

The Corporation of the Town of Tillsonburg

Accessibility Advisory Committee Meeting

MINUTES



Tuesday, October 8, 2024
4:30 PM
Boardroom CSC
10 Lisgar Ave.

ATTENDANCE: Margaret McCrimmon
Yvonne Kearns
Michelle Wegg
Trevor Ford
Mike Cerna
Brittany Vaughan
Mark Dickson
Deb Gilvesy
Michael Brown
Christine Lamers

Regrets: Taylor Campbell
Chris Rosehart

Staff: Emily Xuereb
Laura Pickersgill, Executive Assistant

1. Call to Order

The meeting was called to order at 4:32 p.m.

2. Adoption of Agenda

Resolution # 1

Moved By: Mike Cerna

Seconded By: Michelle Wegg

THAT the Agenda for the Accessibility Advisory Committee Meeting of October 8, 2024, be approved.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

4. Adoption of Minutes of Previous Meeting

Resolution # 2

Moved By: Michael Brown

Seconded By: Yvonne Kearns

THAT the minutes of the October 8 2024, Accessibility Advisory Committee Meeting be approved.

Carried

5. Presentations

None.

6. Information Items

None.

7. General Business & Reports

7.1 Accessibility to Retail and Commercial Businesses Downtown

E. Xuereb provided a summary of the building code with regards to accessibility and door requirements.

Staff to provide a map of BIA boundary businesses.

Staff will circulate a link to the Town's Community Improvement Plan.

At the next meeting, the Committee will discuss the process of getting Council support for a letter to businesses regarding the importance of accessibility features in retail and commercial businesses. This letter could be circulated through the Chamber of Commerce and the BIA.

7.2 Disabled Washrooms Discussion

There were a variety of concerns related to accessibility issues at the Town Centre Mall. Staff will collect issues from the Committee and the Chair will send a letter to the mall owner.

8. Next Meeting

A new vice-chair to be elected at the next meeting.

Laura to circulate information regarding the comprehensive zoning by-law review to members to solicit their feedback on accessibility related items such as: barrier free parking.

9. Adjournment

Resolution # 3

Moved By: Trevor Ford

Seconded By: Yvonne Kearns

THAT the Accessibility Advisory Committee meeting of October 8, 2024 be adjourned at 5:20 p.m.

Carried