

Delegation Request Form

Members of the public or citizen group may submit a Delegation Request to speak at a regular meeting of Council.

Council meetings are held the second and fourth Monday of the month at 6:00 p.m. Council meetings are livestreamed and recorded.

Delegations take place near the beginning of the meeting and are allowed 15 minutes for their presentation; ten (10) minutes is meant for the presentation and the remaining five (5) minutes is to allow for comments and questions from Council.

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. This allows members of Council to have an understanding of the purpose of your delegation.

Any Information contained on this form will be made public through the publication of the agenda. Through submission of a Delegation Request, individuals are agreeing to the release and including of their personal information within the public record. Applicants may request the removal of their personal contact information when submitting this form. The request to remove personal contact information cannot be made after agenda publication. Please note that all meetings occur in an open public forum and are regularly recorded and televised.

Accessibility accommodations are available. Please make your request in advance.

First Name *

Lisa Marie

Last Name *

Williams

Street Address *

21 REEVE ST

Town/City *

WOODSTOCK

Postal Code *

N4S 3G1

Phone Number *

519-539-9800

E-mail *

kdeweerd@ocl.net

Subject *

Ox on the Run, Oxford County Library

Name of Group or Person(s) being represented (if applicable)

Ox on the Run

All Delegations are limited to fifteen (15) minutes, including questions and answers. *

I acknowledge

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. Details of the purpose of the delegation: *

Hi

We are hoping that Lisa Marie Williams, CEO/Chief Librarian/Oxford County Library and the staff of our mobile library service, Ox on the Run, would like to present at the Monday June 10th, 2024 meeting scheduled for 6 pm

Staff names are Nicole Lippay, Oxford County Library

Meagan Brennan, Oxford County Library

Jenna Fisher, Oxford County Library

Presentation would be on the work being done in your municipality and to the greater Oxford County Community

My name is Kathy Deweerd asking on behalf of Lisa Marie Williams

519-539-9800 ext 3009

kdeweerd@ocl.net

thanks

Kathy

Please indicate the preferred meeting date which you would like to appear as a delegation:



Do you or any members of your party require accessibility accommodations? *

Yes

No

Will there be a Power Point presentation? *

Yes

No

Please attach a copy of your presentation. If you experience technical difficulties please submit your presentation materials via email to clerks@tillsonburg.ca

I acknowledge that all presentation material must be submitted to the Office of the Clerk by 4:30 p.m. the Wednesday before the Council meeting date.

I accept

Upon receipt and approval of a Delegation, full details on the process will be sent to all presenters. If you have any questions please contact the Office of the Clerk at: clerks@tillsonburg.ca or 519-688-3009 ext. 4041

Personal information on this form is collected under the legal authority of the *Municipal Act*, as amended. The information is collected and maintained for the purpose of creating records that are available to the general public, pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*. Questions about this collection should be directed to the Municipal Clerk, Town of Tillsonburg, 200 Broadway Street, 2nd Floor, Tillsonburg, Ontario, N4G 5A7, Telephone 519-688-3009 Ext. 4040.