

The Corporation of the Town of Tillsonburg
Traffic Advisory Committee Meeting
MINUTES



Thursday, December 12, 2024
9:00 AM
Boardroom CSC
10 Lisgar Ave.

ATTENDANCE: Pete Luciani, Councillor (Chair)
 Bob Parsons, Councillor
 Chris Rosehart, Councillor
 Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg
 Chair
 Deb Gilvesy, Mayor

Staff: Chris Baird, Acting Director of Operations and Development
 Cameron Cyr, Building and By-Law Enforcement Supervisor
 Amelia Jaggard, Deputy Clerk

1. Call to Order

The meeting was called to order at 9:03 a.m.

2. Adoption of Agenda

Resolution # 1

Moved By: Chris Rosehart, Councillor

Seconded By: Bob Parsons, Councillor

THAT the agenda of the Traffic Advisory Committee meeting of December 12, 2024, be approved.

Carried

3. **Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest declared.

4. **Adoption of Minutes of Previous Meeting**

Resolution # 2

Moved By: Chris Rosehart, Councillor

Seconded By: Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

THAT the Traffic Advisory Committee Minutes dated August 22, 2024, be approved.

Carried

5. **Presentations**

5.1 Transportation Master Plan Update

Kevin Jones, Paradigm Transportation Solutions Limited, presented an update on the draft Transportation Master Plan. The draft plan is expected to be presented to Council in early 2025.

Mr. Jones reviewed the several recommendations included in the draft plan and answered questions from the committee.

It was noted that Recommendation 3 regarding Bridge Street should clearly indicate that the Town has not approved any change to Bridge Street at the present time.

There was discussion regarding Recommendation 4 to remove or reconfigure downtown angle parking, which has thus far received mixed feedback. Mr. Jones noted that there will be additional public consultation and that the draft plan can be changed to include this item as an “opportunity” rather than a recommendation.

It was asked that the plan clarify that parking downtown is not free, and that it is funded by the downtown parking levee paid by the businesses in the downtown. Mr. Jones confirmed the draft plan would be updated to reflect this information.

Concerns were noted about the misuse of the pedestrian crossing at Glendale High School. Mr. Jones noted the pedestrian crossing on Glendale Drive for consideration of next steps to improve safety.

It was suggested that the Town needs education resources such as a “how to” video on using the various types of pedestrian crossings.

There was discussion regarding a by-pass. It was suggested that the plan include statistics on truck usage on Broadway, specifically the percentage of trucks servicing businesses downtown verse trucks traveling through. Mr. Jones noted that they have those statistics and that the number of trucks servicing businesses downtown is greater than those trucks traveling through Town.

It was recommended that the draft plan be provided to the Tillsonburg BIA for consultation in advance of the next public open house.

Resolution # 3

Moved By: Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

Seconded By: Bob Parsons, Councillor

That the Transportation Master Plan update provided by Kevin Jones of Paradigm Transportation Solutions Limited, be received as information.

Carried

6. Information Items

7. General Business & Reports

7.1 Hardy Avenue Multi-Way Stop Proposal

Chris Baird provided an overview of the recommendation.

Staff noted there are no risk concerns at this time but noted that significant traffic changes are anticipated upon the reopening of the aquatic’s facility.

Resolution # 4

Moved By: Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

Seconded By: Chris Rosehart, Councillor

- A. That the Traffic Advisory Committee receive the Proposed Stop Control/Pedestrian Crossing – Hardy Avenue memo as information; and

- B. That the Traffic Advisory Committee direct staff to conduct traffic data analysis of the aquatics centre parking lot following the reopening of the aquatics facility.

Carried

7.2 Councillor Parsons - Request update on recent "no parking" signs West of Glendale High School (no attachment)

Staff to provide an update to the committee via email on the expected install date.

8. Next Meeting

Staff to send meeting invites for 2025. Meetings are scheduled for the second Thursday of March, June, September and December at 9:00 a.m. at the Customer Service Centre Board Room.

9. Adjournment

Staff to provide an update to the committee via email regarding a proposed stop sign at Wilson as previously recommended by the committee.

Resolution # 5

Moved By: Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

Seconded By: Chris Rosehart, Councillor

THAT the Traffic Advisory Committee meeting be adjourned at 10:55 a.m.

Carried