

# Delegation Request Form

Members of the public or citizen group may submit a Delegation Request to speak at a regular meeting of Council.

Council meetings are held the second and fourth Monday of the month at 6:00 p.m. Council meetings are livestreamed and recorded.

Delegations take place near the beginning of the meeting and are allowed 15 minutes for their presentation; ten (10) minutes is meant for the presentation and the remaining five (5) minutes is to allow for comments and questions from Council.

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. This allows members of Council to have an understanding of the purpose of your delegation.

Any Information contained on this form will be made public through the publication of the agenda. Through submission of a Delegation Request, individuals are agreeing to the release and including of their personal information within the public record. Applicants may request the removal of their personal contact information when submitting this form. The request to remove personal contact information cannot be made after agenda publication. Please note that all meetings occur in an open public forum and are regularly recorded and televised.

Accessibility accommodations are available. Please make your request in advance.

**First Name \***

Heather

**Last Name \***

Rand

**Street Address \***

Personal Information

**Town/City \***

Tillsonburg

**Postal Code \***

Personal Information

**Phone Number \***

Personal Information

**E-mail \***

Personal Information

**Subject \***

Accessibility Washrooms at HHRA

**Name of Group or Person(s) being represented (if applicable)**

Accessibility Washrooms Committee, HHRA

**All Delegations are limited to fifteen (15) minutes, including questions and answers. \***

☒ I acknowledge

**It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. Details of the purpose of the delegation: \***

Hickory Hills is a seniors community of 427 homes and approximately 650 residents. Our community centre is leased from the Town of Tillsonburg and was constructed in the 1980's.

Currently, there is no handicapped accessible washroom available and we need to address this issue. As the instigator of the push to change the situation, I have been appointed to the position of Chairman of the committee. We hope to obtain grants to help defray some of the costs of renovations.

I have never written a grant application. Any assistance from your committee would be greatly appreciated.

**Please indicate the preferred meeting date which you would like to appear as a delegation:**

6/20/2023



**Do you or any members of your party require accessibility accommodations? \***

☐ Yes

☒ No

**Will there be a Power Point presentation? \***

☐ Yes

☒ No

**I acknowledge that all presentation material must be submitted to the Office of the Clerk by 4:30 p.m. the Wednesday before the Council meeting date.**

☒ I accept