

**The Corporation of the Town of Tillsonburg  
Museum, Culture, Heritage and Special Awards  
Advisory Committee**

**MINUTES**



Wednesday, October 16, 2024  
4:30 PM  
30 Tillson Avenue

ATTENDANCE: Carrie Lewis  
Amie Varga  
Lindsay Munroe  
Isaac Card  
Joan Weston  
Courtney Booth  
Rosemary Dean  
Kelly Spencer  
Deb Gilvesy

Regrets: Doug Cooper  
Tabitha Verbuyst

Staff: Andrea Greenway, Director of Recreation, Culture and Parks  
Laura Pickersgill, Executive Assistant

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**1. Call to Order**

The meeting was called to order at 4:34 p.m.

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Kelly Spencer

**Seconded By:** Rosemary Dean

THAT the agenda as prepared for the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of October 16th, 2024, be approved.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

None

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Kelly Spencer

**Seconded By:** Joan Weston

THAT the minutes of the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of September 18, 2024, be approved.

**Carried**

**5. Presentations**

**6. General Business & Reports**

**6.1 Museum Update Report - October 2024**

A. Greenway provided a summary of the report.

**6.2 Founder's Day Event**

There were further suggestions for the event:

- Information on the forge and anvil museum in Sparta was shared with the potential of having a weaver attend or to lend materials
- Banners for the downtown with the names of the original family names (businesses could sponsor these)
  - Joan would be willing to review the archives to obtain this information
- Host a booth at Turtlefest and individual dressed in period costume could give out pamphlets about the event

- Andrea will reach out to Kathleen W about getting a booth for this
- Pie eating/making contest
- Kelly can reach out to her contacts about holding a reenactment
  - Also reach out to Mrs. Lowrie at Glendale for drama students to potentially do this
- Have a banner made for advertising purposes to bring around to other events throughout the year
- Girl Guides could be contacted to see if they could help out with the event
- Band to play folk music (Sparta contact may have more information or Isaac can talk to Gentlemen of Harmony and Courtney to reach out to Periscope Theatre or a local choir)
- Community Church Service at the original church

The event will remain planned for October as generally people are not as busy in the fall and in efforts to not conflict with Turtlefest.

Other organizations/service clubs are hosting events next year using the 200th Anniversary theme.

Staff will work with the Vice-Chair to draft a letter to send to local service clubs and organizations to solicit their interest from the groups if they plan on hosting an event celebrating the 200th anniversary or would like to support this event.

There was a discussion regarding concerns on lack of parking due to other events scheduled at the Community Centre.

### **Resolution # 3**

**Moved By:** Amie Varga

**Seconded By:** Joan Weston

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee recommends to Council that any unused funds from the 2024 Cultural Grants budget line and the Twin City budget line items be transferred for use towards the 2025 Founders Day event.

**Carried**

### **6.3 Volunteer Appreciation Awards**

This will be pushed out on social media and the newspaper for selection at the next meeting.

### **7. Next Meeting**

### **8. Adjournment**

#### **Resolution # 4**

**Moved By:** Courtney Booth

**Seconded By:** Isaac Card

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of October 16, 2024 be adjourned at 5:25 p.m.

**Carried**