new fleet addition was identified for the Building Services Division to meet their growing business needs as well as the replacement of the existing SUV unit #34 within Building Services. In accordance with the Purchasing Policy a tender was issued for the supply and delivery of two (2) mid-size SUV’s. The tender was advertised on the Tillsonburg website, the Tillsonburg News, Ebid Solutions and on Biddingo. Results of the tender are summarized below:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Make</th>
<th>Location</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Blue Mountain Chrysler Ltd.</td>
<td>Jeep Compass</td>
<td>Collingwood, ON</td>
<td>$64,792.63</td>
</tr>
<tr>
<td>2. Oxford Dodge Chrysler Ltd.</td>
<td>Dodge Durango</td>
<td>London, ON</td>
<td>$82,871.31</td>
</tr>
<tr>
<td>3. Motorcity Mitsubishi</td>
<td>RVR Crossover</td>
<td>Whitby, ON</td>
<td>DSQ</td>
</tr>
</tbody>
</table>

The above bids include net HST of 1.76%.
The bid from Motorcity Mitsubishi was disqualified due to non-compliance with the tender specifications. Both remaining bids satisfied warranty requirements and provided a delivery time of 90 days from approval notification.

CONSULTATION
The Building Department was consulted during the development of the tender specification to ensure their vehicle needs would be satisfied. Furthermore the Building Department conducted a test drive of the two qualified bids and both were deemed to be suitable. Therefore staff recommend that Council award RFT 2020-008 to Blue Mountain Chrysler Ltd. at cost of $64,792.63 (net HST), the lowest qualified bid received.

FINANCIAL IMPACT/FUNDING SOURCE
The combined capital project budget of $90,000 is funded through a combination of $45,000 in Asset Management Reserves for the replacement of SUV unit #34 and $45,000 in Building Reserves for the additional SUV unit. The combined tender results of $64,792.63 (net HST included) plus other associated costs of approximately $11,600 for cargo safety partitioning, scene lighting, decals and two-way radio installation is within the 2020 approved budget.

COMMUNITY STRATEGIC PLAN (CSP) LINKAGE
1. Excellence in Local Government
   □ Demonstrate strong leadership in Town initiatives
   □ Streamline communication and effectively collaborate within local government
   ☒ Demonstrate accountability
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>OPS 20-12 Results for RFT 2020-008 Supply of Two Mid-Size SUV’s.docx</th>
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<tr>
<td>Attachments:</td>
<td></td>
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<td>Final Approval Date:</td>
<td>Apr 6, 2020</td>
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This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton - Apr 2, 2020 - 3:06 PM**

No Signature - Task assigned to Kyle Pratt was completed by workflow administrator Michelle Smibert

**Kyle Pratt - Apr 6, 2020 - 12:31 PM**

**Michelle Smibert - Apr 6, 2020 - 12:37 PM**