



Subject: Building and By-Law Enforcement Officer Appointment

Report Number: OPD 22-26

Department: Operations and Development Department

Submitted by: Geno Vanhaelewyn, Chief Building Official

Meeting Type: Council Meeting

Meeting Date: Monday, June 27, 2022

RECOMMENDATION

THAT a By-Law to appoint Mark Russell as a Building Official and By-Law Enforcement Officer for the Town of Tillsonburg be brought forward for Council consideration.

BACKGROUND

Building and By-law Services received 2022 budget approval to create a new full-time employee position for a Building and By-Law Enforcement Supervisor. This position will be stationed out of the Customer Service Centre and will supervise/assist By-Law Services and assist Building Services with non-compliance/enforcement.

The recruitment process was completed and the position was offered and accepted by Mark Russell.

DISCUSSION

Building and By-Law Services recently recruited Mark Russell as Building and By-Law Enforcement Supervisor in order to fill a new 2022 FTE position within the department. This report is to request Council for the official appointment of Mark Russell as a Building Inspector to perform duties related to the Ontario Building Code Act and its regulation and as a By-Law Enforcement Officer which will allow the Officer to issue Part 1 and Part 2 Provincial Offences Notices (fine/ticket) within the Town of Tillsonburg. Some examples of current Part 1 fines within the department are related to Animal Control, Garbage, Noise, Signs, etc. and all Part 2 fines are related to the Traffic and Parking By-Law.

CONSULTATION

N/A

FINANCIAL IMPACT/FUNDING SOURCE

Funding approved in the 2022 Building and Protection budget.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- ☐ Lifestyle and amenities
- ☒ Customer service, communication and engagement
- ☐ Business attraction, retention and expansion
- ☐ Community growth
- ☐ Connectivity and transportation
- ☐ Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – N/A

Priority Project – N/A

ATTACHMENTS