

**The Corporation of the Town of Tillsonburg  
Museum, Culture, Heritage and Special Awards  
Advisory Committee**

**MINUTES**



Wednesday, September 18, 2024  
4:30 PM  
30 Tillson Avenue

ATTENDANCE: Carrie Lewis  
Amie Varga  
Lindsay Munroe  
Isaac Card  
Joan Weston  
Tabitha Verbuyst  
Rosemary Dean  
Kelly Spencer  
Deb Gilvesy

Regrets: Doug Cooper  
Courtney Booth

Staff: Andrea Greenway  
Laura Pickersgill, Executive Assistant

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**1. Call to Order**

The meeting was called to order at 4:33 p.m.

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Rosemary Dean

**Seconded By:** Joan Weston

THAT the agenda as prepared for the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of September 18th, 2024, be approved.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

None

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Amie Varga

**Seconded By:** Deb Gilvesy

THAT the minutes of the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of June 19, 2024, be approved.

**Carried**

**5. Presentations**

None

**6. General Business & Reports**

**6.1 Andrea Greenway, Acting Director of Recreation, Culture and Parks  
RE: Museum Updates**

A. Greenway provided a summary of the successful events held in the summer at the museum.

A. Greenway provided an overview of upcoming events and exhibits for the fall at the museum.

A. Greenway provided an overview of museum staffing announcements.

**6.2 Heritage Building Exterior Renovation Request**

E. Xuereb provided a summary of the request from the building owner for required renovations.

There was no opposition from the Committee on this proposal.

**6.3 Tabitha Verbuyst, Executive Director/Curator RE: Station Arts Centre Updates**

T. Verbuyst provided an overview of summer events held at the Station Arts Centre.

T. Verbuyst provided a summary of upcoming events scheduled for the fall at the Station Arts Centre.

T. Verbuyst notified the Committee that the Station Arts Centre is looking for artists to submit proposals to be part of a large, permanent, hanging, translucent art installation in the centre of the mall in the theme of 'What Tillsonburg Means to Them'.

#### **6.4 Founder's Day**

The Committee discussed updates and details regarding the Founder's Day event scheduled for October 18, 2025.

A. Greenway placed a hold on the Lion's Auditorium for this date. A. Greenway will discuss with staff about holding bookable spaces around the Community Centre on that date to limit the amount of traffic that will be in the area on that particular day.

Updates included:

- The Scouts will be preparing breakfast
- C. Lewis is in the process of obtaining vintage props and games for the event
- T. Verbuyst will look into getting weavers from Backus Mill
- C. Lewis will inquire about a re-enactment option
- The Great Canadian Lumberjacks are available that day. There was discussion regarding getting sponsorship for this. C. Lewis to confirm how payment for this would work.
- Wagon rides have been secured

R. Dean and L. Munroe will send sponsorship letter templates to C. Lewis.

L. Pickersgill will author a report to Council regarding the event.

There was a discussion regarding the dog park being open during the event.

#### **6.5 Andrea Greenway RE: Commemorative Naming**

There was a discussion regarding the names of parks in the Town. A. Greenway will bring the commemorative naming policy to this Committee after the Recreation and Sports Committee has finished reviewing.

A. Greenway to look into having consistent signage at parks across Town.

**6.6 Carrie Lewis/Joan Weston RE: Theatre Tillsonburg Update**

A Theatre Tillsonburg member will be invited to a future meeting for information gathering purposes.

The new long-term care home, PeopleCare, will be incorporating historical features from the Town in the new building.

**7. Next Meeting**

October 16, 2024 4:30 p.m.

**8. Adjournment**

**Resolution # 3**

**Moved By:** Rosemary Dean

**Seconded By:** Tabitha Verbuyst

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of September 18, 2024 be adjourned at 5:27 p.m.

**Carried**