



Subject: 2024 Q2 Department Results - RCP

Report Number: RCP 24-034

Department: Recreation, Culture and Parks Department

Submitted by: Andrea Greenway, Acting Director of Recreation, Culture & Parks

Meeting Type: Council Meeting

Meeting Date: Monday, August 12, 2024

RECOMMENDATION

Report recommendation contained within the omnibus motion for all Department results reports.

BACKGROUND

This report provides Council with the April 1, 2024 to June 30, 2024 Department year-to-date operational and financial results for Recreation, Culture & Parks Department

DISCUSSION

2024 Business Objectives and Capital Projects

Item	Target Date	Q2 Status
Trail Enhancements	Q3	Ongoing
TCC Rehabilitation	Q2 Q4	Completion date estimated for Fall,2024
Pickleball Courts	Q3	Complete
TCC Auditorium Roof Replacement	Q2	Complete
Westmount Park Playground Replacement	Q3	Tender has been awarded. Completion date estimated for August/2024
Arena Upgrades (AODA)	Q4	Quotes are being gathered, work is expected to take place in Q3-Q4
TCC Office Renovations	Q4	Completion date estimated for Sept./2024

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Item	Target Date	Q2 Status
TCC Health Club upgrades (flooring, etc.)	Q4	Project will start once the TCC renovation is complete
TCC Furnishings	Q3	To coincide with TCC renovation completion
Expand Recreation Programs	Q1-Q4	Ongoing – new programs were introduced in Q1 and Q2 with additional new programs planned for the fall, 2024
Host Hall of Fame event in partnership with Recreation & Sports Advisory Committee	Q2	Complete
Parks and Recreation Master Plan Implementation	Q1-Q4	Completion date estimated for August/2024. Implementation will be ongoing
Lake Lisgar Waterpark Canteen Renovation	Q2	Complete
Parks Maintenance Repairs and AODA	Q3	Parks Trails and pathways being installed
Tennis Court Surface	Q3	Complete
Arena Dehumidifier	Q2	Complete
Enhance Cultural Opportunities and Community Events	Q1-Q4	Ongoing – TCC Family Day event took place in Feb./2024, LLWP Grand reopening took place in June/2024, Pickleball courts grand opening took place in July/2024
Minimize disruption to Recreation Services during TCC renovation	Q1-Q4	Swimming lessons and water fitness being offered at LLWP for the summer season

The RCP Department’s 2024 Q2 operational budget variance summary is as follows:

2024	YTD Budget	YTD Actuals	Budget Variance
300 Cemetery	(84,224)	(30,374)	53,850
450 Parks	(403,343)	(372,467)	30,876
455 Community Events	(82,090)	(83,258)	(1,168)
460 Rec - Programs	(487,882)	(336,345)	151,537
465 Rec – Bldg. Maintenance	(1,430,128)	(1,383,912)	46,216
467 Elliott Fairbairn Centre	25,185	23,447	(1,738)
475 Museum	(217,102)	(146,112)	70,990
Total Recreation, Culture & Parks	(2,679,584)	(2,329,021)	350,563

Notes on RCP Budget Variances:

- Niche and Plot sales at the cemetery were over \$22,300
- Recreation programs revenue was over \$28,800
- FT Labour is under \$60,100 at the museum due to staff vacancies
- Heat-Light-Water under \$31,300 in the parks, facilities and museum budgets
- Advertising and Training expenses in recreation are under \$13,100, training expenses in facilities are under \$5,400 and museum advertising is under \$5,500 due to the timing of marketing of programs and training opportunities

CONSULTATION

Manager of Parks & Facilities, Acting Manager of Recreation Programs & Services,
Museum Manager/Curator

FINANCIAL IMPACT/FUNDING SOURCE

Recreation Services

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For Q2, 2024, Recreation revenue had a positive variance of \$151,537. The surplus is primarily a result of program revenue increases due to increased participation in recreation programs. Rent revenue was over \$49,200 overall due to increased ice and hall and meeting room rentals.

Museum

The museum has a surplus of \$70,990 in Q2, 2024, primarily due to a staff vacancies.

Parks and Facilities

Parks and Facilities had a surplus of \$77,092 in Q2, 2024. This is primarily due to timing of purchases in the parks and facilities division. Cemetery operations had a \$53,850 surplus due to an increase in niche and plot sales.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – N/A

Priority Project – N/A

ATTACHMENTS

RCP Q2 2024 Operating Results