



Subject: 2024 Rates and Fees By-Law Update

Report Number: FIN 24-036

Department: Finance Department

Submitted by: Ted Lyons, Revenue Manager

Meeting Type: Council Meeting

Meeting Date: Monday, June 24, 2024

RECOMMENDATION

- A. THAT report FIN 24-036 titled “2024 Rates and Fees By-Law Update” be received as information; and
- B. THAT a By-Law to provide a schedule of fees for certain municipal applications, services and permits, and to repeal By-Laws 2022-087 and 2023-100, be presented to Council for consideration.

BACKGROUND

At its regular meeting of May 13, 2024, Council passed the following resolution:

Resolution # 2024-224

Moved By: Councillor Luciani

Seconded By: Councillor Rosehart

- A. THAT report CAO 24-008 titled “Updates to Rzone Policy – Ombudsman Feedback” be received as information; and
- B. THAT a by-law to amend By-law 4340, being a By-law to adopt an Rzone Policy be presented to Council for consideration; and
- C. THAT a by-law to amend By-Law 2023-100, being a By-law to provide a schedule of fees for certain municipal applications, services and permits, be presented to Council for consideration.

DISCUSSION

In addition to adding the Rzone Appeal Fee of \$50 arising from the adoption of the Rzone Policy, staff have consulted with all departments and have determined one additional new fee needs to be brought forward through this By-Law update.

This new fee for 2024 was negotiated by the Tillsonburg Airport Manager and the Ministry of Natural Resources (MNR) earlier this year:

- MNR Landing Fee at the Tillsonburg Airport - **\$275.00**

As well, this by-law update includes a formatting update of starting to consolidate Town-wide applicable fees under one section, and includes the authorization of the Treasurer to amend the Schedule to the by-law as required to reflect adjustments to any rate from a related legislative change that governs that rate.

CONSULTATION

Director of Finance/Treasurer; all departments.

FINANCIAL IMPACT/FUNDING SOURCE

The addition of these new fees will provide additional revenue, subject to the frequency of the occurrence of such charges.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – N/A

Priority Project – *Short Term* - Financial Sustainability Plan

ATTACHMENTS

Appendix A – “Schedule A” 2024 Rates and Fees, July 1, 2024