



**Subject: 2024 Q3 Department Results - RCP**

**Report Number:** RCP 24-055

Department: Recreation, Culture and Parks Department

Submitted by: Andrea Greenway, Director of Recreation, Culture & Parks

Meeting Type: Council Meeting

Meeting Date: Thursday, November 14, 2024

**RECOMMENDATION**

Report recommendation contained within the omnibus motion for all Department results reports.

**BACKGROUND**

This report provides Council with the July 1, 2024 to September 30, 2024 Department year-to-date operational and financial results for Recreation, Culture & Parks Department

**DISCUSSION**

2024 Business Objectives and Capital Projects

Item	Target Date	Q3 Status
Trail Enhancements	Q3	Ongoing
TCC Rehabilitation	Q2 Q4	Completion date estimated for Fall,2024
Pickleball Courts	Q3	Complete
TCC Auditorium Roof Replacement	Q2	Complete
Westmount Park Playground Replacement	Q3	Complete
Arena Upgrades (AODA)	Q4	Complete
TCC Office Renovations	Q4	Fall 2024 – as part of TCC renovation
TCC Health Club upgrades (flooring, etc.)	Q4	Project will start once the TCC renovation is complete

The RCP Department’s 2024 Q3 operational budget variance summary is as follows:

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TCC Furnishings	Q3 Q4	To coincide with TCC renovation completion	
Expand Recreation Programs	Q1-Q4	Ongoing – new programs were introduced in Q1, Q2 and Q3	
Host Hall of Fame event in partnership with Recreation & Sports Advisory Committee	Q2	Complete	
Parks and Recreation Master Plan Implementation	Q1-Q4	Master Plan Complete, Implementation in 2025	
Lake Lisgar Waterpark Canteen Renovation	Q2	Complete	
Parks Maintenance Repairs and AODA	Q3 Q4	Parks Trails and pathways being installed	
Tennis Court Surface	Q3	Complete	
Arena Dehumidifier	Q2	Complete	
Enhance Cultural Opportunities and Community Events	Q1-Q4	Ongoing – TCC Family Day event took place in Feb./2024, LLWP Grand reopening took place in June/2024, Pickleball courts grand opening took place in July/2024	
Minimize disruption to Recreation Services during TCC renovation	Q1-Q4	Swimming lessons and water fitness offered at LLWP for the summer season	
<b>2024</b>	<b>YTD Budget</b>	<b>YTD Actuals</b>	<b>Budget Variance [Surplus/ (Deficit)]</b>
300 Cemetery	(153,810)	(58,725)	95,085
450 Parks	(690,694)	(639,839)	51,125
455 Community Events	(111,468)	(95,558)	15,910

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460 Rec - Programs	(810,666)	(510,263)	300,403
465 Rec – Bldg. Maintenance	(2,160,697)	(2,017,813)	142,884
467 Elliott Fairbairn Centre	12,990	9,429	(3,561)
475 Museum	(317,471)	(216,109)	101,362
<b>Total Recreation, Culture &amp; Parks</b>	<b>(4,231,816)</b>	<b>(3,528,878)</b>	<b>703,208</b>

Notes on RCP Budget Variances:

- Niche and Plot sales at the cemetery were over \$31,500
- Recreation summer programs revenue was over \$30,500
- Recreation rent revenue over \$71,900 due to increase in ice and hall and meeting room rentals
- FT Labour is under \$115,800 in recreation (includes administration team), and \$96,800 in the Museum budget due to staff vacancies
- Heat-Light-Water under \$123,100 in the parks, facilities and museum budgets
- Playgrounds Subcon expenses over \$35,000. Timing of parks expenses accounts for this YTD Q3 variance.

**CONSULTATION**

Acting Manager of Recreation Programs & Services, Facilities Supervisor, Parks and Cemeteries Supervisor

**FINANCIAL IMPACT/FUNDING SOURCE**

Recreation Services

For Q3, 2024, Recreation revenue had a positive variance of \$300,403. \$107,700 of the surplus is due to staff vacancies. Youth programs and rent revenue are over due to higher registration in programs and increased ice and room rentals for a total of \$121,200. PT labour is over due to backfilling for FT vacancies.

Museum

The museum has a surplus of \$101,362 in Q3, 2024, primarily due to staff vacancies. Summer program revenue was under \$24,700 due to a reduction in program offerings due to low registration in camp.

Parks and Facilities

Parks and Facilities had a surplus of \$194,009 in Q3, 2024. This is primarily due to timing of purchases in the parks and facilities division as well as vacancies in staffing.

## **CORPORATE GOALS**

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

**Goal** – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

**Strategic Direction** – N/A

**Priority Project** – N/A

## **ATTACHMENTS**

RCP Q3 2024 Operating Results