

TILLSONBURG AIRPORT ADVISORY COMMITTEE



November 19, 2020

5:30 p.m.

Electronic Meeting

MINUTES

ATTENDANCE

Euclid Benoit, Dan Cameron, Valerie Durston, Deb Gilvesy, Mark Renaud, Jeff Miller, David Brandon, Jeff Dean,

Staff: Annette Murray, Dan Locke

MEMBERS ABSENT/REGRETS

None

1. Call to Order

The meeting was called to order at 5:33 p.m. Mark Renaud sat as the Chair for the meeting.

2. Adoption of Agenda

Resolution #1

Moved By: Dan Cameron

Seconded By: Deb Gilvesy

THAT the Agenda as amended for the Tillsonburg Airport Advisory Committee meeting of November 19, 2020 be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

None Declared

4. Adoption of Minutes of Previous Meeting

Resolution #2

Moved By: Deb Gilvesy

Seconded By: Euclid Benoit

THAT the Minutes of the Tillsonburg Airport Advisory Committee Meeting of September 17, 2020, be approved.

Carried

5. Delegations and Presentations

Airport Master Plan -- Explorer Solutions - Christian Perreault gave an overview of his Company Explorer Solutions, he explained to the Committee the Airport Master Plan project references key scheduling components and noted the TAAC involvement in the project.

6. General Business & Reports

6.1. New Hangar Update - Dan Locke reported that staff are working with two individuals to have signed agreements in place. Targeting the Council reports for Dec 14 Council meeting. Dan noted that these are the last two full sized lots, only two smaller lots are now available for sale without building the next taxiway G4.

6.2. Safety Spreadsheet Follow-up Annette Murray reported that there was no reported or noted safety issue in October. Noted that urgent safety issues be taken care of within 24 hrs or the Town of Tillsonburg correct the issue and bill the Tenant.

6.3. Website – Deb Gilvesy reported that town website be updated and have the Town of Tillsonburg Website more users friendly for the airport webpage. Update the pictures, Include pertinent information ORnge movements (Patient Transfer), OPP Users. Dan Locke commented that the Committee in the first Quarter of 2021 do a workshop to determine what should be included in the redesigned website.

6.4. Building Lots Waiting List – Deb Gilvesy spoke to the need to create a waiting list of prospected Hangar Applicants and demonstrate the need for future growth. Dan Locke commented in agreement to this direction and that we would create a waiting list and report

6.5. Airport Master Plan Process/ TAAC Involvement –

Dan explained that this is the committee's opportunity to provide feedback to the consultant that will help shape the direction of the growth of the Airport.

6.6. 2021 Budget Items

List of Capital Projects Business Plan Project submitted for Council consideration for 2021

2021 Budget consideration

- General Access Roadway \$195 000

2021 Business Plan in addition to the budget items

- Redesign of the Airport Website
- Completion of the Airport Master Plan (budget carried forward from 2020)

Chair Renaud asked if SWOX Councillor Durston that the Lighting along Airport Road is poor and could SWOX look into having streetlights installed along Airport Road to improve this.

Councillor Durston indicated she would take that back to SWOX Council/ Staff.

7. Correspondence

None

8. Other Business

Filming Location information was followed up on and the Airport is on a location list mthat film companies have access to. Information about the airport was provided as background.

9. Next Meeting

The next meeting of the Tillsonburg Airport Advisory Committee will be at 5:30 p.m. on Dec 10, 2020.

10. Adjournment

Resolution #3

Moved By: Deb Gilvesy

Seconded By: Euclid Benoit

THAT the Tillsonburg Airport Advisory Committee Meeting of November 19, 2020 be adjourned at 6:59 p.m.

Carried