



The Corporation of the Town of Tillsonburg
Tillsonburg Transit Advisory Committee

September 20, 2022

10:00 a.m.

Hybrid Meeting

MINUTES

Present: Cindy Allen, Rick Martin, Kathryn Leatherhead, Lynn Temoin and Councillor Luciani

Also Present:

Ashley Taylor, Transit Coordinator

Richard Sparham, Manager of Public Works

1. Call to Order

The meeting was called to order at 10:00 a.m.

2. Adoption of Agenda

Resolution #1

Moved by: Rick Martin

Seconded by: Lynn Temoin

THAT the Agenda as prepared for the Tillsonburg Transit Advisory Committee meeting of September 20th 2022, be adopted.

Carried

3. Minutes of the Previous Meeting

4. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosure of pecuniary interest were declared.

5. General Business and Reports

5.1. In Town Transit Update

5.1.1. Statistics

Staff provided an overview of the In-Town Statistics. The In-Town bus had 785 riders in July 2022 and 797 riders in August 2022.

5.1.2. Winter Maintenance at Bus Stop

An overview of winter maintenance was provided by staff. It was suggested that a priority list of bus stops be provided to Public Works.

5.1.3. RETF Funding

An update of the RETF funding was given by staff as well as a list of potential bus shelter locations.

5.1.4. Christmas Bus

An update was provided on the Christmas Bus. The Christmas Bus was approved by council to run on Saturday November 26th, December 3rd, December 10th and December 17th.

5.1.5. Stuff the Bus

The Stuff the Bus for the food bank was discussed with the tentative date for the event being December 3rd 2022. It was suggested that a working group be put together to discuss this event in greater detail.

5.1.6. Santa Claus Parade

An update on the date of the Santa Claus Parade was provided.

5.1.7. Bus Advertising Update

Staff provided an update on advertisements that are being booked for the sides of the buses.

5.2. Inter-community Transit Update

5.2.1. Statistics

Staff provided an overview of the Inter-Community Statistics.

5.3. Terms of Reference

The Terms of Reference was discussed and one small change to section 2.2 was proposed.

6. Next Meeting

November 15th, 2022 at 10:00 a.m.

7. Adjournment

Resolution #3

Moved by: Councillor Luciani

Seconded by: Lynn Temoin

THAT the September 20th, 2022 Tillsonburg Transit Advisory Committee meeting be adjourned at 10:50 a.m.

Carried