

# Delegation Request Form

Members of the public or citizen group may submit a Delegation Request to speak at a regular meeting of Council.

Council meetings are held the second and fourth Monday of the month at 6:00 p.m. Council meetings are livestreamed and recorded.

Delegations take place near the beginning of the meeting and are allowed 15 minutes for their presentation; ten (10) minutes is meant for the presentation and the remaining five (5) minutes is to allow for comments and questions from Council.

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. This allows members of Council to have an understanding of the purpose of your delegation.

Any Information contained on this form will be made public through the publication of the agenda. Through submission of a Delegation Request, individuals are agreeing to the release and including of their personal information within the public record. Applicants may request the removal of their personal contact information when submitting this form. The request to remove personal contact information cannot be made after agenda publication. Please note that all meetings occur in an open public forum and are regularly recorded and televised.

Accessibility accommodations are available. Please make your request in advance.

**First Name \***

Mark

**Last Name \***

Renaud

**Street Address \***

164 Broadway  
Tillsonburg Town Centre Mall

**Town/City \***

Tillsonburg

**Postal Code \***

N4G 5A8

**Phone Number \***

519-550-3780

**E-mail \***

m.renaud@tillsonburgbia.ca

**Subject \***

To educate Town Council and the citizens of  
Tillsonburg on the Food Truck Friday event

**Name of Group or Person(s) being  
represented (if applicable)**

Downtown Tillsonburg Business Improvement  
Area

**All Delegations are limited to fifteen (15)  
minutes, including questions and answers. \***

I acknowledge

**It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. Details of the purpose of the delegation: \***

To provide background information regarding the proposed Food Truck Friday's promotion in  
Downtown Tillsonburg.

**Please indicate the preferred meeting date which you would like to appear as a delegation:**

7/17/2023



**Do you or any members of your party require accessibility accommodations? \***

Yes

No

**Will there be a Power Point presentation? \***

Yes

No

**Please attach a copy of your presentation. If you experience technical difficulties please submit your presentation materials via email to [clerks@tillsonburg.ca](mailto:clerks@tillsonburg.ca)**

**I acknowledge that all presentation material must be submitted to the Office of the Clerk by 4:30 p.m. the Wednesday before the Council meeting date.**

I accept