The Parks & Facilities team includes the Manager of Parks & Facilities, the Facilities team including the Grounds Laborers, the Parks team including the beatification group as well as the Cemetery team including the Registrar.

Projects
Many of the projects that began early in Q1 are currently on hold, delayed or cancelled due to the COVID-19 pandemic restrictions:
Equipment for the pilot recycling program equipment was ordered and received but not deployed. The installation of the bottle filling station/drinking water fountain at the Corporate Office was put on hold. There is an agreement in place to withdraw from the Special Events Centre storage facility effective the end of March. The Station Arts renovation project was substantially completed in Q1 with only minor painting and trim work remaining. The overhead door at the Cemetery was assessed for replacement.

The project to implement replacement of the domestic hot water at the Community Centre was in the planning phase with work scheduled to proceed in early Q2, however, the contractor withdrew from the project in Q1. Discussions are underway as to the approach to completing this work by the end of Q3.

The new video surveillance server was installed at the Community Centre and is operational. Site preparations for the LLWP slide replacement completed in Q1 included removing the wooden fencing around the base of the current slide, removing metal posts and obsolete storage sheds, a light standard and some trees. The Community Centre Lions Auditorium renovations were completed within Q1 and the area is fully operational. The Community Centre fire panel replacement is proceeding. This work will be completed in early Q2.

The Station Arts Centre had mold abated in the attic space and ceiling of the Bridge Street gallery that was a result of the ongoing roof leak. The roof is currently tarped and work was scheduled to commence in Q2 and the Public Works roofing project was tendered and awarded with work to be completed by end of Q3. However, the impact of the COVID19 restrictions has yet to be determined for these projects.
Special Events
The Facilities team supported numerous special events including hockey tournaments and the commencement of league playoffs prior to the COVID19 closure. In addition, Family Day was hosted at the Community Centre again this year and included multiple set-ups, tear downs and logistical planning to maintain housekeeping standards throughout the day’s events. On the same weekend as Family Day, the Community Centre hosted the Maple Leafs Alumni Hockey game. This event took many hours of preparations and “all hands on deck” staffing approach to facility operations. There were also large events hosted in the Community Centre such as multiple buck & does, a wedding reception, multiple Blood Donor Clinics and the Seniors Centre’s Health & Wellness show throughout the quarter. Each of these events required set-up and tear down as well as staff resources to support their operations.

Facilities
The Facilities team completed winter maintenance at the Community Centre walkways, entrances and the Scott McLean Outdoor Recreational Pad throughout the snowy months of Q1. The outdoor pad was closed just before March Break due to consistently mild outdoor temperatures. As a result of the COVID19 restrictions & closures, the Facilities team is busy completing a lengthy list of maintenance tasks within the Community Centre as well as continuing to respond to facility service requests at the Town buildings. The Memorial Arena ice pad has been removed and the Community Arena ice pad will remain in place for now. In addition, the Facilities group, supported by staff seconded from other RCP roles, have established a mobile sanitizing crew to travel between the various Town locations to sanitize touch points and common areas. Sanitizing kits have been created and deployed out to the various Town sites for onsite staff to further sanitize their work spaces as necessary. The supplies for these kits are being centrally managed from the Community Centre. In addition, all Town cleaning supplies management (tracking, inventoring & ordering) are being accomplished from that location.

Parks & Cemetery
The Parks & Cemetery team operated with less than its full complement of staff throughout Q1, but maintained its winter operations (at the Community Centre, Museum, Station Arts, Elliot Fairbairn Centre & the Cemetery) throughout the snowy months. The toboggan hill was regularly inspected and maintained with repairs as needed. The LEO/Parks & Cemetery Operator I staff joined the team in March. As a result of the COVID19 restrictions & closures, the Parks posted signs through Town parks, playgrounds and outdoor recreational amenities. Parks & Cemetery operations will continue throughout the COVID19 closures with the Cemetery Office operating by appointment only, staff taking all necessary precautions. The Parks team worked to deploy & spread more mulch in the dog park prior to the facilities closure in late March. This was met with significant support and appreciation from dog park users.
Advisory Committees
The Parks & Facilities Manager acts as the Staff Liaison for the Parks, Beautification & Cemetery Advisory Committee and the Dog Park Advisory Committee. In addition, the Cemetery Registrar provides administrative support to the Parks, Beautification & Cemetery Advisory Committee.