



**Subject:** Traffic By-Law Housekeeping Amendments  
**Report Number:** OPD 23-04  
Department: Operations and Development Department  
Submitted by: Geno Vanhaelewyn, Chief Building Official  
Meeting Type: Council Meeting  
Meeting Date: Monday, January 9, 2023

## **RECOMMENDATION**

THAT a By-Law to amend By-Law 2022-029, being a by-law to regulate traffic and the parking of motor vehicles in the Town of Tillsonburg be brought forward for Council's consideration.

## **BACKGROUND**

In March of 2022 Council passed Traffic and Parking By-Law 2022-029 which regulates traffic and the parking of motor vehicles in the Town of Tillsonburg. Staff would like to address some housekeeping matters and have received requests from rate payers to amend the current Traffic and Parking By-Law.

## **DISCUSSION**

### **Item 1 - Tillson Ave**

Recently, staff requested a no stopping zone 9 m from Elgin Street on the west side of Tillson Ave. Unfortunately, the no stopping zone did not include the area in front of the resident's driveway.

Due to the proximity of the resident's driveway and the crosswalk, a vehicle cannot safely stop in this location; as the vehicle would either obstruct the resident's driveway or the crosswalk. Staff proposes to move back the no stopping zone 26 m north of Elgin Street. The expanded no stopping zone would provide additional clarity to motorists, increase visibility, and improve pedestrian safety in the area.



*The red in the above aerial map illustrates the no stopping area to be removed and the green illustrates the proposed no stopping location.*

A change is recommended to Schedule 1 to By-Law 2022-029 “No Stopping” as follows:

**Delete:**

HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Tillson Ave	West	9 m North of Elgin St.	Oxford St	Anytime

**Add:**

HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Tillson Ave	West	26 m North of Elgin St.	Oxford St	Anytime

**Item 2 – Venison Street West**

The current By-Law restricts parking along the entire south side of Venison Street W from Broadway to the west limit of Venison Street West. Recently, parking restrictions were removed due to the development of the apartment building on the corner of

Venison Street West & Broadway Street along the south side of the building. In addition, the Town received a request to remove the no parking restrictions on the south side of Venison Street West by St. Marys Roman Catholic Church.



*The red in the above aerial map illustrates the current parking restriction on Venison W and the green illustrates the amended no parking location.*

A change is recommended to Schedule 2 to By-Law 2022-029 “Prohibited Parking on Specified Street” be amended as follows:

**Delete:**

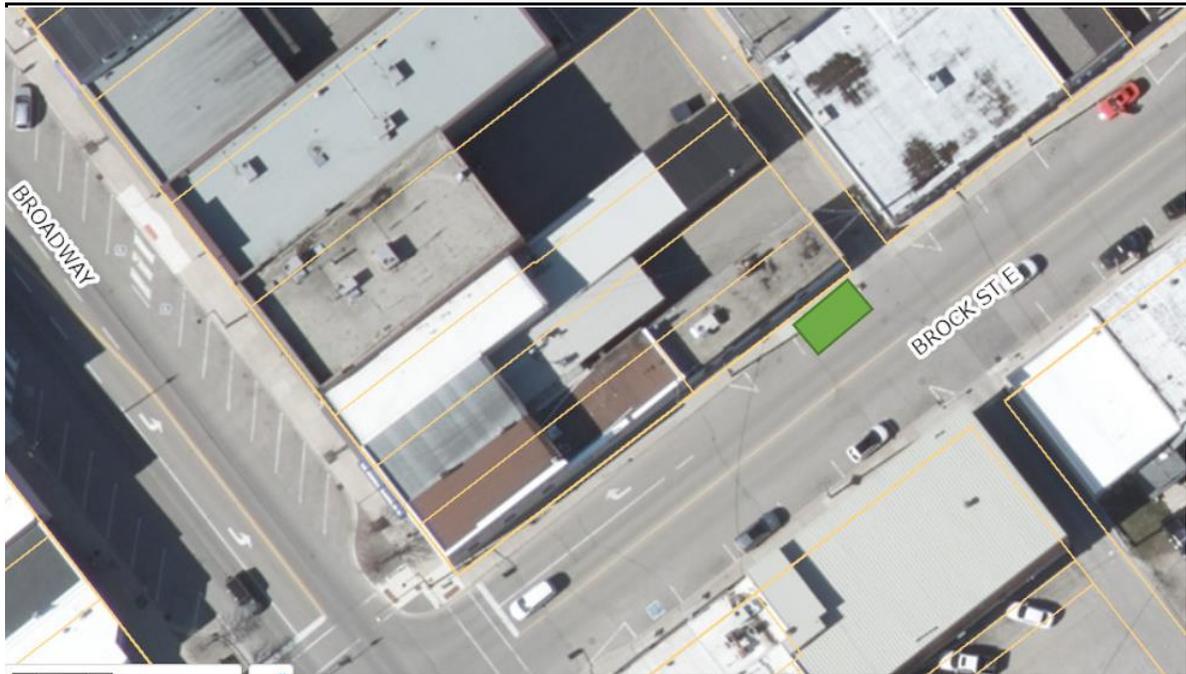
HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Venison Street West	South	Broadway	West Limit	No Parking Anytime

**Add:**

HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Venison Street West	South	Rolph St	Racoon Alley	No Parking Anytime

**Item 3 – Accessible Parking on Brock St E**

The Town has received a request for accessible parking on the north side of Brock Street East for Tillsonburg Chiropractic and Wellness located at 10 Brock Street East. Town staff reviewed the area and identified that this is a suitable location for an accessible parking stall. This location will also accommodate other businesses on the north side of Brock Street East.



*The parking space in green on the above aerial map is the location of the proposed accessible space.*

A change is recommended to Schedule 19 to By-Law 2022-029 “Accessible Parking Spaces” be amended as follows

**Add:**

HIGHWAY	SIDE	LOCATION
Brock St E	North	Second space at 10 Brock St E

**Item 4 – Kara Lane & Peach St**

The new bus lanes at St. Joseph’s Catholic School have reduced parking on Frances Street. As a result of monitoring, staff observed that some parents are parking on both sides of Kara Lane between Frances Street and Peach Street. This creates a bottle neck on the curve and makes it difficult for motorist and school bus drivers to safely maneuver on Kara Lane. Staff recommend a no stopping restriction be added to this area.



*The green in the above aerial map illustrates the proposed no stopping area on Kara Lane & Peach Street.*

A change is recommended to amend Schedule 1 to By-Law 2022-029 “No Stopping” as follows:

**Add:**

HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Kara Lane	Both Sides	Frances St	Peach St	Sept. 1- June 30 Mon-Fri 8am-9am 3pm-4pm
Kara Lane	Both Sides	Frances St	20 m South of Frances St	Sept. 1- June 30 Mon-Fri 8am-9am 3pm-4pm
Peach St	Both Sides	Kara Lane	15 m North of Kara Lane	Sept. 1- June 30 Mon-Fri 8am-9am 3pm-4pm

**Item 5 – Frances St**

The new bus lanes have reduced parking on Frances Street and staff have received multiple complaints about limited parking at St. Joseph School. For the past several months staff observed that the buses do not use the school bus loading zone on the north side of Frances Street and have received requests for additional on street parking. Since the buses do not use the north school bus loading zone, staff

recommend the removal of the north bus loading zone to be substituted with a 30 minute parking zone Mondays to Friday from 7:30 am – 4:30 pm between the months of Sept 1<sup>st</sup> to June 30<sup>th</sup>. This area will accommodate 7 vehicles for parents to utilize this space to drop off/pick up children and should also relieve parking pressures on Kara Lane.

Staff also advised the school to review the schools parking needs and consider future expansion of the parking lot on the north side of Francis Street.



The above aerial map with the green box outlines the north School Bus Loading Zone to be converted to a 30 minute parking zone.

A change is recommended to Schedule 15 “School Bus Loading Zones” as follows:

**Delete:**

HIGHWAY	SIDE	PLACE	TIME OR DAY
Frances St.	North	St. Joseph School	Sept. 1- June 30 Mon-Fri 8am-9am 3pm-4pm

A change is recommended to Schedule 5 “Restricted Parking on Specified Streets” as follows:

**Add:**

HIGHWAY	SIDE	FROM	TO	TIME OR DAY
Frances St.	North	42 m West of Kara Lane	84 m West of Kara Lane	Sept. 1- June 30 Mon-Fri 7:30 am – 4:30 pm 30 minutes

**Item 6 - Electric Vehicle Parking & Signage**

The Town currently has two locations with electric vehicle charging stations. The first electric charging station is located at the Community Centre, and has only one charger with the availability for a second charger. The second electric charging station is located in Lot 5B behind the clock tower and has two electric chargers.

Currently both locations do not have designated spaces and the signage that is currently erected doesn't comply with the signage implemented by the Highway Traffic Act. A new section in the parking schedule needs to be created that designates the electric vehicle parking spaces and new signage needs to replace the existing signage.

A change to By-Law 2022-029 be amended as follows.

**Delete:**

Section 11: 2. No parking Electric Vehicles Parking Space (Figure 19)

**Add:**

Section 11: 2. No parking Electric Vehicles Parking Space (Figure 19) (Schedule 25)

**Add:**

**Schedule 25: Electric Vehicle Parking Space**

<b>PARKING LOT</b>	<b>LOCATION</b>
Lot 5B	Two spaces North East corner of lot
Community Centre	Eleventh Space East Entrance of Memorial Arena Parking Lot

**Delete:**

Figure 19: Official Electric Vehicle



**Add**

Figure 19: Official Electric Vehicle



**Item 7 – Remove Parking Spaces for Bus Lane**

Staff have received complaints that the bus drivers need additional room to maneuver the T:GO buses on Broadway at the Tillsonburg Town Centre mall. Removing the two parking stalls north of the existing bus stop will provide the additional necessary room for buses to safely maneuver. Staff recommend to extend the bus stop two additional parking stalls.



*In the above aerial map the red box illustrates the two parking stalls to be converted to a no stopping bus zone. The yellow line identifies the current no stopping zone and the green line illustrates the proposed no stopping zone for T:GO bus stop use.*

Recommending to amend Schedule 1 to By-Law 2022-029 “No Stopping” as follows:

**Delete:**

Column 1 HIGHWAY	Column 2 SIDE	Column 3 FROM	Column 4 TO	Column 5 TIME OR DAYS
Broadway St	East	143 meters North of Ridout St E	158 meters North of Ridout St E	Anytime

**Add:**

Column 1 HIGHWAY	Column 2 SIDE	Column 3 FROM	Column 4 TO	Column 5 TIME OR DAYS
Broadway St	East	143 meters North of Ridout St E	173 meters North of Ridout St E	Anytime

**Item 8 - 1A North Entrance to Mall**

Recently, the Town has received complaints that parking lot 1A is often full, making it difficult to enter the north side of the mall. While reviewing the parking lot, it was observed that vehicles park in hatched areas blocking vehicular movement and it was brought to staffs attention that mall employees are parking in this lot. With the observed parking pressures the proposed two hour parking restriction will push staff to other lots freeing up spaces for patrons of the mall. The Town has received comments from Strathallen and the BIA who are in full support of making lot 1A into two hour parking and relocating the loading zone to the north side of the parking lot.

The four (4) existing parking spaces on the east side of Lot 1A will be converted into two (2) loading zone space to allow room to unload and load the vehicle. The current loading zone would be converted to two (2) hour parking with the rest of the lot ad posted with signage accordingly.



*The in the above aerial map the red box illustrates the two loading zone stalls that are proposed to be removed and converted into two (2) hour parking. The blue box is the proposed/relocated loading zone stalls. The remainder of the lot will be posted as 2 hour parking.*

Recommending to amend Schedule 4 to By-Law 2022-029 “No Parking in Loading Zone” as follows:

**Delete:**

HIGHWAY	SIDE	PLACE	TIME OR DAY
Lot 1 A	South	Adjacent to North Mall Entrance	15 minutes

**Add:**

HIGHWAY	SIDE	PLACE	TIME OR DAY
Lot 1 A	South	Two Most East Parking Spots for North Mall Entrance	15 minutes

**CONSULTATION**

By-Law Enforcement, Engineering, Operations, and Public Works were consulted. In addition, the Transit Coordinator was also consulted on the T:GO stop. Strathallen and BIA staff were also consulted on items related to the Tillsonburg Town Centre.

**FINANCIAL IMPACT/FUNDING SOURCE**

New signage and installation will be funded from the 2023 Public Works operational budget in the amount of \$6,000.

**CORPORATE GOALS**

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

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**Goal** – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

**Strategic Direction** – N/A

**Priority Project** – N/A

**ATTACHMENTS**

Appendix A – BIA Resolution 2 hour parking Lot 1A