

**THE CORPORATION OF THE TOWN OF TILLSONBURG**  
**BY-LAW # 2022-083 Town of Tillsonburg Emergency Response Program**

A by-law to establish an emergency management program for the protection of public safety, health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community.

**WHEREAS** the Province of Ontario has passed the *Emergency Management and Civil Protection Act, R.S.O., 1990, Chapter E.9*, as amended (hereinafter “Act”) an Act which requires the development and implementation of an emergency management program by the Council of a municipality AND;

**WHEREAS** the Act requires the emergency management program to conform to standards promulgated by Emergency Management Ontario in accordance with international best practices, including the five core components of emergency management; mitigation, prevention, preparedness, response and recovery; and also makes provision for the municipality and Council to develop and implement an emergency management program to protect public safety, public health, the environment, critical infrastructure and property and to promote economic stability and a disaster-resilient community AND;

**WHEREAS** the Act makes provision for the Head of Council to declare that an emergency exists in the community or in any part thereof and also provides the Head of Council with authority to take such action or make such orders and he/she considers necessary and not contrary to law, to implement the Emergency Response Plan and respond to an emergency AND;

**WHEREAS** the Act provides for the designation of one or more members of Council who may exercise the powers and perform the duties of the Head of Council during his/her absence or his/her inability to act AND;

**WHEREAS** the Act authorizes employees of a community to respond to an emergency in accordance with the Emergency Response Program (ERP) where an emergency exists but has not yet been declared to exist AND;

**WHEREAS** the Act requires that every municipality shall have an Emergency Management Program Committee (EMPC), composed of the Emergency Management Program Coordinator (CEMC), senior municipal officials appointed by Council, such members of Council as may be appointed by Council, municipal employees who are responsible for emergency management functions and may include other persons representing organizations and industry and Council shall appoint one of the members of the program committee to be the chair of the committee AND;

**WHEAREAS** the Act provides that the municipality has a right of action to recover monies expended or costs incurred in the implementation of an emergency plan or in connection with an emergency against the person who caused the emergency AND;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of The Corporations of the Town of Tillsonburg HEREBY ENACT THE FOLLOWING:

- 1) **THAT** the Town of Tillsonburg Emergency Response Program, attached hereto as Appendix “A” of this By-law be and is hereby adopted;

- 2) **THAT** the Emergency Management Plan and Program be developed and implemented in accordance with the regulatory standards published by Emergency Management Ontario in accordance with international best practices;
- 3) **THAT** the Head of Council, Chief Administrative Officer, Community Emergency Management Coordinator, Communications Officer, Director of Operations and Development, Director of Recreation, Culture and Parks, Director of Corporate Services & Clerk, Director of Emergency Services / Fire Chief, Executive Assistant to CAO/Mayor, Development Commissioner, Director of Finance & Treasurer, General Manager of Hydro Operations, be hereby appointed as members of the Emergency Management Program Committee (EMPC);
- 4) **THAT** the CAO and CEMC be hereby appointed as co-chairs of the Emergency Management Program Committee (EMPC);
- 5) **THAT** the Head of Council, Chief Administrative Officer, Community Emergency Management Coordinator, Communications Officer, Director of Operations and Development, Director of Recreation, Culture and Parks, Director of Corporate Services / Clerk, Director of Emergency Services / Fire Chief, Executive Assistant to CAO/Mayor, Development Commissioner, Director of Finance / Treasurer, General Manager of Hydro Operations, be hereby appointed as members of the Municipal Emergency Control Group (MECG);
- 6) **THAT** the municipality's Community Emergency Management Coordinator (CEMC) be hereby appointed as the Community Emergency Management Program Coordinator for The Corporation of the Town of Tillsonburg;
- 7) **THAT** the municipality's Communications Officer is hereby appointed as the Emergency Information Officer (EIO) for The Corporation of the Town of Tillsonburg;
- 8) **THAT** the Emergency Management Program Committee will review the emergency management program annually, ensure training of employees on their functions through practical exercises and to recommend material changes to the program to Council for approval as required;
- 9) **THAT** the Head of Council or designated alternate, as provided in the plan, be hereby empowered to declare or terminate an emergency;
- 10) **THAT** certain appointed officials or their designated alternates, as provided in the municipality's approved Emergency Response Plan are empowered to cause an emergency notification to be issued to members of the Municipal Emergency Control Group and respond to an emergency in accordance with the Emergency Response Plan where an emergency exists but has not yet been declared to exist;
- 11) **THAT** Council authorizes staff to make revisions to the schedules, appendices and minor administrative or housekeeping changes to the Emergency Response Plan; however, the Emergency Response Plan itself shall be revised only by By-law;
- 12) **THAT** the By-law Number 3139 A By-law to Provide an Emergency Management Program in the town of Tillsonburg be hereby repealed.

13) **AND THAT** this By-law # 2022-083 Town of Tillsonburg Emergency Response Program shall come into full force and effect on the date of final passing thereof.

**READ** a first, second, and third time, and passed in Council, this 12<sup>th</sup> day of December 2022.

**THE CORPORATION OF THE TOWN OF TILLSONBURG**

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Deb Gilvesy, Mayor

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Kyle Pratt, Clerk