



Subject: Urban County Road Maintenance Agreement Amendment

Report Number: OPD 21-50

Department: Operations and Development Department

Submitted by: Carlos Reyes, Director of Operations and Development

Meeting Type: Council Meeting

Meeting Date: Monday, October 25, 2021

RECOMMENDATION

THAT report OPD 21-50 Urban County Road Maintenance Agreement Amendment be received as information;

AND THAT the Chief Administrative Officer and Director of Operations and Development be authorized to execute the Urban County Road Maintenance Agreement Amendment dated October 5, 2021 to include County Road 20 (North Street) within Town limits as part of this agreement to be effective January 1, 2022.

BACKGROUND

The Town of Tillsonburg (Town) and the County of Oxford (County) entered into an agreement on December 2, 2008 for the routine maintenance and winter control maintenance on the designated County roads and road rights-of-ways within the boundaries of the Town with the exception of North Street. This agreement continues in force from year to year unless cancelled as of December 31st of any given year by either the Town or the County giving written notice to the other party on or before July 31st of that year.

As part of the agreement, The County reimburses the Town for all maintenance activities completed on the designated County roads including road side mowing, brush and tree maintenance and removal, debris and litter pick up, patching, handwork, sweeping, zone painting, signs and markings, snow plowing, salting, and minor repairs such as wind or storm damage, washouts to shoulders, banks, undermining of a curb requiring a local replacement.

The level of service provided by the Town is the level of service adopted by the County as applicable to the County roads.

DISCUSSION

Prior to August 31, 2021, Town of Tillsonburg and County staff discussed the inclusion of County Road 20 (North Street) within town limits (3.14km - 520m west of the west limit of Quarter Town Line to 40m east of the east limit of Herford Street) to the Designated County Roads noted as part of this agreement.

The County supports this request as it aligns with the intent of the current agreement to provide maintenance of County roads within urban areas.

CONSULTATION

The following staff and resources have been consulted in preparing this report:

- Manager of Public Works

FINANCIAL IMPACT/FUNDING SOURCE

The draft 2022 County and Tillsonburg road operations and maintenance budgets will account for this change in responsibility, effective January 1, 2022.

	2020 Budget	2021 Budget	2022 Budget Including North Street
Annual Urban Maintenance Cost – County Contribution	\$ 93,220.15	\$ 95,084.55	\$135,196.00

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- ☐ Lifestyle and amenities
- ☒ Customer service, communication and engagement
- ☐ Business attraction, retention and expansion
- ☐ Community growth
- ☐ Connectivity and transportation
- ☐ Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – Explore opportunities for service efficiencies in partnership with adjacent municipalities.

Priority Project – Ongoing Projects – County-wide service delivery study implementation

ATTACHMENTS:

Appendix A – Urban County Road Maintenance Agreement Amendment