

Delegation Request Form

Members of the public or citizen group may submit a Delegation Request to speak at a regular meeting of Council.

Council meetings are held the second and fourth Monday of the month. Proceedings are web-streamed on the Town of Tillsonburg Website and the second meeting of the month will also be televised via Rogers TV.

Delegations take place near the beginning of the meeting and are allowed 15 minutes for their presentation; ten (10) minutes is meant for the presentation and the remaining five (5) minutes is to allow for comments and questions from Council.

Any Information contained on this form will be made public through the publication of the agenda. Through submission of a Delegation Request, individuals are agreeing to the release and including of their personal information within the public record. Applicants may request the removal of their personal contact information when submitting this form. The request to remove personal contact information cannot be made after agenda publication. Please note that all meetings occur in an open public forum and are regularly recorded and televised.

Accessibility accommodations are available. Please make your request in advance.

First Name *

Kelly

Last Name *

Gilson

Street Address *

[REDACTED]

Town/City *

Woodstock

Postal Code *

[REDACTED]

Phone Number *

[REDACTED]

E-mail *

[REDACTED]

Subject *

United Way Oxford's Tillsonburg Transition House

Name of Group or Person(s) being represented (if applicable)

Kelly Gilson, Executive Director, United Way Oxford

All Delegations are limited to fifteen (15) minutes, including questions and answers. *

I acknowledge

Details of the nature of the business/purpose: *

Hello,

I would like to have an opportunity to share information regarding United Way Oxford's new Tillsonburg Transition House program which is expected to be open within the next few months. I wish to inform Council what a Transition House is, how the program will work, who it will serve, our service partners, our initial and on-going investment, etc. Additionally, I would like to request Council's support for our Community Improvement Plan application.

My Powerpoint presentation will be submitted separately, prior to your deadline. If you have any questions, please do not hesitate to reach out. Thank you.

Kelly

Do you or any members of your party require accessibility accommodations? *

Yes

No

Will there be a Power Point presentation? *

Please attach a copy of your presentation.

Yes

No

I acknowledge that all presentation material must be submitted to the Office of the Clerk by 4:30 p.m. the Wednesday before the Council meeting date.

I accept

Upon receipt and approval of a Delegation, full details on the process will be sent to all presenters. If you have any questions please contact the Office of the Clerk at: clerks@tillsonburg.ca or 519-688-3009 ext. 4041

Personal information on this form is collected under the legal authority of the *Municipal Act*, as amended. The information is collected and maintained for the purpose of creating records that are available to the general public, pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*. Questions about this collection should be directed to the Municipal Clerk, Town of Tillsonburg, 200 Broadway Street, 2nd Floor, Tillsonburg, Ontario, N4G 5A7, Telephone 519-688-3009 Ext. 4040.