



Subject: Council Meeting Dates

Report Number: CAO 22-07

Department: Office of the CAO

Submitted by: Laura Pickersgill, Executive Assistant/Assistant Clerk

Meeting Type: Council Meeting

Meeting Date: Tuesday, October 11, 2022

RECOMMENDATION

THAT Council receives report CAO 22-07 Council Meeting Dates, as information;

AND THAT the Council orientation dates be set as: November 8, 15, 21 and 22, 2022;

AND FURTHER THAT the Council budget dates be set as: December 7 (9:00 a.m. start) and 19, 2022 and January 16 and February 6, 2023;

AND FURTHER THAT the regularly scheduled 2023 Council meeting dates be amended from: Monday January 23, 2023 to Tuesday January 24, 2024; Monday April 10, 2023 to Tuesday April 11, 2023; Monday May 22, 2023 to Tuesday May 23, 2023; Monday June 12 to Wednesday June 14, 2023; and Monday, October 9, 2023 to Tuesday October 10, 2023.

BACKGROUND

In accordance with the Town's Procedural By-Law, Council meetings are held on the second and fourth Monday of the month, except in the months of July, August and December. Due to the municipal election, there are additional meeting dates required for council orientation. Staff are suggesting the following dates and times for this purpose.

- November 8, 2022- Joint Council Orientation Meeting- Oxford County Council Chambers
- November 15, 2022- Inaugural Meeting of Council
- November 21- 8:30 a.m.-4:30 p.m.- Departmental Overviews & Municipal Facility Tour

- November 22- 9 a.m.-4:00 p.m.- Training/Orientation in Council Chambers

Staff are recommending additional dates and times below to the 2022 Meeting Calendar to meet to review budget items only. These dates and times are:

- December 7, 2022 9:00 a.m.
- December 19, 2022 6:00 p.m.
- January 16, 2023 6:00 p.m.
- February 6, 2023 6:00 p.m. (for budget approval)

The proposed 2023 regular Council meeting dates are listed below with a few amendments suggested to accommodate for holidays and conferences. These meetings would begin at 6:00 p.m. unless there is a closed session required which would then begin at 4:30 p.m.

- January 9, 2023
- Tuesday, January 24, 2023 (change to accommodate for ROMA Conference)
- February 13, 2023
- February 27, 2023
- March 13, 2023
- March 27, 2023
- Tuesday, April 11, 2023 (change to accommodate Easter Monday holiday)
- April 24, 2023
- May 8, 2023
- Tuesday, May 23, 2023 (change to accommodate Victoria Day holiday)
- Wednesday, June 14, 2023 (change to accommodate AMCTO Conference)
- June 26, 2023
- July 17, 2023
- August 14, 2023
- September 11, 2023
- September 25, 2023
- Tuesday, October 10, 2023 (change to accommodate Thanksgiving holiday)
- November 13, 2023
- November 27, 2023
- December 11, 2023

CONSULTATION

Senior Leadership Team

Following Council approval, these dates will be circulated to MP Dave MacKenzie, MPP Ernie Hardeman, County of Oxford Clerk's Office and the County of Oxford Planning

Department. The calendar will be shared in the local newspaper and posted on the Town website.

FINANCIAL IMPACT/FUNDING SOURCE

None

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal- The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information and opportunities to shape municipal initiatives.

Strategic Direction- Position Tillsonburg as a leader in the municipal sector.

Priority Project- N/A

ATTACHMENTS

None