

**The Corporation of the Town of Tillsonburg  
Museum, Culture, Heritage and Special Awards  
Advisory Committee  
MINUTES**

Wednesday, May 17, 2023  
4:30 PM  
Council Chambers  
200 Broadway, 2nd Floor

ATTENDANCE: Carrie Lewis  
Amie Varga  
Lindsay Munroe  
Isaac Card  
Doug Cooper  
Joan Weston  
Tabitha Verbuyst  
Rosemary Dean  
Kelly Spencer  
Deb Gilvesy

Regrets: Courtney Booth

Staff: Jessica Elliott  
Patricia Phelps  
Julie Ellis

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**1. Call to Order**

The meeting was called to order at 4:34pm.

**2. Adoption of Agenda**

**Resolution # 1****Moved By:** Tabitha Verbuyst**Seconded By:** Kelly Spencer

THAT the agenda as prepared for the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of May 17, 2023, be approved.

**Carried****3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared.

**4. Adoption of Minutes of Previous Meeting**

Doug Cooper arrived at 4:35pm

**Resolution # 2****Moved By:** Amie Varga**Seconded By:** Lindsay Munroe

THAT the minutes of the Museum, Culture, Heritage and Special Awards Advisory Committee of April 19, 2023, be approved.

**Carried****5. Presentations****5.1 Shayne Reitsma, Manager of Engineering Re: Kinsmen Bridge**

Shayne Reistma, Manager of Engineering, presented on the Kinsmen Bridge.

**Resolution # 3****Moved By:** Joan Weston**Seconded By:** Rosemary Dean

THAT the presentation from Shayne Reitsma, Manager of Engineering regarding the Kinsmen Bridge be received as information; and

THAT the Museum, Culture, Heritage, and Special Awards Committee support Option 4 with a design option to keep the façade as close to original as possible.

**Carried**

## 6. General Business & Reports

### 6.1 Patty Phelps, Culture & Heritage Manger/Curator Re: Museum Update

Patty Phelps, Culture and Heritage Manager/Curator, provided an update on the Museum.

#### **Resolution # 4**

**Moved By:** Amie Varga

**Seconded By:** Lindsay Munroe

THAT the update from Patty Phelps, Culture & Heritage Manager/Curator regarding Annandale National Historic Site and Museum be received as information.

**Carried**

### 6.2 Tabitha Verbuyst, Executive Director/Curator Re: Station Arts Centre Update

Tabitha Verbuyst, Executive Director, provided an update on the Station Arts Centre.

#### **Resolution # 5**

**Moved By:** Joan Weston

**Seconded By:** Rosemary Dean

THAT the update from Tabitha Verbuyst, Executive Director/Curator regarding Station Art Centre Update be received for information.

**Carried**

### 6.3 Jessica Elliott, Records and Legislative Coordinator RE: Citizen of the Year Ceremony

Jessica Elliott, Records and Legislative Coordinator, provided an update on the Citizen of the Year Ceremony.

#### **Resolution # 6**

**Moved By:** Isaac Card

**Seconded By:** Doug Cooper

THAT the update from Jessica Elliott, Records and Legislative Coordinator regarding Citizen of the Year Ceremony be received as information.

**Carried**

**6.4 Notice of Motion, Tabitha Verbuyst RE: Letter of support for the rainbow crosswalk**

Tabitha Verbuyst presented the following Notice of Motion:

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee supports the requested installation of a rainbow crosswalk put forward by the Oxford Pride Organization.

**Resolution # 7**

**Moved By:** Joan Weston

**Seconded By:** Amie Varga

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee waive the rules of procedure by two-thirds majority to allow Committee Member Verbuyst to present the Notice of Motion as a Motion.

**Carried**

**Resolution # 8**

**Moved By:** Tabitha Verbuyst

**Seconded By:** Amie Varga

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee supports the requested installation of a rainbow crosswalk put forward by the Oxford Pride Organization.

**Carried**

**7. Next Meeting**

June 21, 2023 at 4:30 p.m.

**8. Adjournment**

**Resolution # 9**

**Moved By:** Doug Cooper

**Seconded By:** Rosemary Dean

THAT the Musuem, Culture, Heritage and Special Awards Advisory Committee meeting be adjourned at 5:21pm.

**Carried**