

The Corporation of the Town of Tillsonburg

Economic Development Advisory Committee Meeting

MINUTES

Tuesday, March 21, 2023
7:30 AM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE: Suzanne Renken
Dane Willson
Cedric Tomico
Councillor Bob Parsons
Deb Gilvesy, Mayor
Lisa Gilvesy
Andrew Burns
Randy Thornton
Gurvir Hans
Randi-Lee Bain
Steve Spanjers
Jesse Goossens

Regrets: Kirby Heckford

Staff: Kyle Pratt, Chief Administrative Officer
Cephas Panschow, Development Commissioner
Laura Pickersgill, Executive Assistant

1. Call to Order

The meeting was called to order at 7:33 a.m.

2. Closed Session

Resolution # 1**Moved By:** Dane Willson**Seconded By:** Andrew Burns

THAT Council move into Closed Session to consider a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried**3. Adoption of Agenda****Resolution # 2****Moved By:** Suzanne Renken**Seconded By:** Lisa Gilvesy

THAT the Agenda as prepared for the Economic Development Advisory Committee meeting of Tuesday, March 21, 2023, be adopted.

Carried**4. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

5. Adoption of Minutes of Previous Meeting**Resolution # 3****Moved By:** Mayor Gilvesy**Seconded By:** Randy Thornton

THAT the minutes of the Economic Development Advisory Committee of February 14, 2023, be approved.

Carried**6. General Business and Reports****6.1 Monthly Activity Update**

C. Panschow provided a summary of the monthly activity update.

Opportunity was provided for members to ask questions.

6.2 Yearly Activity Update

C. Panschow provided a brief overview of the yearly activity update.

It was suggested that an updated residential land inventory and subdivision control map be provided at a future meeting. It was requested that a report from the building department be provided at future meetings that outlines the stages that developing lands are in and a report outlining the number and value of building permits in 2022.

Staff to circulate the Hemson study that Oxford County has done regarding current lands needs for the next twenty years in the County. Staff to follow up with County staff regarding the County's plan to release an RFP for an updated population and growth forecast,

It was requested that the County Planner provide a follow up on specifics of implications on development from Bill 23.

7. Community Strategic Plan

7.1 Town Hall Update

There was no update on this item.

7.2 Affordable and Attainable Housing Committee

A transitional house has been purchased in Town and will be opening shortly. Staff are working closely with Oxford County Planning Department on implementing affordable housing projects.

7.3 Boundary Adjustment Committee

There was no update on this item.

7.4 Health Care Committee

The second meeting will be scheduled shortly for this committee.

8. Community Organization Updates

8.1 Downtown Business Improvement Association

8.1.1 Report from BIA Chair

Councillor Parsons provided a brief overview of the BIA report.

Opportunity was provided for members to ask questions to Councillor Parsons and C. Tomico.

Concerns were brought forward regarding the BIA's proposed plan for downtown outdoor patios. Councillor Parsons will provide the feedback to the BIA.

Dane Willson left the meeting at 9:16 a.m.

8.2 Tillsonburg District Chamber of Commerce

S. Renken provided an update on Chamber initiatives that included: an upcoming webinar that will help employers discover untapped network (discoverability), BIA After 5 upcoming this Thursday, Mayors Address is upcoming on April 13th, and C. Tomico is representing the local Chamber with S. Renken at a regional affordable housing initiative. Members were invited to send any suggestions regarding affordable housing to S. Renken that they would like included for consideration at this regional session.

8.3 Woodstock, Ingersoll, Tillsonburg and Area Association of Realtors

8.3.1 Monthly Statistics

There were no questions or comments regarding the statistics report.

9. Round Table

Committee training is coming up on March 28th at 6:00 p.m. in the Council Chambers.

Suzanne Renken left the meeting at 9:23 a.m.

The Kinsmen Club is hosting an Easter Egg Hunt on April 8th at 11:00 a.m. in Memorial Park.

10. Next Meeting

Tuesday, April 11, 2023

11. Adjournment

Resolution # 4

Moved By: Steve Spanjers

Seconded By: Randy Thornton

THAT the Economic Development Advisory Committee meeting of Tuesday, March 21, 2023 be adjourned at 9:25 a.m.

Carried