



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Meeting Minutes of May 1, 2024**  
**Approved June 5, 2024**

---

Members in attendance:

Robert Chambers, Chair  
Dave Beres, Vice-Chair  
Shelley Ann Bentley  
Doug Brunton  
Michael Columbus  
Tom Masschaele  
Jim Palmer  
Stewart Patterson  
Chris Van Paassen  
Rainey Weisler  
Peter Ypma

County of Brant  
Town of Tillsonburg  
Haldimand County  
Norfolk County  
Norfolk County  
Norfolk County  
Township of Norwich  
Haldimand County  
Norfolk County  
Municipality of Bayham/Township of Malahide  
Township of South-West Oxford

Regrets:

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Leigh-Anne Mauthe, Interim Manager of Watershed Services  
Saifur Rahman, Manager of Engineering and Infrastructure  
Jessica King, Social Media and Marketing Associate  
Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

Chair, Robert Chambers called the meeting to order at 6:30 p.m., Wednesday, May 1, 2024.

**2. Additional Agenda Items**

Item 9 g) Phase Out of Free Well-Water Testing is added to the May 1, 2024 agenda under New Business.

**3. Approval of the Agenda**

**A-59/24**

Moved by J. Palmer  
Seconded by R. Weisler

THAT the LPRCA Board of Directors approves the amended agenda.

**Carried**

**4. Declaration of Conflicts of Interest**

None were declared.

---

**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**5. Minutes of the Previous Meeting**

**a) Board of Directors Meeting Minutes of April 3, 2024**

There were no errors or omissions.

**A-60/24**

Moved by D. Brunton

Seconded by C. Van Paassen

THAT the minutes of the LPRCA Board of Directors Meeting held April 3, 2024 be adopted as circulated.

**Carried**

**6. Business Arising**

Michael Columbus inquired if any comments have been received regarding the Vittoria Dam Class Environmental Assessment. Judy Maxwell informed the Board that the notification will be posted in the newspapers next Thursday and the 30-day comment period will start from that date.

**7. Review of Committee Minutes**

There were no committee minutes for review.

**8. Planning Department**

**a) Section 28 Regulations Approved Permits (L. Mauthe)**

Through the General Manager's delegating authority, 20 applications were approved in the past month. A summary of the applications was provided in the report.

No questions were received from the Board.

**A-61/24**

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated May 1, 2024 as information.

**Carried**

---

**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

## **9. New Business**

### **a) General Manager's Report (J. Maxwell)**

Judy Maxwell provided a report summarizing operations this past month.

Dave Beres and Aaron LeDuc attended Conservation Ontario's Annual General Meeting and both provided a brief overview of the contents of that meeting, which included the election of the new board and the financial reports.

#### **A-62/24**

Moved by M. Columbus  
Seconded by R. Weisler

That the LPRCA Board of Directors receives the General Manager's Report for April 2024 as information.

**Carried**

### **b) Q1 Financial Report (A. LeDuc)**

The financial report was presented by Aaron LeDuc.

Chris Van Paassen asked if there will be another forest tract put out for tender this year. Judy Maxwell replied there are no plans to issue another tender at this time.

#### **A-63/24**

Moved by P. Ypma  
Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the Q1 Financial Report – March 31, 2024 for the period up to and including March 31, 2024 as information.

**Carried**

### **c) Backus Heritage Site Collections Management Policy (J. Maxwell)**

Judy Maxwell presented the report and summarized the changes to the policy.

Peter Ypma noticed there was a position title error under Section 5 of the policy. The policy will be amended.

#### **A-64/24**

Moved by T. Masschaele  
Seconded by D. Brunton

THAT the LPRCA Board of Directors approves the Backhouse Historic Site Collections Management Policy as amended.

**Carried**

---

#### **FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**d) Regulations Officer and PO Officer Appointment (L. Mauthe)**

The report was presented by Leigh-Anne Mauthe.

Peter Ypma asked for clarification on Section 28 and Section 29 of the *Conservation Authorities Act* and wanted information on staff training to protect themselves when dealing with these matters.

Leigh-Anne Mauthe explained that Section 28 is the Planning regulations and Section 29 is in regards to public use of authority's property. All designated LPRCA Regulations Officers have taken the Provincial Offences Officer training program which includes a de-escalation module.

Judy Maxwell also noted that the park supervisors, assistants and some support staff, recently attended a one-day de-escalation training course designed specifically for working at a conservation area. All staff training/certification is recorded by the HR team.

**A-65/24**

Moved by S. Patterson  
Seconded by S. Bentley

THAT the LPRCA Board of Directors appoints Meagan Doan, Resource Planner as an LPRCA Regulations Officer and Provincial Offences Officer for the purpose of compliance and enforcement of any regulation made under section 28 and section 29, as per subsection 30.1 of the *Conservation Authorities Act*, and the *Trespass to Property Act*

**Carried**

**e) ERO Posting 019-8320: Minister's Permit and Review Powers under the Conservation Authorities Act (Leigh-Anne Mauthe)**

Leigh-Anne Mauthe summarized the report and presented the LPRCA comments and recommendations letter to be submitted to the Environmental Registry of Ontario.

**A-66/24**

Moved by P. Ypma  
Seconded by M. Columbus

THAT the LPRCA Board of Directors directs staff to send the attached letter as Long Point Region Conservation Authority's submission to the Environmental Registry of Ontario number 019-8320.

**Carried**

---

**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**f) ERO Posting 019-8462: Review of Proposed Policies for a New Provincial Planning Policy Instrument (Leigh-Anne Mauthe)**

Leigh-Anne Mauthe summarized the report and presented the LPRCA comments and recommendations letter to be submitted to the Environmental Registry of Ontario. There were no questions.

**A-67/24**

Moved by J. Palmer

Seconded by D. Brunton

THAT the LPRCA Board of Directors directs staff to send the attached letter as Long Point Region Conservation Authority's submission to the Environmental Registry of Ontario number 019-8462 Review of proposed policies for a new provincial policy instrument.

**Carried**

**g) Phase Out of Free Well-Water Testing**

Correspondence was brought forth from the Source Protection Authority meeting regarding the 2023 Auditor General's audit report suggesting Public Health Ontario streamline the laboratory operations for water testing and implement fees for testing well-water to private well owners.

**A-68/24**

Moved by C. Van Paassen

Seconded by T. Masschaele

**WHEREAS:** private water systems (e.g., wells) are not protected through legislated requirements under The Safe Drinking Water Act 2002 and The Clean Water Act 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems;

**AND**

**WHEREAS:** the 2023 Ontario Auditor General's value-for-money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ontario Ministry of Health, begin the gradual discontinuance of free private drinking water testing;

**AND**

**WHEREAS:** in the jurisdiction of LPRCA, many households do not receive water from municipal systems, with many relying on a private drinking water system, including wells;

**AND**

**WHEREAS:** the Walkerton Inquiry Report Part II, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000;

**AND**

---

**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**WHEREAS:** all Ontarians deserve safe, clean water, and free well-water testing is a way to help ensure that residents on private wells continue to have barrier-free access to well water testing.

**THEREFORE, BE IT RESOLVED THAT:** the Board of Directors calls on the Province to not phase out free well-water testing as part of the proposed streamlining efforts of public health laboratory operations in the province;

**AND**

**FURTHER THAT:** this resolution be circulated to the Hon. Sylvia Jones, Minister of Health; Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; local MPPs; and Conservation Ontario and Ontario's conservation authorities.

**Carried**

The Board convened in a closed meeting at 7:25 p.m.

### **10. Closed Session**

**A-69/24**

Moved by D. Beres

Seconded by P. Ypma

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Authority, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**Carried**

The Board reconvened in open session at 7:26 p.m.

The April 3, 2024 closed meeting minutes was approved in the closed session.

Next meeting: June 5, 2024, Board of Directors, 6:30 p.m.

### **Adjournment**

The Chair adjourned the meeting at 7:26 p.m.

---

Robert Chambers  
Chair

---

Judy Maxwell  
General Manager/Secretary-Treasurer

---

#### **FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma