



**Subject: 2025 Council Meeting Dates**

**Report Number:** CS 24-102

Department: Corporate Services Department

Submitted by: Tanya Daniels, Director of Corporate Services/Clerk

Meeting Type: Council Meeting

Meeting Date: Monday, September 9, 2024

**RECOMMENDATION**

- A. THAT report CS-24-102 titled “2025 Council Meeting Dates” be received as information; and
- B. THAT the Council meeting dates for 2025 be set as listed within report CS 24-102.

**BACKGROUND**

In accordance with the Town’s Procedural By-Law, Council meetings are held on the second and fourth Monday of the month, except in the months of July, August and December. In advance of each year, Council approves the date selected for their meetings.

**DISCUSSION**

The proposed 2025 regular Council meeting dates are listed below with a few amendments suggested to accommodate for holidays and conferences. All of the meetings listed below would begin at 6:00 p.m. unless there is a closed session required which would then begin at a time prior to the meeting, at the discretion of the Clerk and CAO, depending on the number of Closed Items.

2025 Council Meeting Dates

- Monday, January 13, 2025
- Monday, January 27, 2025
- Monday, February 10, 2025
- Monday, February 24, 2025
- Monday, March 10, 2025
- Monday, March 24, 2025
- Monday, April 14, 2025
- Monday, April 28, 2025
- Monday, May 12, 2025
- Monday, May 26, 2025

Choose an item. Click or tap here to enter text. Report Title

- Monday, June 16, 2025 (AMCTO Conference June 8 - 11, 2025)
- Monday, June 30, 2025 (AMCTO Conference June 8 - 11, 2025)
- Monday, July 14, 2025
- Monday, August 11, 2025
- Monday, September 8, 2025
- Monday, September 22, 2025
- Tuesday, October 14, 2025 (Thanksgiving – October 13, 2025)
- Monday, October 27, 2025
- Monday, November 10, 2025
- Monday, November 17, 2025 – Budget meeting
- Monday, November 24, 2025
- Monday, December 8, 2025
- Monday, December 15, 2025 – Budget meeting

Please note budget meetings have been included in the proposed dates above.

Additional considerations in selection of proposed dates were:

- ROMA 2025 is January 19 to January 21. No impact to dates.
- Easter in 2025 is April 19-21. No Impact to dates.
- AMCTO Conference in 2025 is June 8-11. June 9, 2025 is the second Monday of the month. Staff are recommending adjustment to the Monday following in order to support various impacts to attendance. The second meeting of the month was also adjusted to mirror the bi-weekly schedule. (3rd Monday June 16, 2025 and the 5th Monday June 30, 2025)
- AMO Conference is August 17 to August 20. No impact to dates.

## **CONSULTATION**

SLT

LPRCA – Meeting dates and scheduling of the Chambers.

Following Council approval, these dates will be circulated to MP Arpan Khanna, MPP Ernie Hardeman, County of Oxford Clerk's Office and the County of Oxford Planning Department. The calendar will be posted on the Town website.

## **FINANCIAL IMPACT/FUNDING SOURCE**

There are no direct financial implications associated with this report.

Choose an item. Click or tap here to enter text. Report Title

### **CORPORATE GOALS**

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

**Goal** – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information and opportunities to shape municipal initiatives.

**Strategic Direction** – Position Tillsonburg as a leader in the municipal sector.

**Priority Project** – N/A

### **ATTACHMENTS**

None