



**Subject: RTSF Agreement - T:GO (In Town) Bus Shelters**

**Report Number:** OPD 24-039

Department: Operations and Development Department

Submitted by: Jonathon Graham, Director of Operations and Development

Meeting Type: Council Meeting

Meeting Date: Monday, June 24, 2024

**RECOMMENDATION**

- A. THAT report titled “RTSF Agreement - T:GO (In Town) Bus Shelters” be received as information; and
- B. THAT the Treasurer be directed to allocate \$13,360 from the Linear Infrastructure Reserve in fulfilling the Town’s obligation towards the Rural Transit Solutions Fund grant award; and
- C. THAT the Clerk and the Director of Operations and Development be authorized to sign the Rural Transit Solutions Funding contribution agreement.

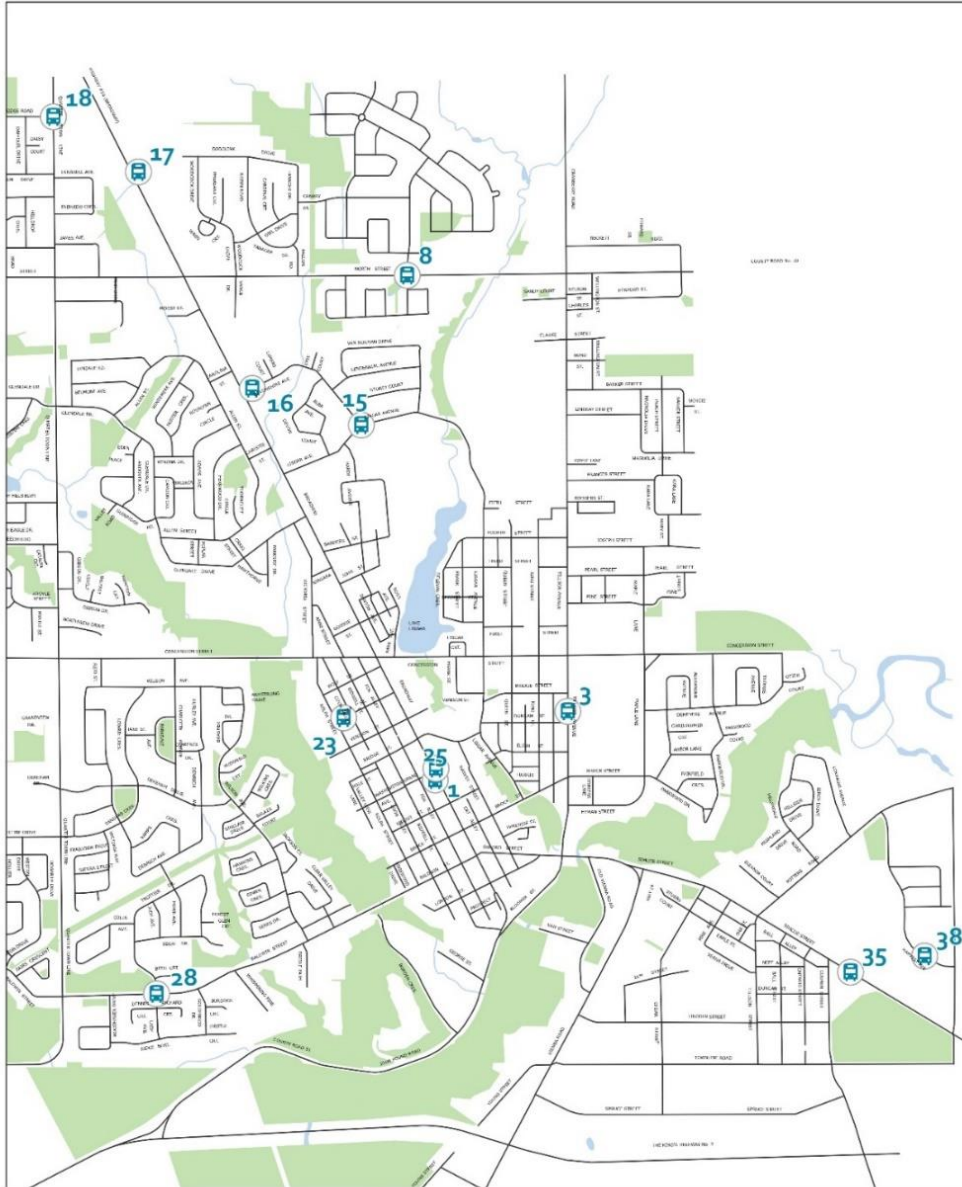
**BACKGROUND**

In April 2022 Town staff had identified and applied to the Rural Transit Solutions Fund. This fund is the first federal fund targeting the development of transit solutions in rural communities. Through said application Town staff proposed the installation of twelve (12) bus shelters and ultimately was successful in the grant award.

Generally, bus shelters provide an accessible safe place out of the wind, snow and rain for passengers to wait. This will ensure a better rider experience and will also promote a more proactive transit system that has enhanced amenities bolstering better year-round usage of the transit system overall.

Through the analysis of ridership, consideration toward operational limitations (i.e. snow removal, etc...) and targeted community engagement, the twelve (12) locations have been identified per the following:

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	<b>TOWN OF TILLSONBURG</b> <b>ENGINEERING DEPARTMENT</b> 55 BROCK ST, TILLSONBURG, ON, N4G 1Z7			<b>Bus Shelter Locates Map</b> 

<b>STOP</b>			
<b>1</b> Town Centre Mall	<b>15</b> Lisgar Ave. @ Devonshire Ave.	<b>18</b> South Ridge Public School	<b>28</b> Baldwin St. @ Trotter Dr.
<b>3</b> Tillson Ave. @ Livingston Centre	<b>16</b> Devonshire Ave. @ Broadway	<b>23</b> Bear St @ Rolph St (Hospital)	<b>35</b> Simcoe St. @ E of Goshen St.
<b>8</b> North St. E. @ Coulthard St.	<b>17</b> Sobeyes Parking Lot	<b>25</b> Tillsonburg Public Library	<b>38</b> Harvest Crossing Retirement

**DISCUSSION**

Through the execution of the federal Rural Transit Solutions Funding contribution agreement the Town must identify “Proof of Funding” has been secured prior to signing

the contribution agreement. To this effect, Town staff are requesting an additional \$13,360 be allocated through the Linear Infrastructure Reserve in order to meet/demonstrate funding sources as a condition of said contribution agreement.

Furthermore and upon the execution of the Rural Transit Solutions Funding contribution agreement, Town staff have prepared the necessary Request for Proposal, where should cost escalate since the grant submission (April 2022) staff will have to return to Council for the allocation of additional funds and/or seek a federal scope change as approved by the Minister of Intergovernmental Affairs, Infrastructure and Communities.

**CONSULTATION**

Interim Director of Finance/Treasurer, Purchasing Coordinator, GIS Technician/Transit Coordinator, Manager of Engineering, Manager of Public Works, Roads Supervisor.

**FINANCIAL IMPACT/FUNDING SOURCE**

Through the 2024 budget, \$25,000 was committed to the installation of identified T:Go Bus Shelters through Capital Project 222, in review of the agreement and subject to the grant award, an additional \$13,360 is required to fulfill the obligation of the Rural Transit Solutions Fund contribution agreement. To this effect total contribution/cost sharing arrangements may be considered:

<b>T:GO Bus Shelters though Rural Transit Solutions Fund</b>	
Federal contribution	\$153,436
Town of Tillsonburg contribution	\$38,360
<b>Total</b>	<b>\$191,796</b>

**CORPORATE GOALS**

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

## OPD 24-039 - RTSF Agreement - T:GO (In Town) Bus Shelters

**Goal** – Tillsonburg residents and businesses will be connected to each other, regional networks, and the world through effective traditional and digital infrastructure.

**Strategic Direction** – Develop a robust, long-term asset management plan to inform evidence-based decisions on the maintenance, rehabilitation and replacement of municipal infrastructure.

**Priority Project** – *Ongoing Projects* - Town participation in regional transit initiative

### **ATTACHMENTS**

ON - 63926 - Town of Tillsonburg - CA (002)