



The Corporation of the Town of Tillsonburg  
Economic Development Advisory Committee

November 8, 2022

7:30 a.m.

**Present:** Randy Thornton, Steve Spanjers, Dane Willson, Cedric Tomico, Kirby Heckford, Andrew Burns, Councillor Deb Gilvesy, Jesse Goossens, Lisa Gilvesy

**Staff:** Kyle Pratt, Chief Administrative Officer; Cephas Panschow, Development Commissioner; Laura Pickersgill, Executive Assistant/Assistant Clerk

## MINUTES

### 1. Call to Order

The meeting was called to order at 7:33 a.m.

### 2. Adoption of Agenda

#### Resolution #1

Moved by: Dane Willson

Seconded by: Randy Thornton

THAT the Agenda as prepared for the Economic Development Advisory Committee meeting of November 8, 2022, be adopted.

Carried

### 3. Minutes of the Previous Meeting

#### Resolution #2

Moved by: Cedric Tomico

Seconded by: Dane Willson

THAT the minutes as prepared for the Economic Development Advisory Committee meeting of October 11, 2022, be adopted.

Carried

#### **4. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared.

#### **5. General Business and Reports**

##### **5.1. Monthly Activity Update**

Cephas Panschow provided a summary of Economic Development activity.

Opportunity was provided for members to ask questions.

##### **5.2. Quarter Economic Development Update**

Stephen Molnar joined the meeting at 7:44 a.m.

Cephas Panschow provided an overview of the third quarter Economic Development and Marketing activity.

Opportunity was provided for members to ask questions.

##### **5.3. Ground Lease Town Centre Mall Discussion**

There was a discussion regarding the Town Centre Mall lease. Town staff are working with consultants to gain clarity on the document and its' provisions. It was noted that Strathallen has rights of first refusal of the lands. Suggestions were provided for options of selling the lands. This to be added to the next agenda. The appraisal report to be added to the next agenda.

##### **5.4. Application for new term of Council Committees**

Laura Pickersgill provided an update on the status of Council Committees. It was noted that Council could extend a current Committee so they can continue to meet to finish up outstanding projects.

## **6. Planning Items Circulation**

There were no planning items for circulation.

## **7. Community Strategic Plan**

### **7.1. Town Hall Task Force**

Cephas had provided an update on this in the monthly activity update.

### **7.2. Affordable and Attainable Housing Committee**

Kyle Pratt provided an update on the Committee's activities including that Oxford County is reviewing their Housing Master Plan with plans to include the Earle Street property. Members have met with Indwell to review opportunities for support in Tillsonburg.

### **7.3. Boundary Adjustment Committee**

A sub-group of the Committee has reviewed the RFP submissions and will be providing a recommendation to the whole Committee on suggestions to move forward.

### **7.4. Physician Recruitment and Retention Committee**

Kyle Pratt noted that another family physician has signed on to work in the Town and Committee action items are speeding up now that the new Tillsonburg District Memorial Hospital CEO is getting comfortable in her new role.

## **8. Community Organization Updates**

### **8.1. Downtown Business Improvement Association**

#### **8.1.1. Report from BIA Chair ED11-01**

The BIA Annual General Meeting is happening on November 23<sup>rd</sup>. There have been some façade improvement projects moving forward.

### **8.2. Tillsonburg District Chamber of Commerce**

Suzanne Renken noted that the Chamber reached their fiscal year end on October 31<sup>st</sup>. The Annual General Meeting is happening on January 24<sup>th</sup> and they are recruiting for six new board positions. The next 'Business After 5' is taking place at Tillsonburg Garden Gate. Chamber representatives continue to have meetings regarding the COVID-19 related WSIB claims.

### **8.3 Tillsonburg District Real Estate Board**

#### **8.3.1 October 2022 Statistics**

Tillsonburg District Real Estate Board has merged to be the Woodstock, Ingersoll, Tillsonburg and Area Association of Realtors (WITAAR). Dane Willson provided a summary of the statistics. Dane will discuss getting the shorter version of statistics for circulation moving forward.

### **9. Round Table**

Mayor Molnar thanked the members of the Committee for their passion and dedication on this Committee for this term of Council.

McFarlan Rowlands Company is a finalist for 2022 IBAO Awards of Excellence Brokerage of the Year- Over 25 Brokers Category.

Thompson Goossens Accountants LLP has be rebranded and will be serving customers at their Tillsonburg, Norwich and Delhi locations.

### **10. Next Meeting**

December 13, 2022 at 7:30 a.m.

### **11. Adjournment**

#### Resolution #3

Moved by: Randy Thornton

Seconded by: Kirby Heckford

THAT the November 8, 2022 Economic Development Advisory Committee meeting be adjourned at 8:47 a.m.

Carried