1. **Call to Order**

   The meeting was called to order at 4:30 p.m.

2. **Closed Session**

   **Resolution # 2020-215**
   
   **Moved By:** Councillor Parker  
   **Seconded By:** Councillor Esseltine

   THAT Council move into Closed Session to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Tillsonburg Airport); and
A proposed or pending acquisition or disposition of land by the municipality (Highway 3 Lands).

Carried

2.1 Adoption of Agenda

2.2 Disclosures of Pecuniary Interest and the General Nature Thereof

2.3 Adoption of Closed Session Council Minutes

2.4 Reports

2.4.1 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (Tillsonburg Airport)

2.4.2 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality (Highway 3 Lands)

3. Adoption of Agenda

Resolution # 2020-216
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT the Agenda as prepared for the Council meeting of Monday, May 11, 2020, be adopted.

Carried

4. Moment of Silence

5. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

6. Adoption of Council Minutes of Previous Meeting

Resolution # 2020-217
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT the Minutes of the Council meeting of April 27, 2020, be approved.

Carried
11.1 RCP 20-22 Recreation and Sports Advisory Committee Year-End Report

Eugene Todd, Chair of Recreation and Sports Advisory Committee, participated in the meeting to provide an update from the Committee.

Opportunity was provided for comments and questions from Council.

Resolution # 2020-218
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT Council receives Report RCP 20-22 Recreation and Sports Advisory Committee Year-End Report, as information.

Carried

11.2 RCP 20-23 Parks, Beautification and Cemetery Advisory Committee Year-End Report

Paul DeCloet, Chair of Parks, Beautification and Cemetery Advisory Committee, participated in the meeting to provide an update from the Committee.

Opportunity was provided for comments and questions from Council.

Resolution # 2020-219
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT Council receives Report RCP 20-23 Parks, Beautification and Cemetery Advisory Committee Year-End Report, as information.

Carried

11.3 CLK 20-19 COVID-19 Task Force Recommendations
Finance Department to provide a report in response to the Task Force recommendations for Council's consideration.

Resolution # 2020-220
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives Report CLK 20-19 COVID-19 Taskforce Recommendations, as information;

AND THAT Council supports the Task Force recommendations and that staff be directed to bring back a report for Council's consideration;

AND FURTHER THAT to clarify the development charge motion refers to a deferral of payment.

Carried

12. COVID-19

13. Information Items

13.1 CN Rail - CN Right of Way Vegetation Control

Resolution # 2020-221
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the correspondence from CN Rail dated May 4, 2020, as information.

Carried

14. Quarterly Reports

14.1 FIN 20-17 2020 First Quarter Consolidated Financial Results

Resolution # 2020-222
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council receives Report FIN 20-17 2020 First Quarter Consolidated Financial Results, as information.

Carried
14.2 FIN 20-16 2020 First Quarter Corporate Services Results
14.3 DCS 20-09 2020 First Quarter Economic Development and Marketing Results
14.4 DCS 20-08 2020 First Quarter Building Planning By-Law Services Results
14.5 FRS 20-03 2020 First Quarter Fire Services Results
14.6 OPS 20-21 2020 First Quarter Operations Services Results
14.7 RCP 20-19 2020 First Quarter Recreation, Culture and Parks Results

Staff noted that an RFT for hydro infrastructure work at the VIP Industrial Park is in progress and the date of release is unknown at this time.

Staff noted that the Airport Manual is in progress and is scheduled for completion in the second quarter.

**Resolution # 2020-223**
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council receives the 2020 First Quarter Department Results, as information.
Carried

15. Staff Reports
15.1 Chief Administrative Officer
15.2 Clerk’s Office
15.3 Development and Communication Services

15.3.1 DCS 20-07 Sign By-Law Amendment – COVID-19

Geno Vanhaelewyn, Chief Building Official, was present to answer questions.

**Resolution # 2020-224**
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives Report DCS 20-07; Sign By-Law Amendment – COVID-19 as information;
AND THAT a By-Law to amend By-Law 3798, being a by-law to prohibit or regulate signs and other advertising devices and the posting of notices within the Town of Tillsonburg, be brought forward for Council’s consideration;

AND THAT a By-Law to amend By-Law 2020-001, being a Schedule of Fees for certain Municipal applications, services and permits in the Town of Tillsonburg, be brought forward for Council’s consideration.

Carried

15.3.2 DCS 20-10 Rouse Street Servicing Easement

Resolution # 2020-225
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives Report DCS 20-10 Rouse Street Servicing Easement;

AND THAT a By-Law authorizing the Mayor and Clerk to enter into an agreement with the Future Transfer Co. Inc. for an easement across the property described as Parts 1, 2 and 3, Plan 41R-8031 in the Town of Tillsonburg, County of Oxford, and more particularly, as Part 1, Plan 41R-9989, be brought forward for Council’s consideration.

Carried

15.4 Finance

15.5 Fire and Emergency Services

15.6 Operations

15.6.1 OPS 20-22 Airport Hangar Taxiway G1 Lot 4 Land Lease Agreement

Resolution # 2020-226
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres

THAT Council receives Report OPS 20-22 Taxiway G1 Lot 4 Land Lease Agreement;
AND THAT a By-law to execute the Hangar Land Lease Agreement for Taxiway G1 Lot 4 with Russell Catton, be brought forward for Council’s consideration.

Carried

15.6.2 OPS 20-23 Results for RFP 2020-005 Consulting Services for Pavement Condition Assessments

Resolution # 2020-227
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres

THAT Council receive Report OPS 20-23 Results for RFP 2020-005 Consulting Services for Pavement Condition Assessments;

AND THAT Council award RFP 2020-005 to Englobe Corp. of Brantford, ON at a cost of $35,152.99 (net HST included), the highest scoring proposal received.

Carried

15.7 Recreation, Culture & Park Services

15.7.1 RCP 20-20 Tillsonburg 2020 Canada Day

Resolution # 2020-228
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives Report RCP 20-20 Tillsonburg 2020 Canada Day;

AND THAT all Canada Day activities organized by the Town of Tillsonburg for July 1, 2020 hereby are cancelled.

Carried

15.7.2 RCP 20-21 LLWP 2020 Operating Season

Staff noted that the slide manufacturer is anticipating delivery by end of June.
Resolution # 2020-229  
Moved By: Deputy Mayor Beres  
Seconded By: Councillor Luciani

Carried

16. New Business

17. Consideration of Committee Minutes

17.1 Committee Minutes

Resolution # 2020-230  
Moved By: Councillor Gilvesy  
Seconded By: Councillor Rosehart

THAT Council receives the COVID-19 Task Force minutes dated April 29, 2020, as information.  
Carried

18. Motions/Notice of Motions

19. Resolutions/Resolutions Resulting from Closed Session

20. By-Laws

20.1 By-Law 2020-044, to enter in an Airport Hanger Land Lease Agreement with Russell Catton

20.2 By-Law 2020-045, to amend By-Law 3798 (Sign By-Law)

20.3 By-Law 2020-046, to amend Schedule A of By-Law 2020-001 (Schedule of Fees)

20.4 By-Law 2020-047, to enter in an agreement with the Future Transfer Co. Inc.

Resolution # 2020-231  
Moved By: Councillor Gilvesy  
Seconded By: Councillor Rosehart

THAT By-Law 2020-044, to enter in an Airport Hanger Land Lease Agreement with Russell Catton; and
By-Law 2020-045, to amend By-Law 3798 (Sign By-Law); and

By-Law 2020-046, to amend Schedule A of By-Law 2020-001 (Schedule of Fees); and

By-Law 2020-047, to enter in an agreement with the Future Transfer Co. Inc., be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

21. Confirm Proceedings By-law

Resolution # 2020-232
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT By-Law 2020-043, to Confirm the Proceedings of the Council Meeting held on May 11, 2020, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

22. Items of Public Interest

Visit www.annandalenhs.ca to view Annandale National Historic Site’s first online exhibition.

Director of Operations provided the following construction updates:

Oxford St./Simcoe St. rehabilitation project is underway and expected to be completed by early September, 2020.

Rouse St. sanitary and sewer installation project is underway.

Concession St. W. reconstruction project is underway and it anticipated to be completed in July, 2020.

Oxford County road Oxford Rd 20 near Brownsville is under construction and the work is expected to be completed in June, 2020.

MTO construction project from Simcoe St. at Highway 3 to Delhi is expected to last the duration of the construction season.
Fibre installation companies in Tillsonburg have begun restoration work and will begin installing new fibre in the next couple weeks.

Tillsonburg transfer station large item depot has temporarily reopened for the week of May 11, 2020, with access determined by property address. Visit tillsonburg.ca for more information.

The next regular Council meeting will be held on Monday, May 25, 2020 at 6:00 p.m. via video conference.

23. **Adjournment**

*Resolution # 2020-233*

**Moved By:** Councillor Rosehart  
**Seconded By:** Councillor Gilvesy

THAT the Council Meeting of Monday, May 11, 2020 be adjourned at 8:12 p.m.  

**Carried**