



The Corporation of the Town of Tillsonburg

MUSEUM, CULTURE, HERITAGE AND SPECIAL AWARDS ADVISORY
COMMITTEE

March 22, 2023

4:30 p.m.

Council Chambers, 200 Broadway, second floor

MINUTES

Present:

Carrie Lewis, Amie Varga, Lindsay Monroe, Isaac Card, Joan Weston, Tabitha Verbuyst, Courtney Booth, Rosemary Dean, Councillor Kelly Spencer.

Absent with Regrets:

Doug Cooper.

Also Present:

Amelia Jaggard, Deputy Clerk

Patricia Phelps, Culture and Heritage Manager/Curator

1. Call to Order

2. Adoption of Agenda

Resolution #1

Moved by: Rosemary Dean

Seconded by: Courtney Booth

THAT the Agenda as prepared for the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of March 22, 2023, be approved.

Carried

3. Minutes of the Previous Meeting

4. Orientation

Amelia Jaggard, Deputy Clerk, provided an orientation session. A second orientation session has been scheduled for Tuesday, March 28, 2023 at 6:00 p.m. at the Tillsonburg Community Centre, Lions Auditorium. This session will cover mandatory training on Town policies and procedures.

5. Election of Chair and Vice-Chair

Resolution #2

Moved by: Rosemary Dean

Seconded by: Aime Varga

THAT Carrie Lewis be elected as Chair of the Museum, Culture, Heritage and Special Awards Advisory Committee.

Carried

Resolution #3

Moved by: Aime Varga

Seconded by: Tabitha Verbuyst

THAT Joan Weston be elected as Vice-Chair of the Museum, Culture, Heritage and Special Awards Advisory Committee.

Carried

6. Disclosures of Pecuniary Interest and the General Nature Thereof

7. General Business and Reports

7.1. Volunteer Achievement Award Nomination

The committee reviewed a submission nominating Rosemary Dean for the Town's quarterly volunteer achievement award.

Resolution #4

Moved by: Joan Weston

Seconded by: Aime Varga

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee supports the selection of Rosemary Dean as a Town of Tillsonburg volunteer achievement award recipient.

Carried

Committee to review any new and recent (within three years) volunteer achievement award nominations for the next quarter.

There was discussion regarding the citizen of the year award. No award was presented during the 2022 due to the Municipal Election. There was consensus that the next individual be presented as the 2023 Town of Tillsonburg Citizen of the Year Award recipient.

Staff will initiate the Citizen of the Year award nomination process and make the necessary arrangements for the event to be held in June, 2023.

It was asked to have an update from the Museum and Station Arts Centre included on future meeting agendas.

8. Meeting Schedule

Resolution #5

Moved by: Rosemary Dean

Seconded by: Courtney Booth

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee meet the third Wednesday of the month at 4:30 p.m. excluding the months of July and August.

Carried

9. Adjournment

The meeting adjourned at 5:30 p.m.