

**The Corporation of the Town of Tillsonburg  
Parks, Beautification & Cemeteries Committee  
Meeting  
MINUTES**



Tuesday, September 24, 2024  
5:00 PM  
Boardroom CSC  
10 Lisgar Ave.

ATTENDANCE: Ron Walder  
Maurice Verhoeve  
Kristine Vandebussche  
Martha Kirkpatrick  
Joan Weston  
Pete Luciani  
Deb Gilvesy

Regrets: Mike Dean  
Barbara Wareing  
Isaac Card  
Paul DeCloet

Staff: Margaret Puhr  
Andrea Greenway

Regrets: Matt Johnson

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**1. Call to Order**

The meeting was called to order at 5:00pm

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Maurice Verhoeve

**Seconded By:** Pete Luciani

THAT the agenda, as amended for the September 24, 2024 meeting of Parks, Beautification & Cemeteries Advisory Committee, be approved.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Martha Kirkpatrick

**Seconded By:** Ron Walder

THAT the minutes from the June 25, 2024 committee meeting, be adopted.

**Carried**

**5. Presentations**

**6. Information Items**

**6.1 Parks and Recreation Master Plan - update memo**

Andrea and Mayor spoke to the Master Plan document - Mayor noted that the Plan is a living document.

**6.2 Sub-committee motion for additional member**

The Trans Canada Trail is owned by the County, therefore having a member of the county would be helpful in accelerating any actions related to it.

**Resolution # 3**

**Moved By:** Pete Luciani

**Seconded By:** Martha Kirkpatrick

THAT the Parks, Beautification & Cemeteries Committee recommends that Council approve adding a representative of Oxford County to the subcommittee to assist with expediting actionable items related to Trans Canada Trail use and maintenance.

**Carried**

**6.3 Westmount Park playground update memo**

The playground was installed in August and is in use. It is an accessible playground.

**6.4 Custom Mosaic program**

This item might be better addressed by the Heritage, Culture and Special Awards Committee. The expense for such project should be carefully considered vs more pressing expenditures.

**6.5 Subcommittee update memo**

**Resolution # 4**

**Moved By:** Pete Luciani

**Seconded By:** Martha Kirkpatrick

THAT staff explore the option of cutting the stump and roundup application to remove the invasive grapevine species

**Carried**

**6.6 Weir update - Joan Weston**

Joan Weston found the original Lake Lisgar dam documents and blueprints in her family files. The documents were copied by town engineering department.

Andrea informed that someone was found who can fix the weir, and this item is being added to the 2025 budget.

**7. General Business & Reports**

**7.1 Scattering Gardens**

Andrea spoke to the report

**Resolution #5**

**Moved By:** Maurice Verhoeve

**Seconded By:** Kristine Vandenbussche

THAT the Parks, Beautification & Cemeteries Committee does not recommend the Council address the scattering gardens until the current cemetery infrastructure has been updated and improved.

**Carried**

## **7.2 Dog Park Signage**

Councillor Luciani brought to the committee that the community board located on the dog park signage remains unused as it is not accessible to the members of the public. Looking for solutions to make the board up to date and useful. Staff will look into some ideas and bring them back to the committee.

## **7.3 Flat marker area in cemetery**

Mayor Gilvesy brought discussion to a new gazebo at the front of the cemetery with stone walkway and flowerbeds which has not come to the committee for review. Any new infrastructure and landscaping should be carefully considered and planned for long term.

## **8. Next Meeting**

October 29, 2024

## **9. Adjournment**

### **Resolution # 6**

**Moved By:** Pete Luciani

**Seconded By:** Maurice Verhoeve

THAT the September 24th meeting of Parks, Beautification & Cemeteries committee be adjourned at 5:45 pm

**Carried**