

The Corporation of the Town of Tillsonburg
Economic Development Advisory Committee Meeting
MINUTES



Tuesday, October 10, 2023
 7:30 AM
 Electronic Meeting

ATTENDANCE: Suzanne Renken
 Dane Willson
 Councillor Bob Parsons
 Deb Gilvesy, Mayor
 Lisa Gilvesy
 Andrew Burns
 Randy Thornton
 Gurvir Hans
 Steve Spanjers
 Jesse Goossens
 Kirby Heckford

Regrets: Randi-Lee Bain

Staff: Kyle Pratt, Chief Administrative Officer
 Cephias Panschow, Development Commissioner
 Laura Pickersgill, Executive Assistant

1. Call to Order

The meeting was called to order at 7:30 a.m.

2. Adoption of Agenda

Resolution # 1

Moved By: Kirby Heckford

Seconded By: Suzanne Renken

THAT the Agenda as prepared for the Economic Development Advisory Committee meeting of Tuesday, October 10, 2023, be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

4. Adoption of Minutes of Previous Meeting

Resolution # 2

Moved By: Lisa Gilvesy

Seconded By: Kirby Heckford

THAT the minutes of the Economic Development Advisory Committee of September 12, 2023, be approved.

Carried

5. Presentations

5.1 Oxford County - Water and Wastewater Plan Overview

J. Graham provided a summary of the Oxford County water and wastewater review.

Opportunity was provided for members to ask questions.

There were concerns discussed regarding the low supply of water remaining and issues regarding the population projections used for this review.

J. Graham left the meeting at 8:04 a.m.

6. Closed Session

Resolution # 3

Moved By: Lisa Gilvesy

Seconded By: Randy Thornton

THAT the Economic Development Advisory Committee moves into Closed Session at 8:05 a.m. to consider:

239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

7. General Business and Reports

7.1 Monthly Activity Update

C. Panschow provided an overview of the economic development monthly activity update.

7.2 Revised Application for Zone Change and Official Plan Amendment - 102 Dereham Drive

C. Panschow provided an overview of the revised application for zone change and official plan amendment.

There were concerns discussed regarding the location of this property. There was no further resolution passed regarding this application.

7.3 Appointment of Another Member

Resolution # 4

Moved By: Andrew Burns

Seconded By: Randy Thornton

THAT the Economic Development Advisory Committee recommends to Council that the Committee's Terms of Reference be amended for this term to allow for 13 members with Cedric Tomico being re-appointed as a citizen member.

Carried

8. Planning Items Circulation

9. Community Strategic Plan

9.1 Town Hall Update

There is a report going to Council this evening to provide Council with different options to select from a one or two floor plan for the new Town Hall.

9.2 Affordable and Attainable Housing Committee

9.2.1 31 Earle Street Conceptual Plan

C. Panschow provided an overview of the recommended concept from the Affordable and Attainable Housing Advisory Committee for the 31 Earle Street project.

The following comments or concerns were raised:

- It was suggested that some additional amenity space be incorporated into the green space in the further detailed designs.
- Traffic at Cedar Street and Earle Street needs to be reviewed and potentially a traffic light needs to be installed.
- There are not any three-bedroom apartments which would be more suitable for affordable housing and families.

The Town would be looking to partner with the County and private developers to bring this project to fruition.

G. Hans left the meeting at 8:57 a.m.

D. Willson left the meeting at 8:58 a.m.

9.3 Health Care Committee

The Committee passed a motion at their last meeting to incorporate a shared Health Care Recruitment Officer into the 2024 budget deliberations.

The minutes of the Community Health Care Committee to be circulated to this Committee.

10. Boundary Adjustment

Staff are still waiting on provincial updates to proceed with any further boundary adjustment negotiations.

11. Community Organization Updates

11.1 Downtown Business Improvement Association

11.1.1 Report from BIA Chair

There was a brief discussion regarding the safety concerns in the downtown core. The Salvation Army is looking at hosting a day-time program for the homeless to engage in and the overnight shelter will-reopen at Avondale Church in November.

11.2 Tillsonburg District Chamber of Commerce

The Awards of Excellence event held on September 28th was a success.

The Chamber trip is scheduled to depart on October 16th.

The next Business After 5 is hosted by Tillsonburg Glass and Mirror and Systemair will host in November.

The Annual General Meeting is scheduled for January 30, 2024.

Suzanne will be retiring at the end of June, 2024.

11.3 Woodstock, Ingersoll, Tillsonburg and Area Association of Realtors

11.3.1 Monthly Statistics

There were no comments on the monthly statistics.

12. Round Table

13. Next Meeting

November 14, 2023 7:30 a.m. Laura will consult with the Clerk regarding having this meeting at the Thompson Goossens Accountants Boardroom moving forward.

14. Adjournment

Resolution # 5

Moved By: Andrew Burns

Seconded By: Randy Thornton

THAT the Economic Development Advisory Committee meeting of Tuesday, October 10, 2023 be adjourned at 9:11 a.m.

Carried