

The Corporation of the Town of Tillsonburg
Council Meeting
MINUTES



Monday, November 21, 2022
 6:00 PM
 Council Chambers
 200 Broadway, 2nd Floor

ATTENDANCE: Councillor Beres
 Mayor Gilvesy
 Councillor Luciani
 Councillor Parker
 Councillor Rosehart
 Councillor Spencer
 Councillor Parsons

Staff: Kyle Pratt, Chief Administrative Officer
 Renato Pullia, Interim Director of Finance/Treasurer
 Cephas Panschow, Development Commissioner
 Laura Pickersgill, Executive Assistant/Assistant Clerk
 Julie Columbus, Director of Recreations, Culture & Parks
 Johnathon Graham, Director of Operations & Development

1. Call to Order

The meeting was called to order at 4:31 p.m.

2. Closed Session

Resolution # 2022-377

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT Council move into Closed Session to consider two matters related to a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value and one matter related to a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

3. Moment of Silence

4. Adoption of Agenda

Resolution # 2022-378

Moved By: Councillor Parker

Seconded By: Councillor Parsons

THAT the Agenda as prepared for the Council meeting of Monday, November 21, 2022, be adopted, as amended.

Carried

5. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

6. Adoption of Council Minutes of Previous Meeting

Resolution # 2022-379

Moved By: Councillor Parker

Seconded By: Councillor Beres

THAT the minutes of the Council meeting of Monday, November 14, 2022, be approved, as amended.

Carried

7. Presentations

7.1 Cycles of Life for Supportive Transitional Housing

Mary Jane Phillips, Co-Founder of Cycles of Life for Supportive Transitional Housing and Dawn VanNatter, Healing Hearts, provided an overview of their services.

Opportunity was provided for members to ask questions.

Resolution # 2022-380

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

THAT Council receives the Cycles of Life for Supportive Transitional Housing, as information

AND THAT the Town work with Cycles of Life to assist in moving forward any endeavours.

Carried

7.2 By-Law Amendment

Cindy Allen presented concerns regarding the potential amendment of the procedural by-law.

Resolution # 2022-381

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT Council receives the by-law amendment delegation from Cindy Allen, as information.

Carried

8. Public Meetings

9. Planning Reports

10. Deputation(s) on Committee Reports

11. Information Items

11.1 Oxford County- Automated Speed Enforcement Update

11.2 Long Point Region Conservation Authority- 2023 Draft Budget

11.3 Canadian Mental Health Association

Resolution # 2022-382

Moved By: Councillor Spencer

Seconded By: Councillor Rosehart

THAT Council receives correspondence from Oxford County, dated November 11, 2022, Long Point Region Conservation Authority dated November 10, 2022 and Canadian Mental Health Association, as information.

Carried

12. Staff Reports

12.1 Chief Administrative Officer

12.2 Corporate Services

12.2.1 CS 22-23 Committee Establishment

Resolution # 2022-383

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT Council receives report CS 22-23 Committee Establishment as information;

AND THAT Council endorses the development of the following Committees for the 2022-2026 Term of Council:

- Accessibility Advisory Committee
- Affordable and Attainable Housing Committee- ad-hoc
- Boundary Adjustment Committee- ad-hoc
- Economic Development Advisory Committee
- Parks, Beautification and Cemeteries Advisory Committee
- Recreation and Sports Advisory Committee
- Tillsonburg Airport Advisory Committee
- Museum, Culture, Heritage and Special Awards Advisory Committee
- Traffic Committee
- Youth Engagement and Strategy Committee

AND FURTHER THAT Council adopts the mandates attached for each Committee with the exception of the Traffic Committee;

AND THAT staff contact the Police Services Board to help with composition of the Traffic Committee. The new Traffic Committee should have a similar composition to the committee of 2007;

AND THAT the Oxford OPP Community Resource Officer be added to the Youth Engagement and Strategy Committee;

AND THAT staff advertise for the vacant positions on each Committee;

AND THAT Mayor Deb Gilvesy, Councillor Parker, Councillor Luciani and Kyle Pratt, CAO form the Council Nominating Committee for the 2022 – 2026 term of Committees.

AND FURTHER THAT the following Council representatives be appointed to the following Boards:

- THAT Mayor Gilvesy be appointed as the member on the Tillsonburg Hydro Board;
- THAT the Physician Recruitment & Retention Committee be transitioned to the Health Care Committee and a new terms of reference be developed and that Mayor Gilvesy, Councillor Beres and Councillor Spencer be appointed members
- THAT Councillor Parsons be appointed as the member on the Business Improvement Area Board;
- THAT Mayor Deb Gilvesy and Councillor Rosehart be appointed as the members on the Police Services Board;
- THAT Councillor Luciani be appointed as the member on the Otter Valley Corridor Board; and
- THAT Councillor Parker be appointed as the member on the Non-Profit Housing Board.

Carried

12.2.2 CS 22-28 Appointment to Conservation Authorities

Resolution # 2022-384

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT Council receives the correspondence from the County of Oxford regarding appointments to Conservation Authorities;

AND THAT Council recommend Councillor Beres as the Town of Tillsonburg representative to Long Point Region Conservation Authority for the 2023-2026 term.

Carried

12.2.3 CS 22-29 Committee of Adjustment Appointment

Resolution # 2022-385

Moved By: Councillor Parker

Seconded By: Councillor Beres

THAT Council receives Report CS 22-29, Committee of Adjustment Appointment;

AND THAT all members of Tillsonburg Town Council be appointed to the Committee of Adjustment;

AND FURTHER THAT an Appointment By-law be brought forward for Council's consideration.

Carried

12.2.4 CS 22-30 Deputy Mayor

Resolution # 2022-386

Moved By: Councillor Parsons

Seconded By: Councillor Luciani

THAT Council receives Report CS 22-30 Deputy Mayor Position;

AND THAT Council appoint Councillor Beres as Deputy Mayor for a 2022-2026 year/month term;

AND THAT a By-Law be brought forward for Council consideration.

Carried

12.2.5 CS 22-31 Alternate County Council Position

Resolution # 2022-387

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

THAT Council receives Report CS 22-31 Alternate County Council Position as information;

AND THAT Council appoint Councillor Parker as the Alternate County Council Position for the term of Council;

AND THAT a By-Law be brought forward for Council consideration.

Carried

12.2.6 CS 22-32 Appointment to PSB

Resolution # 2022-388

Moved By: Councillor Spencer

Seconded By: Councillor Rosehart

THAT Council receive CS 22-32, Appointment to Police Service Board;

AND THAT Council appoint Larry Scanlan to the Police Service Board for the 2022 – 2026 Term of Council.

Carried

Resolution # 2022-389

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT Council reconsiders the previous motion.

Carried

12.3 Economic Development

12.3.1 EDM 22 - 28 Offer to Purchase - 25 Maple Lane Property

Resolution # 2022-390

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT a by-law be brought forward to authorize the Mayor and Clerk to enter into an agreement of purchase and sale with peopleCare Inc for the property described as Part Lot 380, Plan 500; Part 1, Plan 41R-9104, Except Part 1 Plan 41R-10139.

Carried

12.4 Finance

12.4.1 FIN 22-26 - Purchasing Policy Update

Resolution # 2022-391

Moved By: Councillor Parker

Seconded By: Councillor Beres

THAT Report FIN 22-26 Purchasing Policy Update be received as information;

AND THAT a By-law to adopt a revised Purchasing Policy be brought forward for Council's consideration.

Carried

12.4.2 FIN 22-27 2023 Capital Pre-Budget Approvals

Resolution # 2022-392

Moved By: Councillor Beres

Seconded By: Councillor Luciani

THAT Council receives report FIN 22-27 2023 Capital Pre-Budget Approvals;

AND THAT pre-budget approval for the following 2023 Operations & Development and Recreation, Culture and Parks projects be granted:

X11	Young Street Storm/Water/Sanitary/Surface Reconstruction	\$ 2,432,300
X40	Townline Storm Construction	\$ 254,000
X28	Arena Dehumidifier	\$ 155,000

Carried

12.4.3 FIN 22-28 - 2023 Updated Rates and Fees

Resolution # 2022-393

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT Report FIN 22-28 2023 Rates and Fees be deferred until staff bring back an updated Schedule.

Carried

12.5 Fire and Emergency Services

12.6 Operations and Development

12.7 Recreation, Culture and Parks

12.7.1 RCP 22-24 - TCC Renovation

Resolution # 2022-394

Moved By: Councillor Parsons

Seconded By: Councillor Spencer

THAT Report RCP 22-24 Recreation, Culture & Parks – Tillsonburg Community Centre Renovation, be received; and

THAT the final proposed site plan for the Tillsonburg Community Centre submitted by A+Link Architects be approved; and

THAT the anticipated budget overage of \$400,000 be funded through the 2023 (\$200,000) and 2024 (\$200,000) levy; and

THAT staff provide Council with ongoing updates for the renovation project including timelines and budget.

Carried

13. New Business

14. Consideration of Committee Minutes

14.1 Committee Minutes

Resolution # 2022-395

Moved By: Councillor Spencer

Seconded By: Councillor Rosehart

THAT Council receives the October 18, 2022 Boundary Adjustment Advisory Committee Minutes, as information.

Carried

15. Motions/Notice of Motions

15.1 Economic Development Committee

Resolution # 2022-396

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT the Economic Development Committee be allowed to continue until a new committee is formed.

Carried

15.2 ROMA Board of Directors Nomination

Resolution # 2022-397

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT Council supports the nomination of Dave Beres to the ROMA, Zone 3 Board of Directors.

Carried

15.3 Procedural By-Law Amendments

Resolution # 2022-398

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT Council directs staff to bring back a report in regards to virtual meetings and the current procedural by-law;

AND THAT staff compare to other neighbouring municipalities when it comes to extended time away and attending meetings virtually.

Carried

16. Resolutions/Resolutions Resulting from Closed Session

17. By-Laws

17.1 By-Law 2022-072 Committee of Adjustment Appointment

17.2 By-Law 2022-077 To Authorize an Agreement of Purchase and Sale with peopleCare Inc

Resolution # 2022-399

Moved By: Councillor Parsons

Seconded By: Councillor Luciani

THAT By-Law 2022-072 Committee of Adjustment Appointment and By-Law 2022-077 To Authorize an Agreement of Purchase and Sale with peopleCare Inc. be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

18. Confirm Proceedings By-law

Resolution # 2022-400

Moved By: Councillor Luciani

Seconded By: Councillor Beres

THAT By-Law 2022-079, to Confirm the Proceedings of the Council Meeting held on Monday, November 21, 2022, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Items of Public Interest

Tree lighting at the Museum on November 25th at 7:00 p.m.

Transfer Station Holiday hours to be posted shortly.

Habitat for Humanity groundbreaking at 54 Braun St. on December 1st.

OPP Stuff a Cruiser Event at Sobeys and Metro from 9 a.m. to 12:00 p.m. on December 10th.

Tillsonburg Minor Hockey Tournament on December 2-4th.

Talk Tillsonburg Shop for Children on November 25th from 9:30 a.m. to 2:30 p.m. at the Upper Deck.

20. Adjournment

Resolution # 2022-401

Moved By: Councillor Spencer

Seconded By: Councillor Rosehart

THAT the Council meeting of Monday, November 21, 2022 be adjourned at 7:45 p.m.

Carried