



Subject: Trans Canada Trail – Award of Grant

Report Number: RCP 24-025

Department: Recreation, Culture and Parks Department

Submitted by: Andrea Greenway, Acting Director of Recreation, Culture & Parks

Meeting Type: Council Meeting

Meeting Date: Wednesday, June 12, 2024

RECOMMENDATION

- A. THAT report RCP 24-025 titled “Trans Canada Trail – Award of Grant” be received as information; and
- B. THAT a By-law to authorize the Mayor and Clerk to execute all agreements and contracts associated with this project be presented to Council for consideration.

BACKGROUND

The purpose of this report is to inform Council that the Town of Tillsonburg was successful in receiving a grant from the Trans Canada Trail under the *Trail Funding Program: Minor Maintenance Stream*.

This project involves resurfacing of the town managed section of Trans Canada Trail to improve the quality of the surface and safety for users; installation of drainage system - culverts - to mitigate rain water pooling, runoff and erosion. Additionally, rental of mulching head-type machinery to trim and reduce encroachment of sumac trees along the trail pathways as well as removal of invasive species including phragmites.

The maximum contribution amounts for planning, design and construction phases are limited to \$7,500 for projects costs between \$10,000 and \$25,000.

DISCUSSION

The Minor Maintenance Stream of funding was designed to support maintenance projects along the Trans Canada Trail to ensure the long-term sustainability and integrity of the network, as well as improve the safety and comfort of users. Further, this stream will support Trail groups as they increase and maintain the engagement of trail volunteers. The Trans Canada Trail provides financial support to successful applicants for their minor maintenance projects through this stream, based on work to be completed and eligible expenses.

The total cost of the project is estimated to be \$19,200.00 and includes:

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- Cost of materials in the amount of \$8,500.00 plus \$1,200.00 for bridges and culverts and
- Equipment rentals in the amount of \$3,500.00.
- Other expenses include regulatory signage and staff labour in the amount of \$6,000.00.

The grant has been awarded in the amount of \$7,500.00 and the remainder will be allocated from Parks operating budget.

The project timeline is from June to November 2024.

CONSULTATION

This report was prepared in consultation with the Supervisor of Cemetery and Parks and the Finance Department.

FINANCIAL IMPACT/FUNDING SOURCE

This project will be funded from Parks operating budget in the amount of \$11,700.00 and Trans Canada Trail in the amount of \$7,500.00.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – Within the community, Tillsonburg will strive to offer residents the amenities, services and attractions they require to enjoy balanced lifestyle.

Strategic Direction – Provide an expanded, accessible network of parks and trails.

Priority Project – *Short Term* – Trail system upgrades.

ATTACHMENTS

Appendix A – TCT Contribution Agreement