

The Corporation of the Town of Tillsonburg

Council Meeting

MINUTES



Tuesday, May 23, 2023

6:00 PM

Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Gilvesy (Chair)
Deputy Mayor Beres
Councillor Luciani
Councillor Parker
Councillor Parsons
Councillor Rosehart
Councillor Spencer

Staff: Kyle Pratt, Chief Administrative Officer
Tanya Daniels, Director of Corporate Services/Clerk
Sheena Pawliwec, Director of Finance/Treasurer
Johnathon Graham, Director of Operations & Development
Julie Columbus, Director of Recreations, Culture & Parks
Cephas Panschow, Development Commissioner
Matt Johnson, Manager of Parks and Facilities
Julie Ellis, Deputy Clerk

1. Call to Order

Meeting was called to order at 6:00 p.m.

2. Closed Session

None.

3. Moment of Silence

4. Adoption of Agenda

Resolution # 2023-211

Moved By: Councillor Spencer

Seconded By: Councillor Parsons

THAT the Agenda as prepared for the Council meeting of May 23, 2023 be approved.

Carried

5. Disclosures of Pecuniary Interest and the General Nature Thereof

None.

6. Adoption of Council Minutes of Previous Meeting

Resolution # 2023-212

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

THAT the Council meeting minutes dated May 8, 2023 be approved.

Carried

7. Presentations

None.

8. Public Meetings

None.

9. Planning Reports

None.

10. Delegations

10.1 Patricia Marshal, Director of Ingersoll & Area's Indigenous Solidarity and Awareness Network (IISAN) Re: Meaningful Truth and Reconciliation

Patricia Marshal attended before Council regarding IISAN and the actions within Tillsonburg as well as the County of Oxford. Patricia Marshal called upon Council to request a formal recognition of IISAN, promotion of initiatives, production of a report annually on the actions of Tillsonburg meeting or not meeting the Truth and Reconciliation – Calls to Action.

Resolution # 2023-213

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT Council receives the delegation from Patricia Marshal as information.

Carried

10.2 John Hall Re: Tennis Courts

John Hall attended before Council to provide a proposal request to consider a year-round inclusive facility that could host a variety of sports or other activities. Mr. Hall answered various questions from members of Council. Mr. Hall provided a floor plan as well as material for the record and review.

Resolution # 2023-214

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT Council receives the delegation from John Hall as information.

Carried

10.3 Frank Gross, Manager of Transportation and Waste Management Services, Oxford County and Pamela Antonio, Supervisor of Waste Management, Oxford County RE: Transitioning the Blue Box Program to Extend to Producer Responsibility

Frank Gross, Manager of Transportation and Waste Management Services, Oxford County and Pamela Antonio, Supervisor of Waste Management, Oxford County attended before Council to present on the Transitioning the Blue Box Program to Extend to Producer Responsibility. The presentation included timelines for changes in responsibility of the program and impacts to the financials of the programs. An explanation of the changes in 2025 to non-eligible sources (Business Community) was outlined indicating they would need to source their own blue-box material management. The presenters answered various questions of Council.

Resolution # 2023-215

Moved By: Councillor Parsons

Seconded By: Deputy Mayor Beres

THAT Council receives the delegation from Frank Gross and Pamela Antonio as information.

Carried

10.4 Amy Buchanan-St.Gelais Re: Pride Crosswalk

Amy Buchanan-St.Gelais attended before Council regarding the installation of a Pride Crosswalk in Tillsonburg. The delegation requested that Council approve the crosswalk installation.

Resolution # 2023-216

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

THAT Council receives the delegation from Amy Buchanan-St.Gelais as information.

Carried

10.5 Sorraya Buchanan-St.Gelais, Glendale Sexuality and Gender Equality Club (SAGE) Re: Pride Cross walk in Tillsonburg

Sorraya Buchanan-St.Gelais from Glendale Sexuality and Gender Equality Club (SAGE) attended before Council to speak to the Pride Crosswalk installation. The delegation read into the record a letter from Glendale SAGE which included the request to support the crosswalk. Sorraya Buchanan-St.Gelais further provided personal comments aligned to the request to support the installation.

Resolution # 2023-217

Moved By: Councillor Parker

Seconded By: Councillor Parsons

THAT Council receives the delegation from Sorraya Buchanan-St.Gelais as information.

Carried

10.6 Gerry Dearing, Tillsonburg District Memorial Hospital Foundation Re: Taste of Summer Event

Gerry Dearing presented to Council on behalf of the Tillsonburg District Memorial Hospital Foundation to ask for the waiving of fees for the Taste of Summer fundraising event. The presenter answered various questions of Council.

Resolution # 2023-218

Moved By: Councillor Spencer

Seconded By: Councillor Luciani

- A. THAT Council receives the delegation from Gerry Dearing as information; and
- B. THAT a donation of up to \$500 to cover relative Town fees be granted from the Council reserve fund for the 2023 TDMHF Taste of Summer Event.

Carried

11. Deputation(s) on Committee Reports

**11.1 RCP 23-23 Recreation and Sports Advisory Committee
Recommendation to Council - TFC request for Gyulveszi Park Soccer Fields**

Resolution # 2023-219

Moved By: Deputy Mayor Beres

Seconded By: Councillor Rosehart

- A. THAT report RCP-23-23, Recreation and Sports Advisory Committee Recommendation be received as information; and
- B. THAT Council approve the recommendation of the Recreation and Sports Advisory Committee as follows:

THAT the Recreation and Sports Advisory Committee recommend the Parks and Recreation Master Plan investigate the need for additional soccer fields and consider the presentation from Tillsonburg Football Club regarding additional fields located at Gyulveszi Park; and

THAT Council recommends that Tillsonburg Football Club and Tillsonburg Minor Soccer work together on a joint submission to Council on the need for additional soccer fields in Tillsonburg.

Carried

11.2 EDM 23-09 Cayuga Rail Line Request- Economic Development Advisory Committee Recommendation

Resolution # 2023-220

Moved By: Councillor Luciani

Seconded By: Deputy Mayor Beres

- A. THAT report EDM 23-09 Cayuga Rail Line Request – Economic Development Advisory Committee Recommendation be received; and,
- B. THAT Council approve the recommendation of the Economic Development Advisory Committee as follows:

THAT, in response to the March 10, 2023 letter received from Mike and Sandy Kloefer, Town Council supports the potential discontinuation of the Cayuga Rail Line East of Talbot Road to support Residential Growth in Courtland, subject to the allocation of additional industrial lands adjacent to the Cayuga Rail Line West of Talbot Road and within Norfolk County.

Carried

12. Information Items

12.1 Long Point Region Conservation Authority Minutes - April 5, 2023

Resolution # 2023-221

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT the Long Point Region Conservation Authority Minutes dated April 5, 2023 be received as information.

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.2 Corporate Services

13.3 Economic Development

13.3.1 EDM 23-08 Updated Contract Regarding RFP 2022-001 Real Estate Services

Resolution # 2023-222

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

- A. THAT report EDM 23-08 Updated Contract Regarding RFP 2022-001 Real Estate Services be received as information; and,
- B. THAT, considering the delay in entering into a contract with Avison Young, the initial period be extended to December 31, 2024 with the option to be extended by two 1 year periods, subject to the Town entering into listing agreements for specific properties, both at the Town's sole and absolute discretion; and,
- C. THAT the Development Commissioner be authorized to execute the agreement with Avison Young along with other agreements that may be required for specific properties.

Carried

13.4 Finance

13.5 Fire and Emergency Services

13.6 Operations and Development

13.6.1 OPD 23-21 Property Standards By-Law Review

Resolution # 2023-223

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

- A. THAT report titled OPD 23-21 Property Standards By-Law Review be received as information; and
- B. THAT a by-law to repeal and replace the Property Standards by-law 3638 for prescribing standards for maintenance and

occupancy of property be presented to Council for consideration as attached to report OPD 23-21 inclusive of the addition of language within section 3.04 of "without the use of keys or specialized knowledge".

Carried

13.7 Recreation, Culture and Parks

13.7.1 RCP 23-25 Playground RFP - Northcrest Phase II and Elliot Fairbairn

Resolution # 2023-224

Moved By: Councillor Spencer

Seconded By: Councillor Luciani

- A. THAT Council receive Staff Report RCP 23-25 2023 Playground RFP -Northcrest Phase II and Elliot Fairbairn, as information; and
- B. THAT Council awards both playground RFPs to Park n Water in the amount of \$125,388.30 (non-recoverable HST included) for Northcrest Phase II, and \$58,795.67 (non-recoverable HST included) for Elliot Fairbairn.

Carried

13.7.2 RCP 23-24 Amendment to Sports Facilities Allocation Policy

Resolution # 2023-225

Moved By: Deputy Mayor Beres

Seconded By: Councillor Parsons

- A. THAT Council receives report RCP-23-24, Amendment to Policy 9-010: Sports Facilities Allocation Policy; and
- B. THAT Council approves and adopts the revised Sports Facilities Allocation Policy for the Town of Tillsonburg as presented.

Carried

13.7.3 RCP 23-22 Naturalized Areas Implementation

Resolution # 2023-226

Moved By: Councillor Parker

Seconded By: Councillor Luciani

A. THAT report RCP 23-22, Naturalized Areas Implementation be received; and

B. THAT the sites listed in report RCP 23-22 be approved for preparation and installation of naturalized areas locations:

1. Turtle Garden (McLaughlin Way)
2. Trans Canada Trail (4th to North Trailhead)
3. Summer Place (butterfly garden redesign/delegation)
4. Delevan Crescent (forest edge garden)
5. ~~Annandale ballfield #5/parking area~~ (removed by mover and seconder)
6. Borden Crescent
7. Cadman Park (pending LPRCA approval)
8. Carroll trail entrance
9. Coronation Park
10. Glendale Park
11. Lake Lisgar/Hawkins Bridge
12. Langrell storm water pond
13. Participark (x2)
14. Trans Canada Trail (Tillson Ave entrance)
15. Carroll Trail/John Pound Road (tunnel)
16. Trottier Park
17. Tillsonburg Cemetery (butterfly garden rebuild); and

C. THAT Public consultation be done on areas neighbouring on residential areas prior to installation.

Carried

14. New Business

15. Consideration of Minutes

15.1 Advisory Committee Minutes

Resolution # 2023-227

Moved By: Councillor Rosehart

Seconded By: Deputy Mayor Beres

THAT Council receives the Recreation and Sports Advisory Committee Minutes dated May 4th, 2023, the Affordable and Attainable Housing Committee Minutes dated April 26th, 2023 and the Community Health Care Committee Minutes dated May 2nd, 2023 as information.

Carried

16. Motions/Notice of Motions

16.1 Councillor Parker - Snackbar at Lake Lisgar Water Park

Resolution # 2023-228

Moved By: Councillor Parker

Seconded By: Councillor Parsons

THAT Council requests Staff to research and report back on the costing and possibilities of a reduced scope of the snackbar at the Lake Lisgar Water Park and that financing options be included.

Carried

16.2 Councillor Spencer - Rainbow Crosswalk

Moved By: Councillor Spencer

Seconded By: Councillor Parsons

WHEREAS Oxford Pride attended Council on April 10, 2023 requesting support for a Rainbow Crosswalk in the Town of Tillsonburg that would be fully funded by the Oxford Pride organization;

AND WHEREAS, as part of the Council for the Town of Tillsonburg's adopted Community Strategic Plan, a strategic direction is to Engage community groups, including advisory committees and service organizations, in shaping municipal initiatives;

AND WHEREAS the Oxford County Safe Well plan, reveals the priorities of Oxford Citizens as Mental Health and Prevention, as well as Equity, Diversity, Inclusion Action Plan;

AND WHEREAS Rainbow Crosswalks are seen as a visual demonstration of, and recognition and commitment to, diversity and inclusion as well as our support for the 2SLGBTQIA+ community;

BE THEREFORE IT RESOLVED:

- A. THAT Council accept the offer from Oxford Pride for a Rainbow Crosswalk which is to be fully funded by their organization including any maintenance needed; and
- B. THAT the location of the crosswalk to be Broadway Street at the Clock Tower; and
- C. THAT staff collaborate with Oxford Pride on the needs associated with the installation, including but not limited to any road detours, while the work is being completed.

Resolution # 2023-229

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT item 16.2 be referred to Staff for a report back to Council including further research as follows:

- A. Comments from the Traffic Advisory Committee; and
- B. Information on the installation of a crosswalk including the risks or liabilities the Town would be assuming, accessibility concerns, best practices, maintenance of the crosswalk, location considerations, and any contracts needed with Oxford Pride.

Carried

17. Resolutions/Resolutions Resulting from Closed Session

None.

18. By-Laws

18.1 By-Law 2023-049 A By-Law for Prescribing Standards for the Maintenance and Occupancy of Property Within the Town of Tillsonburg

Resolution # 2023-230

Moved By: Councillor Parsons

Seconded By: Councillor Parker

THAT A By-Law for Prescribing Standards for the Maintenance and Occupancy of Property Within the Town of Tillsonburg be read for a first, second and third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Confirm Proceedings By-law

Resolution # 2023-231

Moved By: Councillor Rosehart

Seconded By: Deputy Mayor Beres

THAT By-Law 2023-048, to Confirm the Proceedings of the Council Meeting held on May 23, 2023, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

Mayor Gilvesy provided comments regarding basketball nets at the end of residential driveways, clarifying misconceptions on the subject.

21. Adjournment

Resolution # 2023-232

Moved By: Councillor Luciani

Seconded By: Councillor Spencer

THAT the Council meeting of May 23, 2023 be adjourned at 8:26 p.m.

Carried