Subject: COVID-19 Taskforce
Report Number: CLK 20-15
Author: Michelle Smibert, Town Clerk
Meeting Type: Council Meeting
Meeting Date: Tuesday, April 14, 2020

RECOMMENDATION
THAT the attached Terms of Reference for the COVID-19 Taskforce be approved and that the following members of Council be appointed to the Taskforce:

BACKGROUND
At the Council meeting held on March 23, the following motion was adopted:

"THAT the Town of Tillsonburg create a COVID-19 task force in principle consisting of representation by three members of Council, the Chair of the Police Services board, a local health representative and local representation from our business community, i.e. a member from both the BIA and the local Chamber of Commerce and a Sr. Staff Member as directed by the CAO.

AND THAT the task force should meet one time per week at minimum and each member should be prepared to provide a briefing at each meeting which in turn can be released as information to the residents of the Town of Tillsonburg via in hard copy or through social media or video format."

DISCUSSION
At the time of this resolution or shortly thereafter, the Mayor’s Working Group was formed to help the business community and has members from the BIA and the Chamber of Commerce as well as officials from the Town.

Given the above, I had an opportunity to discuss with Councillor Gilvesy and it was agreed that we don’t want to duplicate any work that this group is doing and defined the role of the group to collect and gather the questions/concerns that are being raised by the residents during this pandemic. It is hoped that the gathering of this information will help to better inform the Town about the areas that might need to be addressed or better communicated.

CONSULTATION
Councillor Gilvesy and CAO
FINANCIAL IMPACT/FUNDING SOURCE
N/A

COMMUNITY STRATEGIC PLAN (CSP) LINKAGE

1. Excellence in Local Government
   ☒ Demonstrate strong leadership in Town initiatives
   ☒ Streamline communication and effectively collaborate within local government
   ☒ Demonstrate accountability

2. Economic Sustainability
   ☐ Support new and existing businesses and provide a variety of employment opportunities
   ☐ Provide diverse retail services in the downtown core
   ☐ Provide appropriate education and training opportunities in line with Tillsonburg’s economy

3. Demographic Balance
   ☐ Make Tillsonburg an attractive place to live for youth and young professionals
   ☐ Provide opportunities for families to thrive
   ☐ Support the aging population and an active senior citizenship

4. Culture and Community
   ☐ Promote Tillsonburg as a unique and welcoming community
   ☐ Provide a variety of leisure and cultural opportunities to suit all interests
   ☐ Improve mobility and promote environmentally sustainable living

ATTACHMENTS
Appendix A – Terms of Reference
Report Approval Details

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<thead>
<tr>
<th>Document Title:</th>
<th>CLK 20-15 COVID-19 Taskforce.docx</th>
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</thead>
<tbody>
<tr>
<td>Attachments:</td>
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<td>Final Approval Date:</td>
<td>Apr 8, 2020</td>
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This report and all of its attachments were approved and signed as outlined below:

Kyle Pratt - Apr 8, 2020 - 12:21 PM