



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Meeting Minutes of June 5, 2024**  
**Approved July 3, 2024**

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Members in attendance:

Robert Chambers, Chair	County of Brant
Dave Beres, Vice-Chair	Town of Tillsonburg
Doug Brunton	Norfolk County
Michael Columbus	Norfolk County
Tom Masschaele	Norfolk County
Jim Palmer	Township of Norwich
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Shelley Ann Bentley	Haldimand County
Stewart Patterson	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager  
 Aaron LeDuc, Manager of Corporate Services  
 Leigh-Anne Mauthe, Interim Manager of Watershed Services  
 Saifur Rahman, Manager of Engineering and Infrastructure  
 Paul Gagnon, Lands and Waters Supervisor  
 Jessica King, Social Media and Marketing Associate  
 Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

Chair, Robert Chambers called the meeting to order at 6:30 p.m., Wednesday, June 5, 2024.

**2. Additional Agenda Items**

There were no additional agenda items.

**3. Approval of the Agenda**

**A-70/24**

Moved by J. Palmer  
 Seconded by M. Columbus

THAT the LPRCA Board of Directors approves the agenda as circulated.

**Carried**

**4. Declaration of Conflicts of Interest**

None were declared.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
 Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**5. Minutes of the Previous Meeting**

**a) Board of Directors Meeting Minutes of May 1, 2024**

There were no errors or omissions.

**A-71/24**

Moved by P. Ypma

Seconded by R. Weisler

THAT the minutes of the LPRCA Board of Directors Meeting held May 1, 2024 be adopted as circulated.

**Carried**

**6. Business Arising**

There was no business arising from the minutes.

**7. Review of Committee Minutes**

**a) Lee Brown Marsh Management Committee – December 14, 2023**

There were no questions or comments.

**A-72/24**

Moved by M. Columbus

Seconded by D. Brunton

THAT the minutes of the Lee Brown Marsh Management Committee Meeting held December 14, 2023 be adopted as circulated.

**Carried**

**b) Audit and Finance Committee – May 10, 2024 Draft**

There were no questions or comments.

**A-73/24**

Moved by D. Beres

Seconded by C. Van Paassen

THAT the minutes of the Audit and Finance Committee Meeting held May 10, 2024 be adopted as circulated.

**Carried**

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Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**8. Correspondence**

- a) **Bobbi Ann Brady, Haldimand-Norfolk MPP – Public Health Ontario’s Phase-out of free public water testing**

**A-74/24**

Moved by C. Van Paassen  
Seconded by J. Palmer

THAT the correspondence outlined in the Board of Directors agenda of June 5, 2024 be received as information.

**Carried**

**9. Planning Department**

- a) **Section 28 Regulations Approved Permits (L. Mauthe)**

Through the General Manager’s delegating authority, 24 applications were approved in the past month. A summary of the applications was provided in the report.

Michael Columbus asked if permit LPRCA-32/23 was for the same property as the Hearing this evening. Leigh-Anne Mauthe replied that it was, two permits have been approved and another application is outstanding unable to be approved by staff as it does not meet policy requirements.

**A-75/24**

Moved by R. Weisler  
Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated June 5, 2024 as information.

**Carried**

**10. New Business**

- a) **General Manager’s Report (J. Maxwell)**

Judy Maxwell provided a report summarizing operations this past month. In addition to the report, Judy advised the Board that the current Backus Museum Committee Chair, Betty Chanyi, recently resigned from the committee. An election for a new Chair will occur at the next committee meeting.

**A-76/24**

Moved by D. Brunton  
Seconded by R. Weisler

That the LPRCA Board of Directors receives the General Manager’s Report for May 2024 as information.

**Carried**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

**b) 2024 Tree Planting Report (P. Gagnon)**

The report was presented by Paul Gagnon and in response to the Board's questions with regards to the planning process, Paul responded that it is site specific depending on the landowner's objectives, site conditions, soil conditions, prep work required, species available for the conditions.

**A-77/24**

Moved by J. Palmer

Seconded by C. Van Paassen

THAT the LPRCA Board of Directors receives the Tree Planting Program Update as information.

**Carried**

**c) Asset Retirement Obligation Policy (A. LeDuc)**

Aaron LeDuc presented the report noting the policy had been presented and supported by the Audit and Finance Committee, on May 10, who then directed that the policy be sent to the Board for approval.

**A-78/24**

Moved by C. Van Paassen

Seconded by R. Weisler

THAT the LPRCA Board of Directors approves the Asset Retirement Obligation Policy.

**Carried**

**d) Update to LPRCA Hearing Procedures Policy, CA Act Section 28 (L. Mauthe)**

The report and the updated Hearing Procedures Policy was presented by Leigh-Anne Mauthe.

**A-79/24**

Moved by T. Masschaele

Seconded by D. Brunton

THAT the updated Hearing Procedures Policy, CA Act Section 28 be approved.

**Carried**

**e) Community Outreach (Jessica King)**

Jessica King provided a summary of past and upcoming events in 2024 as outlined in the report. All upcoming events can be found on the LPRCA website at the following link. <https://www.lprca.on.ca/events/>; and the Interpretive Programming calendar for the Backus Heritage Conservation Area can also be found on the LPRCA website at the following link. <https://www.lprca.on.ca/interpretive-programming/>.

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Robert Chambers was pleased to see the return of the War of 1812 event this year.

**A-80/24**

Moved by P. Ypma

Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the 2024 Community Outreach report as information.

**Carried**

Next meeting: July 3, 2024, Board of Directors, 6:30 p.m.

**Adjournment**

The Chair adjourned the meeting at 7:03 p.m.

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Robert Chambers  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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