



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of September 4, 2024
Approved October 2, 2024

Members in attendance:

Robert Chambers, Chair	County of Brant
Dave Beres, Vice-Chair	Town of Tillsonburg
Doug Brunton	Norfolk County
Michael Columbus	Norfolk County
Tom Masschaele	Norfolk County
Jim Palmer	Township of Norwich
Stewart Patterson	Haldimand County
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Shelley Ann Bentley	Haldimand County
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Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

Chair, Robert Chambers called the meeting to order at 7:25 p.m., Wednesday, September 4, 2024.

2. Additional Agenda Items

A-97/24

Moved by M. Columbus
Seconded by J. Palmer

THAT the LPRCA Board of Directors adds an additional item to the closed meeting agenda regarding litigation or potential litigation, including matters before administrative tribunals affecting the Authority.

Carried

3. Approval of the Agenda

A-98/24

Moved by D. Brunton
Seconded by R. Weisler

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

THAT the LPRCA Board of Directors approves the agenda as amended.

Carried

4. Declaration of Conflicts of Interest

None were declared.

5. Minutes of the Previous Meeting

a) Board of Directors Meeting Minutes - July 3, 2024

There were no errors or omissions.

A-99/24

Moved by D. Beres

Seconded by P Ypma

THAT the minutes of the LPRCA Board of Directors Meeting held July 3, 2024 be adopted as circulated.

Carried

6. Business Arising

a) Proposed 2026 LPRCA Budget Meeting (J. Mawell)

A-100/24

Moved by R. Weisler

Seconded by M. Columbus

THAT the LPRCA Board of Directors approves scheduling the 2026 LPRCA Budget Meeting for Thursday, November 13, 2025.

Carried

7. Review of Committee Minutes

a) Audit and Finance Committee Meeting - August 16, 2024

There were no errors or omissions.

A-101/24

Moved by D. Beres

Seconded by S. Patterson

THAT the minutes of the Audit and Finance Committee Meeting held August 16, 2024 be adopted as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

8. Correspondence

There was no correspondence to discuss.

9. Planning Department

a) Section 28 Regulations Approved Permits (L. Mauthe)

There were no questions or comments.

A-102/24

Moved by J. Palmer

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated September 4, 2024 as information.

Carried

10. New Business

a) General Manager's Report (J. Maxwell)

Judy Maxwell provided a report summarizing operations this past month. No questions or comments were received from the Board.

A-103/24

Moved by C. Van Paassen

Seconded by R. Weisler

That the LPRCA Board of Directors receives the General Manager's Report for July and August 2024 as information.

Carried

b) Q2 Financial Report – June 30, 2024 (A. LeDuc)

The report was presented by Aaron LeDuc. There were no questions from the Board.

A-104/24

Moved by T. Masschaele

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2024 for the period up to and including June 30th, 2024 as information.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

c) LPRCA Purchasing Policy (A. LeDuc)

Aaron LeDuc reviewed the report.

Dave Beres, Audit and Finance Committee Chair, informed the Board that the Committee reviewed the document in August and supports the draft Purchasing Policy.

A-105/24

Moved by D. Beres

Seconded by C. Van Paassen

THAT the Staff Purchasing Policy and Tendering Regulations Part 1 Section 14 of the LPRCA Personnel Policy be removed:

And,

THAT the Draft Purchasing Policy be approved as presented.

Carried

d) Draft Watershed-based Resource Management Strategy (J. Maxwell)

Judy Maxwell reviewed the Draft Watershed-based Resource Management Strategy and invited the Board to complete the online survey or attend the Public Consultation on October 1, 2024 6:30 p.m. to 8:00 p.m. to provide feedback.

Chris Van Paassen questioned the action item under the Flood Forecasting and Warning Program to “Develop an outreach program for property owners”. Chris suggested that it could be updated to say “Work with EMS to develop an outreach program”. Long Point Region Conservation Authority provides technical support to municipal officials to develop an outreach program.

A-106/24

Moved by R. Weisler

Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the draft Watershed-based Resource Management Strategy as information;

AND,

THAT LPRCA Board of Directors directs staff to undertake public consultation on the draft Strategy;

AND,

THAT the LPRCA Board of Directors send a letter to participating municipalities to advise them of the consultation period for the draft Strategy.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

e) Draft Conservation Land Strategy (Judy Maxwell)

Judy Maxwell presented a summary of the Draft Conservation Land Strategy noting that Conservation Ontario worked with all of the conservation authorities as a group to create consistency in the land classifications.

Chris Van Paassen suggested expanding on the collaborative efforts with partners and other organizations mentioned on agenda page 127.

A-107/24

Moved by C. Van Paassen

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the draft Conservation Land Strategy as information;

AND,

THAT LPRCA Board of Directors directs staff to undertake public consultation on the draft Strategy;

AND,

THAT the LPRCA Board of Directors send a letter to participating municipalities to advise them of the consultation period for the draft Strategy.

Carried

f) Lee Brown Waterfowl Management Area – Capital Reserve (J. Maxwell)

The report was presented and reviewed by Judy Maxwell.

Peter Ypma asked if this change would reduce expenses from the general budget. In reply, Judy Maxwell stated that the budget would not change. This is similar to the capital reserve established for park equipment purchases and replacements from the operations surplus.

A-108/24

Moved by M. Columbus

Seconded by D Brunton

THAT the LPRCA Board of Directors receives the LBWMA Capital Reserve report as information;

AND,

THAT the LPRCA Board of Directors approves an increase to 70% of LBWMA surplus be transferred at year-end to the LBWMA Capital Reserve.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

11. Closed Session

A-109/24

Moved by J. Palmer

Seconded by D. Beres

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority.

Carried

The members entered the closed session at 7:57 p.m. and reconvened in open session at 8:17 p.m.

Next meeting: October 2, 2024, Board of Directors, 6:30 p.m.

Adjournment

The Chair adjourned the meeting at 8:18 p.m.

Robert Chambers
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma