



Subject: Committee Vacancies Update

Report Number: CS 24-107

Department: Corporate Services Department

Submitted by: Laura Pickersgill, Executive Assistant

Meeting Type: Council Meeting

Meeting Date: Monday, October 21, 2024

RECOMMENDATION

- A. THAT report CS 24-107 titled “Committee Vacancies Update” be received as information; and

- B. THAT the Terms of Reference of the Community Health Care Committee be amended with removal of item G, under Section 3.0; and

- C. THAT a By-Law be brought forward for Council’s consideration to remove members from committee membership that are no longer serving on their respective committee.

BACKGROUND

Staff have been notified of a couple resignations from the Accessibility Advisory Committee and the Community Health Care Committee.

DISCUSSION

Yvonne Kearns is a member of the Accessibility Advisory Committee. She has indicated she is moving away from the Town and is no longer able to serve on the Committee. The Terms of Reference for this Committee indicate a minimum membership of seven people and a maximum membership of twelve people. With Yvonne’s departure, that would still leave ten members on the Committee. Given that this is over the minimum number, staff are not recommending to fill this vacancy at this time.

Mike Bastow, Vice-President of Finance/Chief Operating Officer, TDMH, is a member of the Community Health Care Committee. The Committee has agreed that Mike’s membership on the Committee is not necessary as there are two other TDMH representatives on the Committee that can relay any information required. Staff are recommending that the Terms of Reference, as attached, be amended to remove item G from Section 3.0 Organization of the Committee. Given the number of others on this Committee, it is not recommended that any vacancy on this Committee be posted at this time.

CONSULTATION

Accessibility Advisory Committee
Community Health Care Committee

FINANCIAL IMPACT/FUNDING SOURCE

None

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – Engage community groups, including advisory committees and service organizations, in shaping municipal initiatives.

Priority Project – N/A

ATTACHMENTS

Appendix A – Community Health Care Committee Terms of Reference – red-lined
Appendix B – Draft By-Law Amendment